**U.S. Department of Justice**Bureau of Alcohol, Tobacco, Firearms and Explosives

## Special Agent Medical (Preplacement/Incumbent)

_					(To	be completed				N	5 0
1.	Name (Please print or type)	2. Date of Birth				3. Date of Te	4. Social Security		Number	5. Sex	
											☐ Male ☐ Female
6.	Home Address					7. Home Tele	phone Nu	mber	8. \	Work Telepho	one Number
9.	Field Office	10.	10. Field Office Mailing Address 11. Personal Telephone Num							al Telephone Number	
12	. Current Employer	13.	13. Current Occupation  14. How Long in Current Position?  (Years/months)								
_	Part II - Medical History (To be com	pleted	d bv	special ac	gent	applicant. <b>Plea</b>	se check	each item ves	or no	o. If ves. ple	ease explain)
15	. Have you been refused employment or been										No
16	. Have you ever been treated for any mental c	onditi	on?	☐ Yes	<u></u>	No					
17	. Have you ever been denied life or health insu	urance	e? (	If yes, sta	te re	eason and provi	de details.	)	No		
18	18. Have you had, or been advised to have, any operation?   Yes   No										
19	. Have you ever been a patient in any type of l	hospit	tal?	(If yes, sp	pecif	y when, where a	and give d	etails.) 🗌 Yes		No	
20	. Have you ever had any illness or injury other yes, specify when, where and give details.)		thos		note	ed? (including l	earning di	sabilities and A	Attenti	on Deficit Dis	sorder (ADD), etc. If
21	. Have you consulted or been treated by clinic give complete address of doctor, hospital, cli					or other practitio		n the past 5 ye	ars fo	or other than	minor illness? (If yes,
22	. <b>Females Only:</b> Are you currently pregnant?	(If y	es, p	provide trir	nest	ter. This questic	on relates (	only to issue of	f the s	afe participa	tion in training.)
23	. Have you ever been rejected or discharged f and type of discharge: whether honorable,								othe	r reasons? (	If yes, give date, reason
24	24. Have you ever received, is there pending, or have you applied for pension or compensation for existing disability? (If yes, specify what kind, granted by whom, what amount, when, and why.)   Yes  No										
25	. Have you had or are you currently experience	ing ar	ny of	the follow	/ing?	(If yes, please	e explain)				
	urred vision? Yes No						· ·				
Co	olor blindness?										
Gla	aucoma? Yes No										
_	. Do You? (If yes, please explain) ear glasses or contact lenses?☐ Yes ☐ No	)									
Ha	ve cataracts?										
Ha	eve you ever been diagnosed with any eye dise	ase?	(If y	es, pleas	е ех	plain)	∕es □ N	No			

77. Have You Sperinced Any of the Following? (If yes, please explain below)  78. No Loud, constant notice or music within the last 14 hours	Have you had any type of eye surgery (i.e., RK, surgery.) Yes No	PR	K, catai	acts	, etc	c.)? (If yes, p	olease explain what spec	cific surgery w	vas performed	and ti	he dat	e of	
Difficulty hearing   Yes   No   Do you war a hearing aid?   Yes   No   Do you war a hearing path?   Yes   No   No   No   No   No   No   No   N	les   No												
Dizziness	27. Have You Experienced Any of the Following?	(It	yes, pl	ease	ex	plain below)							
Loud, Impact noise in past 14 hours	, 0							within the last	14 hours				
Are you in a hearing conservation program?						•	· ·						
Chest pains		Н		Н				equipment?		Н		=	
Lag pains	, , , , , , , , , , , , , , , , , , , ,	H		H			0	heart beat)		H			
Heart murrur   Yes   No   No   Heart attack or stroke   Yes   No   No   Ahormal text of (Resting)   Yes   No   No   Ahormal text of te	•	H		H						H			
Abnormal EKG (Resbring)	Heart murmur		Yes		No	o Heart a	attack or stroke				Yes	□ N	0
or siblings prior to age 55													
Numbness in feethands	•												
Phelbits or blood clots	• .	$\mathbb{H}$		Н				_::_		Н			
Bronchitis, tuberculosis		Н		H				zirig, persiste	nt cougn,		res	IN	O
Asthma		H		H				a disease or	suraerv		Yes	$\square$ N	Ю
Tryprid disease		H		Ħ				9				=	
Blood disorder					No							N	0
Back pain	,												
Joint pain or swelling		Н		Н									
Lack of coordination		Н		H									
Persistent stomach/abdominal pain		Н		H						H			
Vomiting blood	Tremors/shakiness		Yes		No	o Stoma	ch ulcers				Yes	☐ N	0
Trouble walking		Ш		Ц				er		Н			
Loss of strength/muscle weakness	•	Н		H						Н		=	
Arthritis	9	H		H			nb or finger amputations			H			
Skin problems, urticaria		Ħ		Ħ			/ pain/infection/bleeding			H		=	
Are you left handed?						o Localiz	ed weakness/numbness	;				=	
Persistent diarrhea/constipation	•											N	0
Liver disease													
Gall bladder problems		Н		Н						Н			
Psychiatric/psychologic consult		Н		H						H			
Ringing or buzzing in ears	•	H		H									
Explanation:  28. Your Current Physical Activity or Exercise Program Intensity			Yes			, ,	oe .				Yes	□ N	0
28. Your Current Physical Activity or Exercise Program Intensity   Low   Moderate   High   Days Per Week   Minutes Per Session    32. Medications (List all medications (prescription and non-prescription) you are currently taking with dosage, frequency and reason.)  33. Allergies (Please check where applicable)   None   Dust or molds (Specify)   Animals (Specify)     Pollens (Specify)   Food (Specify)     Other (Specify)   Food (Specify)     Other (Specify)   Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?   35. If Yes, When?   36. Type   Currently   Past (Number of years since you quit)   Pipe   Cigar	Ringing or buzzing in ears		Yes		No	0							
Program Intensity  Low Moderate High Days Per Week Minutes Per Session  32. Medications (List all medications (prescription and non-prescription) you are currently taking with dosage, frequency and reason.)  33. Allergies (Please check where applicable)  None  Dust or molds (Specify)  Animals (Specify)  Pollens (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No  Currently Past (Number of years since you quil)  Cigarette Pipe Cigar	Explanation:												
Program Intensity  Low Moderate High Days Per Week Minutes Per Session  32. Medications (List all medications (prescription and non-prescription) you are currently taking with dosage, frequency and reason.)  33. Allergies (Please check where applicable)  None  Dust or molds (Specify)  Animals (Specify)  Pollens (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No  Currently Past (Number of years since you quil)  Cigarette Pipe Cigar													
Program Intensity  Low Moderate High Days Per Week Minutes Per Session  32. Medications (List all medications (prescription and non-prescription) you are currently taking with dosage, frequency and reason.)  33. Allergies (Please check where applicable)  None  Dust or molds (Specify)  Animals (Specify)  Pollens (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No  Currently Past (Number of years since you quil)  Cigarette Pipe Cigar													
33. Allergies (Please check where applicable)    None		29	). Frequ	enc	y of		30. Duration of		31. Activities				
33. Allergies (Please check where applicable)  None  Dust or molds (Specify)  Animals (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No  Currently Past (Number of years since you quit)  Cigarette Pipe Cigar		-											
Dust or molds (Specify)  Drugs (Specify)  Animals (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No CUrrently Past (Number of years since you quit)  Cigarette Pipe Cigar	32. Medications (List all medications (prescription)	on a	and non	-pres	scrip	otion) you are	e currently taking with do	sage, frequer	ncy and reason	1.)			
Dust or molds (Specify)  Drugs (Specify)  Animals (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No CUrrently Past (Number of years since you quit)  Cigarette Pipe Cigar													
Dust or molds (Specify)  Drugs (Specify)  Animals (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No CUrrently Past (Number of years since you quit)  Cigarette Pipe Cigar	33. Alleroies (Please check where applicable)												
Drugs (Specify)  Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No Currently Past (Number of years since you quit)  Cigarette Pipe Cigar							Dust or molds (Sr	necify)					
Pollens (Specify)  Other (Specify)  Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?  Yes No Currently Past (Number of years since you quit)  Cigarette Pipe Cigar	None						Dust of filolos (5)	Decity)				_	
Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?   35. If Yes, When?   36. Type   Cigarette   Pipe   Cigar	Drugs (Specify)						Animals (Specify)	)				_	
Part III - Social History (To be completed by special agent/applicant)  34. Have You Ever Smoked?   35. If Yes, When?   36. Type   36. Type   Cigarette   Pipe   Cigarette   Cigaret	Pollens (Specify)					Food (Specify)					_		
34. Have You Ever Smoked?   35. If Yes, When?   36. Type   Currently   Past (Number of years since you quit)   Cigarette   Pipe   Cigar	Other (Specify)												
☐ Yes ☐ No ☐ CUrrently ☐ Past (Number of years since you quit) ☐ Cigarette ☐ Pipe ☐ Cigar	Part III	- S	ocial H	isto	ry (	(To be compl	eted by special agent/ap	pplicant)					_
	34. Have You Ever Smoked? 35. If Yes, Whe	en?						36. Type					
37. How Many Do or Did You Smoke Per Day?  38. For How Many Years?	Yes No CUrren	tly	F	Past	(Nu	umber of years s	since you quit)	☐ Cigare	ette DP	ipe		Cigar	
	37. How Many Do or Did You Smoke Per Day?					38	. For How Many Years?						

39. What is Your Average Alcohol C	consumption in a We	ek? (1 drink = 12 oz.	beer, 1 glass of wine, 1.5 o	z. liquor)			
Drinks	.10						
40. How Often Do You Drink Alcoho	• • •	Weekdays	eekends				
		<u> </u>	e completed by special age	nt/applicant)			
41. Father	Current Age	Current General Hea			ause of Death	n or Reason for Poor	
Alive Deceased	3	☐ Excellent ☐ Good	☐ Fair ☐ Unknown ☐ Poor	Health			
42. Mother	Current Age	Current General Hea			ause of Death	or Reason For Poor	
☐ Alive ☐ Deceased	☐ Good ☐ Poor						
43. Number of Brothers	Age Range	Health Problems, If A	Any	Age and C Health	ause of Death	or Reason For Poor	
44. Number of Sisters	Age Range	Health Problems, If A	Any	Age and C Health	ause of Death	or Reason For Poor	
Stroke Cancer Emphysema Bleeding Tendencies Diabetes Epilepsy Thyroid Disorder Fainting Spells High Blood Pressure Heart Disease I certify that I have reviewed the any of the doctors, hospitals, or opurposes of processing my applitional Health/Law Enforcement M	Heart Opera Elevated Ch Asthma Hay Fever Nervous Bre Gout Leukemia Kidney Dise Mental Diso Foregoing informations Clinics mentioned ocation for this emple	eakdown  ase rder on supplied by me ar n these forms to furr loyment or service. I	nish the Government a co authorize the release of	use plete to the b implete trans all medical i	Hernia Obesit Syncop Other  Dest of my kn	adder Disease  y pe/Sudden Death (Specify)  nowledge. I authorize medical record for the Federal Occupa- ntact.  Date	
Witness's Signature						Date	
			By Clinic (Please print)				
Name of Clinic	Addre	ess/Location of Clinic			Telephone Number (Include area code)		
RN			MD/DO				
	Part V	/I - To Be Completed	By Health Care Provider				
Disclaimer: This examination does tional purposes.	not substitute for a p	eriodic health examina	ation conducted by your pri	vate provider.	. It is being c	onducted for occupa-	
Preplacement Service:     Required Services     (Check when test is completed)		Lab Components - Fasting Blood	Comprehensive Metabolic Panel	CBC <u>(included D</u>	iff/Plat <u>)</u>	<u>Urinalysis</u>	
Labs (blood & urine)  Blood Lead & ZPP  Height, weight, vitals  EKG (12 lead with interpretation, PPD Mantoux (TB skin test)  Audiometry (500 Hz - 8000 Hz)  Vision screening (Near & Far; College Color vision (14 plate Ishihara) Peripheral vision (nasal & temporal Tonometry Depth Perception (seconds of an General Physical Exam General Medical history Attach copies of all test results	orrected & Uncorrected)	Cholesterol Total Triglycerides HDL - cholesterol LDL - cholesterol Chol/HDL Bilirubin Transferase GGT LDH, Total Alanine Transminase	Glucose Urea Nitrogen (BUN) Creatinine BUN/Creatinine Sodium Potassium Chloride Protein, Total Globulin Albumin/Globulin Ratio Alkaline Phosphatase AST (SGOT)	White blood Red blood of Hemaglobin Hematocrit MCV MCH RDW Platelet Con Neutrophils Lymphocyte Absolutes Monocytes Absolute Ecosinophils Absolute Basophils	cell count  unt  es  Monocytes  osinophils	Color Appearance Specific Gravity Glucose Ketones Occult Blood Protein Nitrite Leukocyte Esterase Microscopic if indicated	

	Part VII - Diagnosis and Physical Findings (To be completed by Health Care Provider)												
2. Head and Neck 3. Color Vision (Require documentation of:)													
	Normal Abnormal					# Correct of Total Tested							
		Head, Face Neck (thyroid) Scalp				# Correct or rotal rested							
			Nose/Sinuses			pe Of Test							
			Mouth/Throat			1							
			Pupils Equal/Reactive	ve .		Titmus							
			Ocular Motility										
	Ophthalmoscopic Findings					U Other (Specify)							
4.	Intraocular Pressure  Right mm/hg					5. Peripheral Vision (Require numerical values)							
	Type of Test:	☐ Puff	Shiotz			Right Temporal Eye Left Temporal Eye							
	Depth Percept	tion (Require d	ocumentation of:)			Nasal Nasal							
	# Correct -	of	Total Tested	Arc			Total	_	Total				
	Type of Tester		Seconds	of Arc									
	<i>,</i> ,		Shepard										
6.	Uncorrected V	ision (Snellen	Units)		7. C	orrected Visior	n (Snellen Units	)					
		_	tht 20/ Left		No.			20/ Left 20/					
			tht 20/ Left	20/	Fa	r: Both 2	0/ Right	20/ Left 20/					
8.	Comment on I	Heent Abnorma	lities:										
_			Part VIII	· Audiology (To	o be complete	d by Health C	are Provider)						
9.	Frequency	500 Hz	1000 Hz	2000 H		3000 Hz	4000 Hz	6000 Hz	8000 Hz				
Rig	ght Ear												
Let	ft Ear												
10.	Audiogram:	Baseline	Annual	Termination	on (Attach cu	rrent and hase	⊥ eline audiogram)						
	Calibration Ma						omie addiegiaii,						
	Calibration Me		_ Oscar	Biological	Date	¬							
		are With Baselin	ne: Cha	nge No	Change	Normal	Abnorma	I					
	Right Ear				<u>Left l</u>	<u>Ear</u>							
	Canal/Externa	ıl Ear:	Normal	Abnormal	Cana	Canal/External Ear: Normal Abnormal  Tympanic Membrane: Normal Abnormal							
	Tympanic Mer	mbrane:	Normal	Abnormal	Tvmp								
	Comments:				, ,								
_													
_													
_	Vital Signs:	,											
Hei	ight	Weight	t	Blood Pressure	9	Pulse		Temperature (If indicate	ated)				
_				mm/hg	(sitting)		(sitting)						
Co	mments:												
_													
12	Tuberculosis												
	te Administered	1	Date Read		Degrees of Ir	nduration		Date of Last Chest X-	rav				
Ju	,	-			209,000 01 11				·~,				
		4 V TO :											
CO	inments (Ches	t X-rays, TB tre	aumenvaates):										

13. Cardio/Pulmonary:				
EKG (Attach with interpretation):  Normal Abnormal	Lungs/Chest (includes breast):  Normal Abnormal	· · · · · · · · · · · · · · · · · · ·	oitations, ectopic beats): Abnormal	Vascular <i>(varicosities)</i> :  Normal Abnormal
		,		
Comments:				
14. Pulmonary Function Testing	(Attach copy):			
% Predicted FVC	% Predicted FEV1	% Predicted FEV1/FVC	% Pr	edicted FEF 25 - 75
			l .	
Comments:				
	Part IX - Diagnosis and Physical Fi	ndings (To be complete	ad hy Health Care Provid	or)
15. Musculoskeletal	art IX - Diagnosis and I flysical I	iluliigs (10 be complete	ed by Tiealiti Care i Tovid	51)
Upper Extremities (strength):	Upper Extremities (rai	nge of motion):	Lower Extremities	(strength):
☐ Normal ☐ Abnormal	☐ Normal ☐	Abnormal	☐ Normal	Abnormal
Lower Extremities (range of motion			Spine	
☐ Normal ☐ Abnormal Flexibility	☐ Normal ☐ Deep Tendon Reflexes	Abnormal	Other Neurologica	Abnormal
☐ Normal ☐ Abnormal	·	Abnormal	☐ Normal	□ Abnormal
16. Can Applicant Participate in t	he Following:		1	
Vigorous Aerobic Exercise Pr	rogram 3 Hr/Wk (minimum)	∕es □ No Pu	ısh Ups 🗌 Yes 🔲 No	
Pull Ups ☐ Yes ☐ No	Sit Ups 🗌 Yes 🔲 No	One and One Hal	f Mile (1.5) Time Run	☐ Yes ☐ No
Commente				
Comments:				
17. Is Applicant Capable of the F	ollowing:			
☐ Yes ☐ No Squat and ri	ise without holding on to any object.	Maintain squatting and k	neeling for up to 45 seco	onds repeatedly.
	e knee with arms extended in front o			and the second the second the second
	ne and two-knee kneeling position w neeing position for 2 - 3 minutes rep		a de adie to rise without a	assistance. Be able to repeat twic
	ticipate" Responses:			
Ticase Comment on Camillot Fai	ticipate responses.			
Normal Abarana-1	Montal/Emotional Affact /doc	o if abnormal)		
Normal Abnormal	Mental/Emotional Affect (describe	; II abii0iiiiai)		
Normal Abnormal	G -U System			
Normal Abnormal	Abdomen, Viscera			
Normal Abnormal	Rectal/Prostate			
Normal Abnormal	Skin (scar/unique markings)			
Normal Abnormal	Lymphatic			
Normal Abnormal	Other			
Comments:				

	ucation and Referral (To be comp	leted by the Health Care Provider)								
18. Check the Topics Discussed During the Dia	gnosis Work-up or Physical Exam:									
☐ Lipids ☐ Hyp	entension	Exercise								
☐ Obesity ☐ Smo	oking Cessation	☐ Alcohol Use								
☐ Hearing Protection ☐ Visi	on Referral	Other Personal Protective Equipment								
☐ Job Stressors ☐ Refe	erral(s)	☐ Immunizations								
Part XI - Examinir	g Physician's Summary of Signif	icant Findings With Recommendations								
	<b>Note:</b> Please do not provide any official statement (oral or written) concerning the applicant's fitness or capability to perform the duties of any occupation. The Agency's Medical Review Officer will provide this statement.									
Examining Physician's Name (Print or type)	Examining Physician's Signature		Date							
When Exam is Complete, Fedex Within Two I	Davs To:									
Public Health Service  Division of Federal Occupational Health  Law Enforcement Medical Programs  Attn: P. Swan  Atlanta Federal Center, Suite 3R10  100 Alabama Street  Atlanta, GA 30303										
ATF Use Only										
Action Taken:  Hired or Retained  Non-selected For Appointment, or Eligibility Objected to  Action Taken to Separate										
Agency Personnel Officer's Name (Print or type	Agency Personnel Officer's Signa	ature	Date							

## **Privacy Act Information**

Executive Order, 9830 and 5 CFR 339.301 authorizes collection of this information. The primary use of this information is to determine medical suitability to qualify for a position that has specific medical standards, physical requirements, or is covered by a medical evaluation program established under these regulations. Furnishing this information is mandatory because such information is part of the basic qualifications for the position. If this information were not provided, the applicant would fail to meet the qualifications for the position.

Additional disclosures of this information may be: To the Department of Labor when processing a claim for compensation regarding a job connected injury or illness; to Federal Life Insurance or Health Benefits carriers regarding a claim; to another Federal agency; to a court, or a party in litigation before a court or in an administrative proceeding when the government is a party or when the agency deems it to be relevant and necessary to the litigation; to a Federal, State, or local law enforcement agency when such agency becomes aware of a violation or possible violation of civil or criminal law; to a Federal agency when conducting an investigation for employment or security reasons; to the General Services Administration in connection with responsibilities for records management.

## Paperwork Reduction Act Notice

This information collection request is in accordance with The Paperwork Reduction Act of 1995. The purpose of this information is to determine whether or not an applicant is actually qualified for the position. The information will be initially used to make a recommendation on either hiring or not hiring an applicant or retaining an individual in a special agent position.

The estimated average burden associated with this collection of information is 45 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be addressed to Reports Management Officer, Document Services Branch, Bureau of Alcohol, Tobacco, Firearms and Explosives, Washington, DC 20226.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.