NEA Application

Project Budget, Page 1 of 2

Read the instructions for this form before you start.

OMB No. 3135-0112
Expires 11/30/2010

Applicant (official IRS name):

INCOME

1. **Amount requested from the Arts Endowment**: **$**

2. **Total match for this project** Be as specific as possible. Asterisk (*) those funds that are committed or secured.

Cash (Refers to the cash donations, grants, and revenues that are expected or received for this project)

AMOUNT

Total cash a. $ _____

In-kind: Donated space, supplies, volunteer services (These same items also must be listed as direct costs under "Expenses" below or in Page 2 of the Project Budget form; identify sources)

Total donations b. $ _____

Total match for this project (2a. cash + 2b. donations) $ _____

3. **Total project income (1 + 2)** **$** _____

EXPENSES

1. **Direct costs**: **Salaries and wages**

TITLE AND/OR TYPE OF PERSONNEL	NUMBER OF PERSONNEL	ANNUAL OR AVERAGE SALARY RANGE	% OF TIME DEVOTED TO THIS PROJECT	AMOUNT

Total salaries and wages a. $ _____

Fringe benefits **Total fringe benefits b. $** _____

Total salaries, wages, and fringe benefits (a. + b.) $ _____

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EXPENSES, CONTINUED

2. Direct costs: **Travel** (Include subsistence)

# OF TRAVELERS	FROM	TO	AMOUNT
		Total travel $	

3. Direct costs: **Other expenses** (Include consultant and artist fees, contractual services, promotion, acquisition fees, rights, evaluation and assessment fees, access accommodations, telephone, photocopying, postage, supplies and materials, publication, distribution, translation, transportation of items other than personnel, rental of space or equipment, and other project-specific costs)

AMOUNT

Total other expenses $

4. Total direct costs (1. from Project Budget, Page 1 +2.+3.) **$**

5. Indirect costs (if applicable)

Federal Agency: Rate (.0000) x Base = **$**

6. Total project costs (4.+5.) **$**
Must equal total project income (3. From Project Budget, Page 1)