

## **Section 1—Executive Summary**

The purpose of the legislation that established Title III-A is to “improve the academic quality, institutional management, and fiscal stability of eligible institutions, in order to increase their self-sufficiency and strengthen their capacity to make a substantial contribution to the higher education resources of the Nation.”

A. Use this section to summarize how your grant is enabling your institution to fulfill the legislative intent of the Title III-A Program.

1. Summarize, in 250 words or less, the impact your Title III-A grant has had this year in your institution’s capacity to contribute to fulfilling the goals of the legislation.

2. How has the grant helped to carry out the mission of the institution?

3. How did the cooperative arrangement aspect of the grant benefit the institutions involved?



3. Tell us about any challenges that you have had during the reporting period or that you anticipate in the coming year which may affect your ability to meet the goals of your grant. Include, if applicable, your institution's plans to meet these challenges.

4. Has the grant facilitated or contributed to bringing additional resources to your institution, for example, new Federal, State, or local dollars that can be attributed partly to your grant activities?

5. How would you improve or change the Program (e.g., customer service, allowable activities, regulations, statute)?

## Section 2: Enrollment by Race and Ethnicity (2-Year Institutions)

Please report the total number full-time and part-time degree/certificate seeking students as of October 15, 2006. [Note: Obtain the information from Part A of your most recent IPEDS Fall Enrollment Survey.]

### Enrollment by Race and Ethnicity as of October 15, 2006

Undergraduates	Total Number Enrolled			Students enrolled for credit who received Pell Grants
	Degree/certificate seeking students			
	Full-Time	Part-Time	Total	
Nonresident alien				
Black, non-Hispanic				
American Indian or Alaskan Native				
Asian or Pacific Islander				
Hispanic				
White, non-Hispanic				
Race/ethnicity unknown				
Grand Total				

## Section 2: Enrollment by Age and Gender (2-Year Institutions)

Please report the number of undergraduate students, by age and gender, enrolled as of October 15, 2006 [Note: The information for this table can be obtained from Part B of your IPEDS Fall Enrollment Survey for the most recent year available]. Because these data are taken from your IPEDS survey, please use IPEDS definitions for full-time and part-time students.

Enrollment by Age and Gender as of October 15, 2006

Under-grads	Total Number Enrolled				Total Students		Grand Total
	Full time		Part time		Male	Female	
Age/Gender	Male	Female	Male	Female	Male	Female	
Under 18							
18-19							
20-21							
22-24							
25-29							
30-34							
35-39							
40-49							
50-64							
65 and over							
Age Unknown							

## Section 2: Awards and Degrees Conferred

Please enter the total number of awards and degrees conferred at your institution in between July 1, 2006 and June 30, 2007. Note that categories for awards reflect definitions used in IPEDS.

Number of associate degrees conferred: \_\_\_\_\_

Number of awards conferred for programs  
of less than 1 year: \_\_\_\_\_

Number of awards conferred for programs  
of at least 1 year but less than 2 years: \_\_\_\_\_

Total number of awards/degrees your  
institution conferred: \_\_\_\_\_



## Section 2: Accreditation

Who is your institution's primary accrediting agency? [Please check only one.]

- Southern Association of Colleges and Schools
- The Higher Learning Commission of the North Central Association
- New England Association of Schools and Colleges
- Middle States Association of Colleges and Schools
- Western Association of Schools and Colleges
- Northwest Association of Schools and Colleges
- Other (please specify) \_\_\_\_\_

### Section 3: Grant Activities and Focus Area

In this section, we want to get a sense of what types of activities Title III or V is supporting at your institution. We want to know how those activities are helping to address the problems described in your grant application, and how they are improving academic quality, student services and outcomes, institutional management, and fiscal stability.

To begin, enter the *total* amount of Title III or V funds used during this reporting period to support your project. On the second line, please enter the *total* amount of Title III or V funds used during this reporting period to support the project management and evaluation of the entire project. The fourth line will be automatically generated to reflect the total costs dedicated to supporting grant activities. **These fields must be filled in and greater than 0 before proceeding.**

Enter total federal dollars spent on your Title III or Title V grant during the reporting period:

Enter total federal dollars spent on your Title III or Title V project management and evaluation during the reporting period:

Enter the total number of Activities carried out during the reporting period (as described in your grant proposal)

Total federal dollars spent on your Title III or Title V activities during the reporting period: **\$00,000.00**

#### [Data Entry Instructions](#)

You will have the opportunity to enter or edit additional grant application activities as necessary throughout this section.

- [Activity 1](#)
- [Activity 2](#)
- [Activity 3](#)

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## Section 3: Grant Activities and Focus Area

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**Line 1:** Enter the title of the grant activity(ies) as related in your application and carried out during this reporting period. **Please note that for the purposes of the annual report, endowment should be considered a separate activity even if it was not presented as a separate activity in your application.** You will have the opportunity to enter additional grant application activities as necessary

**Line 2:** Enter the total amount of Title III or V funds used during this reporting period to support each grant activity. This total amount should include any costs associated with the management of the activity such as the appropriate percentage of key personnel salaries and benefits devoted to that activity.

**Line 3:** Select one of four focus areas Fiscal Stability, Institutional Management, Student Services and Outcomes, and Academic Quality for each activity. Refer to the definitions of the four focus areas for samples of activities that fall into each category. [The answer to this question will determine which Focus Area Outcomes table(s) that is filled out.]

Please keep in mind that these categories are meant to apply to the activity's overall outcome **not** the processes used to achieve that outcome. For example, you might have an activity to improve retention of science majors that is being carried out over the entire length of your grant. The ultimate outcome of this activity is a Student outcome and therefore would be categorized as "Student Services and Outcomes" even though you might have implemented various strategies or processes to achieve that goal during the reporting period, such as improved library collections, acquisition of teaching/lab equipment, and faculty development. You **will** have an opportunity to report on those processes later on in the process measure table.

**Legislative Allowable Activities Table:** In this table, we want to develop a profile of how program funds are distributed within the various Legislative Allowable Activities (LAA) categories. Please determine how much of the total funds used for the grant activity (Line 2) is distributed within the LAA categories and enter the dollar amount. Please note that you may have an activity that does not fall into one of the LAA categories - this is acceptable as long as that activity fulfills the goals of the legislation. In these cases you will be asked to provide a brief description of those activities in the "other" option. NOTE: The dollar amount entered in Line 2 for each grant activity should equal the sum of the dollar amounts distributed in the LAA categories.

Grant activity carried out during this reporting period in your grant application:

Total \$ spent on this activity during the current reporting period: \_\_\_\_\_

Focus area:    \_\_\_ Academic Quality           \_\_\_ Student Services and Outcomes

                  \_\_\_ Fiscal Stability           \_\_\_ Institutional Management

<b>LAA Category</b> <b>[Note: All listed activities are directly from legislation.]</b>	<b>Dollars spent</b>	<b>% of Activity</b>
Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructional and research purposes.		
Construction, maintenance, renovation, and improvement in classrooms, libraries, laboratories, and other instructional facilities, including the integration of computer technology into institutional facilities to create smart buildings.		
Support of faculty exchanges, faculty development, and faculty fellowships to assist in attaining advanced degrees in the field of instruction of the faculty.		
Development and improvement of academic programs.		
Purchase of library books, periodicals, and other educational materials, including telecommunications program material.		
Tutoring, counseling, and student service programs designed to improve academic success.		
Funds management, administrative management, and acquisition of equipment for use in strengthening funds management.		
Joint use of facilities, such as laboratories and libraries.		
Establishing or improving a development office to strengthen or improve contributions from alumni and the private sector.		
Establishing or improving an endowment fund.		
Creating or improving facilities for Internet or other distance learning academic instruction capabilities, including purchase or rental of telecommunications technology equipment or services.		
OTHER ACTIVITIES--PLEASE DESCRIBE IN SIMILAR DETAIL		
GRAND TOTAL		

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructional and research purposes.*

Did the amount of scientific or laboratory educational equipment rented or leased increase?

*If yes:* Start \$ spent on equipment \_\_\_\_\_  
End \$ spent on equipment \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the quality of scientific or laboratory educational equipment rented or leased increase?

*No standardized data elements*

Did student access to scientific or laboratory educational equipment rented or leased increase?

*If yes:* Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the amount of scientific or laboratory educational equipment purchased increase?

*If yes:* Start \$ spent on equipment \_\_\_\_\_  
End \$ spent on equipment \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the quality of scientific or laboratory educational equipment purchased increase?

*No standardized data elements*

Did student access to scientific or laboratory educational equipment purchased increase?

*If yes:* Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the amount of scientific or laboratory research equipment rented or leased increase?

*If yes:* Start \$ spent on equipment \_\_\_\_\_  
End \$ spent on equipment \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the quality of scientific or laboratory research equipment rented or leased increase?

*No standardized data elements*

Did student access to scientific or laboratory research equipment rented or leased increase?

If yes: Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the amount of scientific or laboratory research equipment purchased increase?

If yes: Start \$ spent on equipment \_\_\_\_\_  
End \$ spent on equipment \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the quality of scientific or laboratory research equipment purchased increase?

*No standardized data elements*

Did student access to scientific or laboratory research equipment purchase increase?

If yes: Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Construction, maintenance, renovation, and improvement in classrooms, libraries, laboratories, and other instructional facilities, including the integration of computer technology into institutional facilities to create smart buildings.*

Did the number of classrooms constructed increase?

If yes: Start # of wired classrooms \_\_\_\_\_  
End # of wired classrooms \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the square feet of library space constructed increase?

If yes: Start square feet \_\_\_\_\_  
End square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of laboratories constructed increase?

If yes: Start # labs \_\_\_\_\_  
End # labs \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the square feet of other institutional space constructed increase?

If yes: Start square feet \_\_\_\_\_  
End square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of classrooms maintained increase?

If yes: Start # wired classrooms \_\_\_\_\_  
End # wired classrooms \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the square feet of library space maintained increase?

If yes: Start square feet \_\_\_\_\_  
End square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of laboratories maintained increase?

If yes: Start # labs \_\_\_\_\_  
End # labs \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the square feet of other institutional space maintained increase?

If yes: Start square feet \_\_\_\_\_  
End square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of classrooms renovated or improved increase?

*If yes:* Start # wired classrooms \_\_\_\_\_  
End # wired classrooms \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the square feet of library space renovated or improved increase?

*If yes:* Start square feet \_\_\_\_\_  
End square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of laboratories renovated or improved increase?

*If yes:* Start # labs \_\_\_\_\_  
End # labs \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the square feet of other institutional space renovated or improved increase?

*If yes:* Start square feet \_\_\_\_\_  
End square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of classrooms wired for the internet increase?

*If yes:* Start # wired classrooms \_\_\_\_\_  
End # wired classrooms \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of access terminals to library databases and records increase?

*If yes:* Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the amount of instructional facilities with deferred maintenance needs decrease?

*If yes:* Start total square feet \_\_\_\_\_  
End total square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_



### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Support of faculty exchanges, faculty development, and faculty fellowships to assist in attaining advanced degrees in the field of instruction of the faculty.*

Did the number of faculty trained in educational technology increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty trained in new or alternative teaching techniques increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty developing new curriculum increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty developing new teaching techniques increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty receiving fellowships or other assistance to attain advanced degrees increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty with advanced degrees increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty participating in faculty exchanges increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty participating in developmental activities (seminars, workshops, etc.) increase?

*If yes:* Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Development and improvement of academic programs.*

Did the number of new academic programs increase?

If yes: Start # of academic programs \_\_\_\_\_  
 End # of academic programs \_\_\_\_\_  
 Application objective \_\_\_\_\_

Did the number of academic courses under development increase?

If yes: Start # of academic programs \_\_\_\_\_  
 End # of academic programs \_\_\_\_\_  
 Application objective \_\_\_\_\_

Did the number of academic courses undergoing revision increase?

If yes: Start # of courses \_\_\_\_\_  
 End # of courses \_\_\_\_\_  
 Application objective \_\_\_\_\_

Did the academic attainment of students in revised courses increase?

If yes: Methodology used (check all that apply):  
 Teacher survey  
 Test scores  
 Class observation

Did the course completion rate of students in revised courses increase?

If yes: Start % completion rate \_\_\_\_\_  
 End % completion rate \_\_\_\_\_  
 Application objective \_\_\_\_\_

Did the course satisfaction rate of students in revised courses increase?

If yes: Start % satisfaction \_\_\_\_\_  
 End % satisfaction \_\_\_\_\_  
 Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
 End \_\_\_\_\_  
 Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
 End \_\_\_\_\_  
 Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Purchase of library books, periodicals, and other educational materials, including telecommunications program material.*

Did the number of library books increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of periodical subscriptions increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of educational materials increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of telecommunications program materials increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Tutoring, counseling, and student service programs designed to improve academic success.*

Did the number of tutors increase?

*No standardized data elements*

Did the quality of tutors increase?

*No standardized data elements*

Did access to tutors increase?

*No standardized data elements*

Did the number of counselors increase?

*No standardized data elements*

Did the number of students using tutoring services increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of students using counseling services increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of students satisfied with tutoring services increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of students satisfied with counseling services increase?

If yes: Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the academic attainment of students using tutoring services increase?

If yes: Methodology used (check all that apply):  
 Teacher survey  
 Test scores  
 Class observation

Did the course completion rate of students using tutoring services increase?

*If yes:* Start % completion rate \_\_\_\_\_  
End % completion rate \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the course completion rate of students using counseling services increase?

*If yes:* Start % completion rate \_\_\_\_\_  
End % completion rate \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Funds management, administrative management, and acquisition of equipment for use in strengthening funds management.*

Was the number of FTE hired for improvement of funds management increased?

*If yes:* Start FTE \_\_\_\_\_  
End FTE \_\_\_\_\_  
Application objective \_\_\_\_\_

Were relevant staff trained in how to use new funds management systems?

*If yes:* Start # trained staff \_\_\_\_\_  
End # trained staff \_\_\_\_\_  
Application objective \_\_\_\_\_

Were the number of FTE hired for improvement of administrative management systems increased?

*If yes:* Start FTE \_\_\_\_\_  
End FTE \_\_\_\_\_  
Application objective \_\_\_\_\_

Were relevant staff trained in how to use new administrative management systems?

*If yes:* Start FTE trained \_\_\_\_\_  
End FTE trained \_\_\_\_\_  
Application objective \_\_\_\_\_

Did you establish or enhance a funds management quality control system?

*No standardized data elements*

Did you establish or enhance a purchasing and inventory management system?

*No standardized data elements*

Did you establish or enhance a student financial aid system?

*No standardized data elements*

Did you establish or enhance an institutional research system?

*No standardized data elements*

Did you establish or enhance an admissions or registration system?

*No standardized data elements*

Did you establish or enhance a student tracking system?

*No standardized data elements*

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_



### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Joint use of facilities, such as laboratories and libraries.*

Was there an increase in the quality and utility of facilities available?

*No standardized data elements*

Was there an increase in available joint library services?

*No standardized data elements*

Was there an increase in access (increased hours, access to more educational materials) to joint facilities for students)?

*No standardized data elements*

Were the number of students using joint laboratories increased?

*If yes:* Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Was there an increase in access (increased hours, access to more education materials) to joint facilities for faculty?

*No standardized data elements*

Was there an increase in available joint library space?

*If yes:* Start square feet \_\_\_\_\_  
End square feet \_\_\_\_\_  
Application objective \_\_\_\_\_

Was there an increase in available joint library holdings?

*If yes:* Start # holdings \_\_\_\_\_  
End # holdings \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Establishing or improving a development office to strengthen or improve contributions from alumni and the private sector.*

Were the number of FTE staff devoted to development office increased?  
(grant writing, fundraising, direct mail, public relations)

If yes: Start FTE \_\_\_\_\_  
End FTE \_\_\_\_\_  
Application objective \_\_\_\_\_

Was a development data base or information management system established?

*No standardized data elements*

Was the number of potential donors increased?

If yes: Start # of potential donors \_\_\_\_\_  
End # of potential donors \_\_\_\_\_  
Application objective \_\_\_\_\_

Was the number of donors increased?

If yes: Start # of donors \_\_\_\_\_  
End # of donors \_\_\_\_\_  
Application objective \_\_\_\_\_

Was the total number of dollars raised increased?

If yes: Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Application objective \_\_\_\_\_

Was the average number of dollars per donor increased?

If yes: Start \$ per donor \_\_\_\_\_  
End \$ per donor \_\_\_\_\_  
Application objective \_\_\_\_\_

Were relevant staff trained in fund raising?

If yes: Start # trained staff \_\_\_\_\_  
End # trained staff \_\_\_\_\_  
Application objective \_\_\_\_\_

Were relevant staff trained in funds management?

If yes: Start # trained staff \_\_\_\_\_  
End # trained staff \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Establishing or improving an endowment fund.*

Was an institutional endowment established for the first time?

*No standardized data elements*

Was the endowment match raised?

If yes: Non fed \$ raised \_\_\_\_\_  
Application objective \_\_\_\_\_

Were the endowment funds invested?

If yes: Total grant \$ \_\_\_\_\_  
Total non fed \$ \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Creating or improving facilities for Internet or other distance learning academic instruction capabilities, including purchase or rental of telecommunications technology equipment or services.*

Was student access to the internet increased?

*If yes:* Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Was faculty access to the internet increased?

*If yes:* Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Was the number of computers available to students outside of the classroom increased?

*If yes:* Start # of computers \_\_\_\_\_  
End # of computers \_\_\_\_\_  
Application objective \_\_\_\_\_

Was the number of computers available to faculty outside of the classroom increased?

*If yes:* Start # of computers \_\_\_\_\_  
End # of computers \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty trained in technology increase?

*If yes:* Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of students taking courses using technology increase?

*If yes:* Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of courses using technology increase?

*If yes:* Start # of courses \_\_\_\_\_  
End # of courses \_\_\_\_\_  
Application objective \_\_\_\_\_

Were distance learning facilities established?

*No standardized data elements*

Did the number of students using the distance learning facilities increase?

If yes: Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty trained in teaching distance learning courses increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of faculty teaching distance learning courses increase?

If yes: Start # of faculty \_\_\_\_\_  
End # of faculty \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of distance learning courses under development increase?

If yes: Start # of courses \_\_\_\_\_  
End # of courses \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of distance learning courses increase?

If yes: Start # of courses \_\_\_\_\_  
End # of courses \_\_\_\_\_  
Application objective \_\_\_\_\_

Did the number of students taking distance learning courses increase?

If yes: Start # of students \_\_\_\_\_  
End # of students \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

If yes: Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

### Section 3: Process Measures

Please complete the following table to let us know what you have accomplished during the past year in this LAA category for this Activity.

**LAA Category** *Other:*

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Application objective \_\_\_\_\_



### Section 3: Focus Area Outcomes - Academic Quality

The following are institutional outcomes that can be categorized in the Academic Quality focus area. Please provide information on at least two of the measures that you feel are *most reflective of your activities supported by Title III/V funds* for the current reporting period. You have the option of entering your own unique outcome goals in the area marked "Other."

You should indicate whether you achieved the related outcome during this reporting period. Remember, you are only required to select at least two outcomes. Many grantees might be in their first grant year and unable to report on any outcomes. If this is the case, you should indicate which goals you will report on next year.

In some instances, it might be necessary to provide a statement that supports your response. (Your supporting statement should be limited to 2 to 3 sentences.)

Row below each item: If you indicate that you have achieved a certain goal, please provide supporting data elements: the initial data point related to the outcome goal, the final data point related to the outcome goal, and the actual outcome goal as stated in your grant application. Note that certain intangible goals will require you to select an appropriate "rating" (e.g., poor, fair, good, excellent).

Has the number of new academic programs increased?

If yes: Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the number of specialized accreditations increased?

If yes: Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has retention of full time tenure track faculty improved?

*If yes:* Initial average annual retention rate \_\_\_\_\_  
Final average annual retention rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has recruitment of faculty for full time tenure track positions improved?

*If yes:* Initial recruitment time \_\_\_\_\_  
Final recruitment time \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's library holdings increased?

*If yes:* Initial # of holdings \_\_\_\_\_  
Final # of holdings \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's education technology infrastructure improved?

*If yes:* Initial: \_\_ poor \_\_ fair \_\_ good \_\_ excellent  
Final \_\_ poor \_\_ fair \_\_ good \_\_ excellent  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the quality of the institution's classroom space improved?

If yes: Initial: \_\_ poor \_\_ fair \_\_ good \_\_ excellent  
Final \_\_ poor \_\_ fair \_\_ good \_\_ excellent  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the quantity of the institution's classroom space improved?

If yes: Initial square feet \_\_\_\_\_  
Final square feet \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the enrollment of *non-traditional* students increased?

If yes: Initial enrollment \_\_\_\_\_  
Final enrollment \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the enrollment of *part time* students increased?

If yes: Initial enrollment \_\_\_\_\_  
Final enrollment \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the enrollment of *minority* students increased?

*If yes:* Initial enrollment \_\_\_\_\_  
Final enrollment \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the enrollment of *rural* students increased?

*If yes:* Initial enrollment \_\_\_\_\_  
Final enrollment \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the enrollment of *low-income* students increased?

*If yes:* Initial enrollment \_\_\_\_\_  
Final enrollment \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the completion rate of *non-traditional* students increased?

*If yes:* Initial completion rate \_\_\_\_\_  
Final completion rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the completion rate of *part time* students increased?

*If yes:* Initial completion rate \_\_\_\_\_  
Final completion rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the completion rate of *minority* students increased?

*If yes:* Initial completion rate \_\_\_\_\_  
Final completion rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the completion rate of *rural* students increased?

*If yes:* Initial completion rate \_\_\_\_\_  
Final completion rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the completion rate of *low-income* students increased?

*If yes:* Initial completion rate \_\_\_\_\_  
Final completion rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

*If yes:* Initial \_\_\_\_\_  
Final \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

*If yes:* Initial \_\_\_\_\_  
Final \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

### Section 3: Focus Area Outcomes - Fiscal Stability

The following are institutional outcomes that can be categorized in the Fiscal Stability focus area. Please provide information on at least two of the measures that you feel are *most reflective of your activities supported by Title III/V funds* for the current reporting period. You have the option of entering your own unique outcome goals in the area marked "Other."

You should indicate whether you achieved the related outcome during this reporting period. Remember, you are only required to select at least two outcomes. Many grantees might be in their first grant year and unable to report on any outcomes. If this is the case, you should indicate which goals you will report on next year.

In some instances, it might be necessary to provide a statement that supports your response. (Your supporting statement should be limited to 2 to 3 sentences.)

Row below each item: If you indicate that you have achieved a certain goal, please provide supporting data elements: the initial data point related to the outcome goal, the final data point related to the outcome goal, and the actual outcome goal as stated in your grant application. Note that certain intangible goals will require you to select an appropriate "rating" (e.g., poor, fair, good, excellent).

Has the institution's net assets increased?

If yes: Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's net income increased?

If yes: Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's endowment increased?

*If yes:* Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has state institutional financial support increased?

*If yes:* Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has private institutional financial support increased?

*If yes:* Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the number of private sector donors increased?

*If yes:* Start # \_\_\_\_\_  
End # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:



Was there a reduction in the amount of institutional borrowing?

*If yes:* Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Have grant activities been taken over financially by the institution?

*If yes:* Start \$ \_\_\_\_\_  
End \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

*If yes:* Start \_\_\_\_\_  
End \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

### Section 3: Focus Area Outcomes - Institutional Management

The following are institutional outcomes that can be categorized in the Institutional Management focus area. Please provide information on at least two of the measures that you feel are *most reflective of your activities supported by Title III/V funds* for the current reporting period. You have the option of entering your own unique outcome goals in the area marked "Other."

You should indicate whether you achieved the related outcome during this reporting period. Remember, you are only required to select at least two outcomes. Many grantees might be in their first grant year and unable to report on any outcomes. If this is the case, you should indicate which goals you will report on next year.

In some instances, it might be necessary to provide a statement that supports your response. (Your supporting statement should be limited to 2 to 3 sentences.)

Row below each item: If you indicate that you have achieved a certain goal, please provide supporting data elements: the initial data point related to the outcome goal, the final data point related to the outcome goal, and the actual outcome goal as stated in your grant application. Note that certain intangible goals will require you to select an appropriate "rating" (e.g., poor, fair, good, excellent).

Has the number of specialized accreditations improved?

If yes: Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's information management infrastructure improved?

If yes: Initial \$ of infrastructure \_\_\_\_\_  
Final \$ of infrastructure \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's information management capabilities improved?

*If yes:* Initial \_\_\_ poor \_\_\_ fair \_\_\_ good \_\_\_ excellent  
Final \_\_\_ poor \_\_\_ fair \_\_\_ good \_\_\_ excellent  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's conformance with external standards improved?

*If yes:* \_\_\_ accrediting agency \_\_\_ federal \_\_\_ state \_\_\_ other

I would like to provide a brief supporting statement:

Has the institution's deferred maintenance needs decreased?

*If yes:* Initial \$ \_\_\_\_\_  
Final \$ \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's teaching classroom space increased?

*If yes:* Initial square feet \_\_\_\_\_  
Final square feet \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's research facilities space increased?

*If yes:* Initial square feet \_\_\_\_\_  
Final square feet \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's library space increased?

*If yes:* Initial square feet \_\_\_\_\_  
Final square feet \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the institution's teaching laboratory space increased?

*If yes:* Initial square feet \_\_\_\_\_  
Final square feet \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Have outreach programs to increase enrollment of secondary school students been established?

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the enrollment of the outreach targeted secondary students increased?

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Have outreach programs to increase the academic attainment of secondary school students been established?

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the academic attainment of the outreach targeted secondary students increased?

*If yes:* Methodology:  
\_\_\_ Teacher survey  
\_\_\_ Test scores  
\_\_\_ Admission rate

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

*If yes:* Initial \_\_\_\_\_  
Final \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

*If yes:* Initial \_\_\_\_\_  
Final \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

### Section 3: Focus Area Outcomes - Student Services and Outcomes

The following are institutional outcomes that can be categorized in the Student Services and Outcomes focus area. Please provide information on at least two of the measures that you feel are *most reflective of your activities supported by Title III/V funds* for the current reporting period. You have the option of entering your own unique outcome goals in the area marked "Other."

You should indicate whether you achieved the related outcome during this reporting period. Remember, you are only required to select at least two outcomes. Many grantees might be in their first grant year and unable to report on any outcomes. If this is the case, you should indicate which goals you will report on next year. If applicable, you have the option of defining the cohort of students for which this outcome is being measured. Among other things, your cohort might be based on your academic year, a sub-population of students (e.g., students with deficiencies in basic skills), or another point in time. Please be concise in this area.

In some instances, it might be necessary to provide a statement that supports your response. (Your supporting statement should be limited to 2 to 3 sentences.)

Row below each item: If you indicate that you have achieved a certain goal, please provide supporting data elements: the initial data point related to the outcome goal, the final data point related to the outcome goal, and the actual outcome goal as stated in your grant application. Note that certain intangible goals will require you to select an appropriate "rating" (e.g., poor, fair, good, excellent).

Has the institution's retention rate improved?

Cohort: \_\_\_\_\_

If yes: Initial rate \_\_\_\_\_  
 Final rate \_\_\_\_\_  
 Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average number of credits completed by students improved?

Cohort: \_\_\_\_\_

If yes: Initial # \_\_\_\_\_  
 Final # \_\_\_\_\_  
 Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average GPA of students improved?

Cohort: \_\_\_\_\_

*If yes:* Initial GPA \_\_\_\_\_  
Final GPA \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the number of students continuing to further postsecondary education improved?

Cohort: \_\_\_\_\_

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the retention rate of students who received academic counseling increased?

Cohort: \_\_\_\_\_

*If yes:* Initial rate \_\_\_\_\_  
Final rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:



Has the retention rate of students who received tutoring services increased?

Cohort: \_\_\_\_\_

*If yes:* Initial rate \_\_\_\_\_  
Final rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the retention rate of students who participated in other student services programs increased?

Cohort: \_\_\_\_\_

*If yes:* Initial rate \_\_\_\_\_  
Final rate \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average number of credits completed by students who received academic counseling increased?

Cohort: \_\_\_\_\_

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average number of credits completed by students who received tutoring services increased?

Cohort: \_\_\_\_\_

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average number of credits completed by students who participated in other student services increased?

Cohort: \_\_\_\_\_

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average GPA of students who received academic counseling increased?

Cohort: \_\_\_\_\_

*If yes:* Initial GPA \_\_\_\_\_  
Final GPA \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average GPA of students who received tutoring increased?

Cohort: \_\_\_\_\_

*If yes:* Initial GPA \_\_\_\_\_  
Final GPA \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the average GPA of students who participated in other student services programs increased?

Cohort: \_\_\_\_\_

*If yes:* Initial GPA \_\_\_\_\_  
Final GPA \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the number of students continuing to further postsecondary education that received academic counseling increased?

Cohort: \_\_\_\_\_

*If yes:* Initial \_\_\_\_\_  
Final \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the number of students continuing to further postsecondary education who received tutoring increased?

Cohort: \_\_\_\_\_

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Has the number of students continuing to further postsecondary education who participated in other student services increased?

Cohort: \_\_\_\_\_

*If yes:* Initial # \_\_\_\_\_  
Final # \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

Cohort: \_\_\_\_\_

*If yes:* Initial \_\_\_\_\_  
Final \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

Other: \_\_\_\_\_

Cohort: \_\_\_\_\_

*If yes:* Initial \_\_\_\_\_  
Final \_\_\_\_\_  
Goal \_\_\_\_\_

I would like to provide a brief supporting statement:

## **Section 4: Project Status**

Continued funding requires evidence of substantial progress towards meeting your activity objectives. From your application, please list your objectives for each activity carried out this reporting period.

**Activity:** \_\_\_\_\_

**On Schedule Activity Objectives:**

## Section 4: Project Status

**Activity:** \_\_\_\_\_

### **Narrative Supporting Completed Objectives**

Please provide brief statements, with data and references to goals stated in your application as appropriate, to document the objectives that were “completed” during the reporting period.

**Activity Objective**

**Evidence of Completion**

## Section 4: Project Status

**Activity:** \_\_\_\_\_

### Changes to Objective Schedule

Please provide brief statements, with data and references to goals stated in your application as appropriate, to support and explain the need for objective schedule changes.

<b>Activity Objective</b>	<b>Reason(s) for change</b>	<b>Expected completion date</b>
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## Section 4: Project Status

**Activity:** \_\_\_\_\_

### Changes to Activity Objectives

Please provide brief statements, with data and references to goals stated in your application as appropriate, to support and explain the need for the changes of objectives during the reporting period.

<b>Activity Objective</b>	<b>Proposed objective change</b>	<b>Reason(s) for change</b>	<b>Has this change been approved by the ED Program office?</b>
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## Section 4: Budget

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Budget Categories	Carryover Balance from Previous FY	Actual Budget	Expenditures	Non-Federal Expenditures	Carryover Balance	Next Year's Actual Budget	Changes? Y/N
Personnel							
Fringe Benefits ___ %							
Travel							
Equipment							
Supplies							
Contractual							
Construction							
Other							
Endowment							
Total Costs							

## **Section 4: Line Item Budget Narrative**

Please describe how funds will be expended as a result of your changes in each of the line item categories.

### **Personnel**

### **Fringe Benefits**

### **Travel**

**Equipment**

**Supplies**

**Contractual**

**Construction**

**Other**

**Endowment**

## **Section 4: Summary Budget Narrative**

Please explain budget changes, as needed, particularly the use of funds from cost savings, carryover funds and other expanded authorities changes to your budget. Provide an explanation if you are NOT expending funds at the expected rate. Describe any significant changes to your budget resulting from modifications of project activities.