FSA-85-1 U

(03-26-03)

U.S. Department of Agriculture

Farm Service Agency

1. OMB No. 0560-NEW

2. Title of Clearance Direct Loan Making Page 1

Reporting and Recordkeeping Requirements

Reporting and R	ecordi	keepin	g Requirements	5						
3.	4.	5.	6.	7.			Annual Burden o I. 8 x 9=10 and C			
Description (Title of Form, Report or Record)	Report	Record	Form No.	Regulation Part/Sec.	8.	9.	10.	11.		L2. rden Hours
					No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt
Request for loan making assist./DLM indiv. & married			FSA-2001 (Farmer)	764.51(b)	51*	.751	38	30		19
Request for loan making assist. /DLM - entity			FSA-2001 (Farmer)	764.51(b)	12*	. 333	4	60		4
Request for DLM assist./ subordination indiv. & married			FSA-2001 (Farmer)	765.205 (a)(1)	17*	. 751	13	30		7
Request for DLM assist. /subordination - entity			FSA-2001 (Farmer)	765.205 (a)(1)	3*	. 333	1	60		2
Request for DLM assist. /transfer and assumption			FSA-2001 (Farmer)	765.403 (a)(1)	1*	.751	1	30		1
Request for DLM assist. /PLS - individuals & married			FSA-2001 (Farmer)	766.102 (a)(2)	6*	. 751	5	30		3
Request for DLM assist. /PLS - entity			FSA-2001 (Farmer)	766.102 (a)(2)	2*	. 333	1	60		1
Three-Year Financial History - new DL applicants			FSA-2002 (Farmer)	764.51(b)(4)	42	1	42	60		42
Three-Year Financial History - new GLC applicants			FSA-2002 (Farmer)	763.7(b)(7) 763.18(b)(6)	10	1	10	60		10
Three-Year Financial History - existing GLC applicants			FSA-2002 (Farmer)	763.7(b)(7) 763.18(b)(6)	2	1	2	30		1
Three-Year Financial History - PLS			FSA-2002 (Farmer)	766.102 (a)(3)	6	1	6	30		3
Three-Year Production History - new DL applicants			FSA-2003 (Farmer)	764.51 (b)(5)	42	1	42	60		42
Three-Year Production History - new GLC applicants			FSA-2003 (Farmer)	763.7(b)(8) 763.18(b)(6)	10	1	10	60		10
Three-Year Production History - existing GLC applicants			FSA-2003 (Farmer)	763.7(b)(8) 763.18(b)(6)	2	1	2	30		2
Three-Year Production History - PLS			FSA-2003 (Farmer)	766.102 (a)(2)	6	1	6	30		3
Authorization to release information - DLM application			FSA-2004 (Farmer)	764.51(b)	63	1	63	10		11
Authorization to release information - GLC application			FSA-2004 (Farmer)	763.7	10	1	10	10		2
SUBTOTALS [92*		256			163

FSA-85-1 U.S. Department of Agriculture Farm Service Agency

(03-26-03)

L. OMB No.	0560-NEW	2.	Title of Clearance	Direct	t Loan	Making
				Page 2	2	

Reporting and R	ecordl	keepin	g Requiremen	ts						
3.	4.	5.	6.	7.			Annual Burden o l. 8 x 9=10 and 0	on the Public Col. 10 x 11=12)		
Description (Title of Form, Report or Record)	Report	Record	Form No.	Regulation Part/Sec.	8.	9.	10.	11.		12. Irden Hours
					No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt
Authorization to release information - subordination			FSA-2004 (Farmer)	765.205 (a)(6)	14	1	14	10		2
Authorization to release info - transfer and assumption			FSA-2004 (Farmer)	765.205; 765.404	1	1	1	10		1
Authorization to release information - PLS			FSA-2004 (Farmer)	766.102 (a)(6)	6	1	6	10		1
Creditor list - DLM			FSA-2005 (Farmer)	764.51(b)(12)	63	1	63	20		21
Creditor list - GLC			FSA-2005 (Farmer)	763.7	10	1	10	20		3
Creditor list - subordination			FSA-2005 (Farmer)	765.205 (a)(6)	14	1	14	20		5
Creditor list - transfer and assumption - ineligible			FSA-2005 (Farmer)	765.404 (b)(1)	1	1	1	20		1
Creditor list - PLS			FSA-2005 (Farmer)	766.102 (a)	6	1	6	20		2
Property Owned and Leased - DLM			FSA-2006 (Farmer)	764.51(b) 764.402	63	1	63	30		32
Property Owned and Leased - subordination			FSA-2006 (Farmer)	765.205 (a)(2)	14	1	14	30		7
Property Owned and Leased - PLS			FSA-2006 (Farmer)	766.102 (a)(7)	6	1	6	30		3
Verification of income - DLM			FSA-2014 (Business)	764.51 (b)(8)	57*	1	57	15		14
Verification of income - GLC			FSA-2014 (Business)	763.7(b)(9)	15*	1	15	15		4
Verification of income - subordination			FSA-2014 (Business)	765.205 (a)(4)	14*	1	14	15		4
Verification. of income - transfr & assmptn - ineligible			FSA-2014 (Business)	765.404 (b)(1)	1*	1	1	15		1
Verification of income - PLS			FSA-2014 (Business)	766.102 (a)(6)	7*	1	7	15		2
SUBTOTALS []				•	94*		292			103

FSA-85-1 U.S. Department of Agriculture Farm Service Agency (03-26-03)

OMB No.	0560-NEW	2.	Title of Clearance	Dire	ct	Loan	Making
				Page	3		

Reporting and R	ecord	keepin	g Requirements							
3.	4.	5.	6.	7.	'		Annual Burden of 1.8 x 9=10 and 0	on the Public Col. 10 x 11=12)		
Description (Title of Form, Report or Record)	Report	Record	Form No.	Regulation Part/Sec.	8.	9.	10.	11.		2. den Hours
					No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt
Verification of debts and assets - DLM			FSA-2015 (Business)	764.51(b)(12)	66*	3	198	20		66
Verification of debts and assets - GLC			FSA-2015 (Business)	763.7(b)(10)	10*	3	30	20		10
Verification of debts and assets - subordination			FSA-2015 (Business)	765.205 (a)(6)	14*	3	42	20		14
Verification of debts and assets - transfer & assumption			FSA-2015 (Business)	765.404 (b)(1)	1*	3	3	20		1
Verification of debts and assets - PLS			FSA-2015 (Business)	766.102 (a)(8)	6*	3	18	20		6
Promissory note - individual applicants			FSA-2026 (Farmer)	764.402(b)(1)	15	1	15	20		5
Promissory note - entity members			FSA-2026 (Farmer)	764.402(b)(2)	28	1	28	20		9
Promissory note - PLS - individual			FSA-2026 (Farmer)	766.106 766.204	6	1	6	20		2
Promissory note - PLS - entity members			FSA-2026 (Farmer)	766.106 766.204	2	1	2	20		1
Promissory note - GLC			FSA-2026 (Farmer)	763.21	1	1	1	20		1
Security agreement - 150 percent requirement			FSA-2028 (Farmer)	764.103 (c)	4	1	4	20		1
Security agreement			FSA-2028 (Farmer)	765.303 (a)(4)	4	1	4	20		1
Security agreement - GLC - loan servicing			FSA-2028 (Farmer)	763.21	1	1	1	20		1
RE mortgage/deed of trust -150% requirement			FSA-2029M/2029D (Farmer)	353(c)	30	1	30	30		17
RE mortgage/deed of trust - GLC			FSA-2029M/2029D (Farmer)		1	1	1	30		1
Description of farm training and experience			FSA-2302 (Farmer)	764.51(b) (3)	42	1	42	20		14
SUBTOTALS []					97*		425			150

		ent of A	Agriculture ency	1. OMB N	o. 0560-NEW	2. Title of Cle	earance Dire Page		king	
Reporting and Re	ecordl	keepin	g Requirements							
3.	4.	5.	6.	7.			Annual Burden o	on the Public Col. 10 x 11=12)		
Description (Title of Form, Report or Record)	Report	Record	Form No.	Regulation Part/Sec.	8.	9.	10.	11.		2. den Hours
					No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt
Description of farm training and experience - GLC			FSA-2302 (Farmer)	763.7(b) (6)	10	1	10	20		3
Certification of disaster losses			FSA-2309 (Farmer)	764.51 (b)(14)	42	1	42	90		63
Lender's verification of loan application - individual			FSA-2310 (Farmer)	764.352 (e)	38	1	38	5		3
Lender's verification of loan application - entity			FSA-2310 (Farmer)	764.352 (e)	4	1	4	5		1
Lender's verification of loan application - lender			FSA-2310 Business	764.352 (e)	21*	2	42	30		21
Notification of loan approval and conditions			FSA-2313 (Farmer)	764.401 (a)	34	1	34	20		11
Selection of attorney/title agent			FSA-2340 (Farmer)	764.402	31	1	31	10		5
Certification of attorney/title company			FSA-2341, FSA- 2342 (Business)	764.402 765.205	10*	1	10	20		3
Loan closing instructions			FSA-2350 (Business)	764.402(d	10	1.49	15	30		8
Report of lien search			FSA-2360 (Business)	764.402	1*	1	1	30		1
Request for waiver of borrower training requirements			FSA-2370 (Farmer)	764.453	14	1	14	30		7
Agreement to complete training			FSA-2371 (Farmer)	764.452	12	1	12	15		3
Borrower training course evaluation - borrower			FSA-2376 (Farmer)	764.454	12	1	12	15		3
Entity information – direct loan application			Non-form (Farmer)	764.51(b) (2)	4	1	4	15		1
Entity information – GLC application-Buyer			Non-form (Farmer)	763.7 (b(3)(iv)	1	1	1	15		1
SUBTOTALS []			1		32*		270			134

		ent of A	Agriculture Jency	1. ON	MB No	o. 0560-NEW	2. Title of Cle	earance Dire Page		ıking	
Reporting and Re	ecordl	keepin	g Requirement	s							
3.	4.	5.	6.	7.		Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)					
Description (Title of Form, Report or Record)	Report	Record	Form No.	Regulation Part/Sec.	8.		9.	10.	11.		l2. den Hours
					No. of Respond	dents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt
Documentation other credit is not available – applicant			Non-form (Farmer)	764.51(b) (6)	63		1	63	60		63
Documentation other credit is not available – lender			Non-form (Business)	764.51(b) (6)	20*		3.14	63	60		63
Copy of legal description of RE to be used as security for loan			Non-form (Farmer)	764.51(b) (10)	31		1	31	15		8
Additional Information needed to evaluate application			Non-form (Farmer)	764.51(b) (13)	2		1	2	15		1
Evidence of hazard insurance			Non-form (Farmer)	764.108	31		1	31	15		8
Evidence of flood insurance			Non-form (Farmer)	764.108	31		1	31	15		8
Written declination of credit – EM applicants			Non-form (Farmer)	764.352 (e)	6		2	12	15		3
Written declination of credit – EM – lender			Non-form (Business)	764.352 (e)	4*		3.08	12	30		6
Documentation of losses of livestock/livestock products			Non-form (Farmer)	764.353, 764.356	34		1	34	15		9
SUBTOTALS []	24*			279			169				

FSA-85-1 (03-26-03)	'								2. Title of Clo	earance Dire Page	ct Loan Making 6
	Reporting and F	keepin	g Requirements								
	3. 4. 5. 6. 7.								Annual Burden of 1.8 x 9=10 and 0	on the Public Col. 10 x 11=12)	
1	Description orm, Report or Record)	Report	Record	Form No.	Regulation Part/Sec.		8.	9.	10.	11.	12. Total Burden Hours

			No. of Respondents	No. of Reports Filed Per Person	Total Annual Responses	Average Time to Respond	Exempt	Non-Exempt
Travel time								104
* Denotes unduplicated respondents								
SUBTOTAL								104
TOTALS II			339*		1,522			823