

DEVELOPMENT PLAN

INSTRUCTIONS FOR PREPARATION

Purpose: This form is used by the loan applicants or borrowers to describe and document planned development. Input from Approval Official may be provided.	
Handbook Reference: 1-FLP, Part 5	Number of Copies: Original and one
Signatures Required: Applicant/Borrower	
Distribution of Copies: Original FSA case file, copy Applicant/Borrower	
ADPS/DLS/FBP/GLS Related Transactions: N/A	

Items 1- 3 (Completed by Applicant/Borrower. Item 3(c) completed by Agency official.)

Item No. Field Name	Instruction
1 Name	Enter the name of the applicant/borrower.
2(a) Item of Development	Enter a concise, accurate description of each item to be repaired or developed.
2(b) Location	For each item of development, enter a description of where the item of development will be physically located.
2(c) Estimated Completion Date	For each item of development, enter the date that the item of development is expected to be completed.
2(d) Total Cost	For each item of development, enter the total cost of the item of development.
2(e) TOTAL COST	Enter the total cost of all items of development added together.
3(a) Type of Inspection	Enter the kind or type of each inspection that will be completed on the items of development.
3(b) Estimated Date	Enter the date that each inspection is anticipated to be done.
3(c) Date Final Inspection Provided	Enter the date that each inspection is completed.

Item 4 (Completed by Applicant/Borrower)

Item No. Field Name	Instruction
4A Signature of Applicant	Enter the signature of the Applicant/Borrower.
4B Date	Enter the date that the Applicant/Borrower signs the form.