

**Paperwork Burden Disclosure Notice**

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Investment Heading	
Applicant Organization	
Investment Name	
Investment Amount	\$

**I. Background**

*Note: This section only needs to be completed once per application, regardless of the number of Investments proposed. The information in this section provides background/context for the Investment(s) requested, but does not represent the evaluation criteria used by DHS for rating individual Investment proposals. It will also be used to confirm eligibility.*

I.A. Identify the point(s) of contact for this Investment.	
Response Type	Narrative
Word Limit	Not to exceed ½ page
Response Instructions	<p>Identify the following:</p> <ul style="list-style-type: none"> <li>• Point of contact’s (POC) name and title;</li> <li>• POC’s full mailing address;</li> <li>• POC’s telephone number;</li> <li>• POC’s fax number;</li> <li>• POC’s email address; and,</li> </ul> <ul style="list-style-type: none"> <li>• Also include the corresponding information for the single authorizing official for your organization—i.e., the individual authorized to sign a grant award.</li> </ul>
Response:	

**II. Strategic and Program Priorities**

II.A. Describe how the Investment will address one of the TSP Priorities.	
Response Type	Narrative
Page Limit	Not to exceed 1 page
Response Instructions	<p><b>Briefly</b> discuss which of the following FY 2009 TSP priorities this Investment will address:</p> <ol style="list-style-type: none"> <li><b>1. Tractor and Trailer Tracking Systems</b></li> <li><b>2. Panic Button Capability</b></li> <li><b>3. Tractor Activation Capability</b></li> <li><b>4. Communications Plan</b></li> <li><b>5. Planning</b></li> <li><b>6. Monitoring and Analysis</b></li> </ol> <ul style="list-style-type: none"> <li>• Describe the specific needs and/or resource limitations that need to be addressed;</li> <li>• Identify specific equipment needs</li> <li>• Describe progress made on the security project this investment will be completing</li> </ul>
Response	

**III. Impact**

**III.A. Discuss how the implementation of this investment will decrease or mitigate risk. Describe how the risk reduction potential of this Investment.**

Response Type	Narrative
Page Limit	Not to exceed ½ page
Response Instructions	<p>Describe the security related impact to the trucking industry if you do not receive funding for this project.</p> <ul style="list-style-type: none"> <li>• Discuss how this investment will reduce risk (e.g., reduce vulnerabilities or mitigate the consequences of an event) in a cost effective manner by addressing the needs and priorities identified in earlier analysis and review;</li> <li>• Identify the nature of the risk and how the risk and need are related to show how addressing the need through this investment will also mitigate risk (e.g., reduce vulnerabilities or mitigate the consequences of an event)</li> </ul>
Response	

**IV. Funding & Implementation Plan**

**IV.A. Investment Funding Plan.**

Response Type	Numeric and Narrative
Page Limit	Not to exceed 1 page
Response Instructions	<ul style="list-style-type: none"> <li>• Complete the chart below to identify the amount of funding you are requesting for <u>this Investment only</u>;</li> <li>• Funds should be requested by allowable cost categories (as identified in the FY 2009 TSP Program Guidelines and Application Kit);</li> <li>• Applicants must make funding requests that are reasonable and justified by direct linkages to activities outlined in this particular Investment; and,</li> <li>• Applicants must indicate whether additional funding (non-FY 2009 TSP) will be leveraged for this Investment.</li> </ul> <p><i>Note: Investments will be evaluated on the expected impact on security relative to the amount of the investment (i.e., cost effectiveness). An itemized Budget Detail Worksheet and Budget Narrative must also be completed for this investment.</i></p>
Response	

The following template illustrates how the applicants should indicate the amount of FY 2009 TSP funding required for the Investment, how these funds will be allocated across the cost elements, and the required match for Tier I, and any match being offered for Tier II:

	FY 2009 TSP Request Total	Match	Grand Total
Tractor and Trailer Tracking System			
Panic Button Capability			
Tractor Activation Capability			
Communications Plan			
Planning			
Monitoring and Analysis			
M&A			
Total			

**IV.B. Discuss funding resources beyond this grant request that have been identified and will be**

**leveraged to support the implementation and sustainment of this Investment. Discuss your long-term sustainability plans for the investment after these grant funds have been expended.**

Response Type	Narrative
Page Limit	Not to exceed ½ page
Response Instructions	<ul style="list-style-type: none"> <li>• Give the expected total life-span for this investment if fully implemented and sustained through completion</li> <li>• Discuss any other funding sources (e.g., non-TSP grant programs, public or private agreements, future fiscal year grants) that you plan on utilizing for the implementation and/or continued sustainment of this Investment;</li> <li>• If no other funding resources have been identified, provide rationale as to why the requested FY 2009 TSP funding is sufficient for the implementation and sustainment of this Investment.</li> </ul>
Response	

**IV.C. Provide a high-level timeline, milestones and dates, for the implementation of this Investment. Up to 10 milestones may be provided.**

Response Type	Narrative
Page Limit	Not to exceed 1 page
Response Instructions	<ul style="list-style-type: none"> <li>• Only include major milestones that are critical to the success of the Investment;</li> <li>• While up to 10 milestones may be provided, applicants should only list as many milestones as necessary;</li> <li>• Milestones are for this discrete Investment – those that are covered by the requested FY 2009 TSP funds and will be completed over the 36-month grant period;</li> <li>• Milestones should be kept to high-level, major tasks that will need to occur;</li> <li>• Identify the planned start date associated with the identified milestone. The start date should reflect the date at which the earliest action will be taken to start achieving the milestone;</li> <li>• Identify the planned completion date when all actions related to the milestone will be completed and overall milestone outcome is met; and,</li> <li>• List any relevant information that will be critical to the successful completion of the milestone (such as those examples listed in the question text above).</li> </ul>
Response	