

**BORROWER RESPONSE TO NOTICE OF THE AVAILABILITY OF LOAN SERVICING
For Borrowers Who Received FSA-2512**

INSTRUCTIONS FOR PREPARATION

Purpose: The purpose of this form is for borrowers who are either current and unable to make their next scheduled installment (financially distressed), or less than 90 days past due, to request loan servicing on all of their direct Farm Loan Program loans. Agency officials will send or deliver this response form to borrowers along with FSA-2512. The borrower will return the form as a part of a complete application for servicing.	
Handbook Reference: 5-FLP	Number of Copies: Original and one copy
Signatures Required: All borrowers (entity and individual persons) that executed the promissory note or assumption agreement and have not been previously released of liability for the debts. They may all sign one form or each sign separate forms.	
Distribution of Copies: Original will be sent to the Borrower along with FSA-2512. If the borrower is requesting servicing, they will return this form, with signatures. A copy of the blank form will be placed in the official agency casefile to evidence that it was sent along with FSA-2512. Once returned, a copy of the signed form will be placed with the remainder of the application package in the agency official casefile.	
Automation-Related Transactions: (Instructions for writers: provide only the information required, i.e. ADPS TC 3K. If no automation actions are required, insert N/A) AgCredit	

Fld Name / Item No.	Instruction
From Borrower	The agency official will enter the name(s) of the parties that will receive the form. These names will correspond with the names entered in Items 1A – 4C.
Request for Servicing	No information is to be added here.
1A- 4A Borrower Name	The agency official will type the name of the borrower that should sign the form. This will be one of the parties that executed the promissory note or assumption agreement. All borrowers (entity and individual persons) that executed the promissory note or assumption agreement and have not been previously released of liability for the debts. They may all sign one form or each sign separate forms.
1B-4B Signature	The borrower named in block 3A will sign the response form. All borrowers (entity and individual persons) that executed the promissory note or assumption agreement and have not been previously released of liability for the debts. They may all sign one form or each sign separate forms.
1C-4C Date	The date will be entered by the borrower when they sign the form.

Contact the State Office if additional guidance is needed.