

**U.S. DEPARTMENT OF EDUCATION,  
OFFICE OF POSTSECONDARY EDUCATION**

**FINANCIAL REPORT FORM UNDER THE  
ENDOWMENT CHALLENGE GRANTS PROGRAM (Title III, Part C)  
AND ENDOWMENT ACTIVITIES UNDER THE  
TITLE III PARTS A & B AND TITLE V PROGRAMS**

**NOTE TO ENDOWMENT CHALLENGE GRANT RECIPIENTS ONLY.** *If you received your initial ECG award prior to 1987, your grant number will begin with GOO. After 1987, your grant number will begin with P031G.* If your institution has been awarded more than one Endowment Challenge Grant (ECG), you must report on **each grant separately**, by completing this form using the respective project award and/or grant numbers.

**NOTE TO TITLE III AND TITLE V GRANTEEES THAT HAVE ENDOWMENT AS AN ACTIVITY:** The Endowment Fund Corpus amount may change from year to year if you elected to use Federal funds for endowment building more than one year of your five year grant period and added to the original corpus rather than creating a different account for each drawdown. For example, if in year one you raised and matched \$50,000 of Federal funds, and you invested \$100,000 to form the endowment corpus, then in year two you elected to raise and match \$25,000 of Federal funds for a total of \$50,000 and decided to add this \$50,000 to the original \$100,000, your corpus then changes from \$100,000 to \$150,000. However, if you have chosen to develop a separate endowment corpus for each year, you must report on each individual investment separately, by completing this form for each.

NAME OF INSTITUTION: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

CITY AND STATE : \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

GRANT NUMBER : \_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

E-MAIL : \_\_\_\_\_

TELEPHONE NUMBER : \_\_\_\_\_

FAX : \_\_\_\_\_

1. Enter the initial fiscal year (FY) this grant was awarded: FY\_\_\_\_\_
2. Enter the amount of the institution's original Endowment Fund Corpus: \$\_\_\_\_\_
3. In which fiscal year did the institution submit the "initial" financial report: FY\_\_\_\_\_
4. Enter your institution's fiscal year or budget period covered by this report:  
 From \_\_\_\_\_ to \_\_\_\_\_  
                     Month/Day/Year                      Month/Day/Year
5. This is report number \_\_\_\_\_ of 20

**INVESTMENT DISTRIBUTIONS - FOR CORPUS ONLY**

Reference: Section 628.43 of the program regulations

TYPE OF SAVINGS ACCOUNT OR SECURITY	Amount	Name of Financial Institution
(a) A federally insured bank savings account:	\$ _____	_____
(b) A compatible interest bearing account:	\$ _____	_____
(c) A money market fund:	\$ _____	_____
(d) Certificates of deposit:	\$ _____	_____
(e) Mutual funds:	\$ _____	_____
(f) Stocks:	\$ _____	_____
(g) Bonds:	\$ _____	_____
(h) Other (please specify type of investment account):		
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

**TOTAL INVESTED (a-h):** \$ \_\_\_\_\_

**INCOME EARNED**

Enter the amount of the endowment fund income earned during the 12-month period covered by this financial report. \$ \_\_\_\_\_

Enter the cumulative (aggregate) amount (to date) of all endowment fund income earned since the initial investment. \$ \_\_\_\_\_

**INCOME USED**

Enter in the appropriate space(s) below, the amount of endowment fund income used, both for the 12-month period covered by this report, and the aggregate, for the following purposes:

	CURRENT	AGGREGATE
a) Operations and maintenance:	\$ _____	\$ _____
b) Administration and management of the endowment fund :	\$ _____	\$ _____
c) Buying and selling securities:	\$ _____	\$ _____
d) Academic and support personnel:	\$ _____	\$ _____
e) Construction and renovation:	\$ _____	\$ _____
f) Community and student services programs and technical assistance:	\$ _____	\$ _____
g) Other (Please specify below):		
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
<b>TOTAL (a-g):</b>	\$ _____	\$ _____

**CERTIFICATION**

I certify that:

-No part of the endowment fund corpus has been invested in real estate (Section 628.43 of the regulations);

-No part of the endowment fund corpus has been withdrawn and/or expended (Section 628.44 of the regulations);

-Not more than fifty percent of aggregate endowment fund income has been withdrawn and/or expended (Section 628.45 of the regulations).

President (or Certified Official):

_____	_____
(Signature)	(Date)
_____	
(Name - Type or Print)	
_____	
(Title -Type or Print)	
_____	
(E-mail – Type or Print)	(Phone Number)

**WARNING:** Any person who knowingly makes a false statement or misrepresentation on this form is subject to penalties which may include fines and/or imprisonment under the United States Criminal Code.

**Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0564. The time required to complete this information collection is estimated to average 3 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

**If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, D.C. 20202-4651. **If you have comments or concerns regarding the status of your individual submission of this form, write directly to:** U.S. Department of Education, Office of Postsecondary Education, Institutional Development and Undergraduate Education Service. Attention: Karen W. Johnson, 1990 K Street, NW, 6<sup>th</sup> Floor, Washington, D.C. 20006.

This financial reporting form will be utilized for Title III, Part A, Title III Part B, Title V Program Endowment Activities, and Title III Part C Endowment Challenge Grant Programs. The purpose of this Annual Financial Report is to have the grantees report annually the kind of investments that have been made, the income earned and spent, and whether any part of the Endowment Fund Corpus has been spent. This information allows us to give technical assistance and determine whether the grantee has complied with the statutory and regulatory investment requirements. Responses to the collection of information are required consistent with the provisions of P.L. 98-95 Section 331 under the Endowment Challenge Grant, HEA 1965, as amended. As these materials contain no confidential information, these application materials will become part of ED's public records once submitted and approved in accordance with the regulations promulgated under the Paperwork Reduction Act (5 CFR 1320.8(b)(3)(v)).