

Supporting Statement for Paperwork Reduction Act Submission

Title: Historically Black Colleges and Universities (HBCU)

OMB Control #:2528-0235

1. This program is authorized under section 107 (b) (3) of the Housing and Urban Development Act of 1974 (42 U.S.C. 5307 (b) (3)), which was added by Section 105 of the Department of Housing and Urban Development Reform Act of 1989 (Pub.L. 101-235). The HUD HBCU program is governed by regulations contained in 24 CFR 570.400, 570.404, and in 24 CFR part 570, subpart A, C, H, K, and O.

HUD provides grants to assist Historically Black Colleges and Universities (HBCUs) of higher education expand their role and effectiveness in addressing community development needs in their localities, including neighborhood revitalization, housing, and economic development, principally for persons of low- and moderate-income, consistent with the purposes of Title I of the Housing and Community Development Act of 1974, as amended.

Grantees are selected through a competition process, announced through a Notice of Funding Availability. Applicants are required to submit certain information as part of their application for assistance. Grantees are required to prepare quarterly status report so that HUD monitors the progress of grantees in completing their research.

2. The information is collected during the application process. Collection of this data will serve two purposes:

a) It will enable HUD to select grantee under a competitive selection process. Without this information, it would be impossible to determine which applicants to select.

b) It will enable the Government Technical Representative (GTR) to monitor each grantee's administration of its HBCU funds. It is the only way to determine that funds are being spent in accordance with statutory requirements.

3. None

4. This program does not duplicate any existing government program. No similar information is available.

5. HBCU does not involve small businesses.

6. If information were not collected pursuant to submitting applications, HUD would have no qualitative for selecting among the various applicants. If information were not collected for monitoring purposes, HUD would not be able to ensure that Federal dollars were being spent wisely and appropriately.

Information collected pursuant to submitting applications is requested only once per application cycle, the minimum amount of time possible. Information collected for monitoring purposes is submitted quarterly during the three year grant performance period. To require less frequent submission would mean that no action could be taken to correct administrative problems before the end of the grant period.

7. None

8. Notice was published in the Federal Register, Vol. 75, Page 21018 on April 22, 2010. No comments were received.

9. None

10. None

11. None

12.

1) Pre-Award

HUD estimates that each applicant spends approximately 200 person-hours to complete an application. Almost all of this time is invested by a professor or other senior administrator who would oversee the program. HUD estimates the mean hourly rate at \$30. For 105 applications, the computation is as follows: 105 applications X 200 hours \$30 X per hours= \$630,000.

2) Post-Award

HUD estimates that each grantee will spend approximately 24 hours a year maintaining records. HUD also estimates that each grantee will spend approximately 72 hours a year preparing monitoring reports and 60 hours during each funding cycle's final grant year preparing final reports. Clerical staff and faculty/supervisory staff will share this burden. HUD estimates the applicable hourly rate at \$15. The computation is as follow: 105 grantees x 156 hours x \$15 an hour = \$245,700.

Description of Information Collection	Number of Respondents	Responses per Year	Total Annual Responses	Hrs per Response	Total Hours
SF424	105	1	105	0.75	78.75
SF424 Supplement	105	1	105	0.08	8.4
HUD 424CB	105	1	105	3	315
SFLLL	105	1	105	0.17	17.85
HUD 27300 (2510-0013)	105	1	105	0	0

HUD 2880 (2510-0011)	105	1	105	0	0
HUD 2990	105	1	105	0	0
HUD 2991	105	1	105	0	0
HUD 2993	105	1	105	0	0
HUD 2994	105	1	105	0	0
HUD 2994 A	105	1	105	0	0
HUD 40076	105	1	105	0	0
HUD 96010 (2535-0114)	105	1	105	0	0
HUD 96011	105	1	105	0	0
HUD 40077 (2528-0198)	105	1	105	6	630
Rating factor 1	105	1	105	49	200
Rating factor 2	105	1	105	49	200
Rating factor 3	105	1	105	49	200
Rating factor 4	105	1	105	49	200
Subtotal (Application)	105	1	105	200	21000
Quarterly Reports	45	4	180	72	12960
Final Reports	15	1	15	60	9 00
Record keeping	45		24	24	1080
Total	105		325	562	37790

13. None

14. 1) Pre-Award.

Approximately 105 applications are expected to be received annually. Each application goes through a threshold review which takes one hour to conduct. This review is conducted by two persons, having an average grade of GS-14 at an hourly rate of \$45.00. Thus the annual review process takes approximately 210 staff hours. The computation is as follows: 105 applications x 2 persons x 1 hours x \$45.00 = \$9,450.

2) Post-Award

HUD will award approximately 15 grants pursuant to each annual Notice of Funding Availability. With quarterly reporting, HUD will now receive 180 quarterly progress and financial reports each funding cycle, requiring a total review time of 3 hours per grant per report, for a total of 540 hour. Assuming a GS-14 conducts the reviews, the cost is computed as follows: 3 hours x 180 reports x \$45.00 an hour = \$24,300.

15. Grant Progress Report, HUD Form 40077 (OMB Approval No. 2528-0198) has been added to this collection. This form will provide grantees with the format to report their progress. HUD will not be requesting any additional information, but will be acquiring the same information in a structured format.

16. Not applicable

17. No such approval is sought

18. None requested.

B. None