

## E-mail to Raters

Subject: KEYS Survey

#Respondent name#:

Your organization has selected you to participate in a survey designed to assess the work environment and the conditions necessary for innovation to occur. You will be asked to rate a set of question on KEYS® in terms of how often they are true of your current work environment.

Your individual responses will be strictly confidential. The Center for Creative Leadership will process completed surveys and will create an aggregated organizational report.

You begin the survey process by accessing the Web site shown below. It takes approximately 20 minutes to complete the survey. Please complete the survey by #date in order form – dd month yyyy#.

<https://www.datasltn.com/wss/KEYSHome.cfm>

Your Confidential User ID: 6039884

Your Confidential Password: 8NNYBE

If you have questions regarding this feedback process, please contact #contact name, number & email from order form#.

If you experience any difficulty connecting to the Internet, please contact your organization's help desk. Our experience is that the vast majority of access problems are due to security measures within our clients' systems. For any other technical problems, please contact Technical Support by sending an e-mail to [support@datasltn.com](mailto:support@datasltn.com). We can be reached toll free by telephone within the United States at 877 477 1416. If you are calling from outside the United States, use +1 952 746 5747.

If you receive an "Access Denied" or "Page Not Displayed" message when accessing the Web site, please contact our Technical Support. There are browser settings that may need to be adjusted on your computer so that you can fully access secured sites.