

**CREDITOR LIST**  
**INSTRUCTIONS FOR PREPARATION**

|   |                                      |
|---|--------------------------------------|
| <b>Purpose:</b><br>This form is used to gather creditor information from applicants.  |                                      |
| <b>Handbook Reference:</b><br>3-FLP, 4-FLP, 5-FLP and 6-FLP   | <b>Number of Copies:</b><br>Original |
| <b>Signatures Required:</b><br>Applicant  |                                      |
| <b>Distribution of Copies:</b><br>Original to case file   |                                      |
| <b>Automation-Related Transactions: (Instructions for writers: provide only the information required, i.e. ADPS TC 3K. If no automation actions are required, insert N/A) FBP</b> |                                      |

***Applicants must complete all items.***

| Fld Name / Item No.    | Instruction  |
|------------------------|--|
| <b>A</b>               | <b>Instructions to Applicant</b>   |
| 1<br>Name              | Enter the applicant's name.  |
| <b>B</b>               | <b>Creditors (Creditors include any bank, credit card company, individual, supplier, etc. to whom the applicant owes money.)</b> |
| 1A<br>Name and Address | Enter the creditor's name and address.   |
| 1B<br>Telephone Number | Enter the creditor's telephone number (including area code).   |
| 1C<br>Account Number   | Enter the complete account number for this credit account.   |
| 1D<br>Contact Person   | Enter the contact person for this creditor (if known).   |
| 2A<br>Name and Address | Enter the creditor's name and address.   |
| 2B<br>Telephone Number | Enter the creditor's telephone number (including area code).   |
| 2C<br>Account Number   | Enter the complete account number for this credit account.   |
| 2D<br>Contact Person   | Enter the contact person for this creditor (if known).   |

| <b>Fld Name /<br/>Item No.</b> | <b>Instruction</b>   |
|--------------------------------|--|
| 3A<br>Name and<br>Address      | Enter the creditor's name and address.                       |
| 3B<br>Telephone<br>Number      | Enter the creditor's telephone number (including area code). |
| 3C<br>Account<br>Number        | Enter the complete account number for this credit account.   |
| 3D<br>Contact Person           | Enter the contact person for this creditor (if known).       |
| 4A<br>Name and<br>Address      | Enter the creditor's name and address.                       |
| 4B<br>Telephone<br>Number      | Enter the creditor's telephone number (including area code). |
| 4C<br>Account<br>Number        | Enter the complete account number for this credit account.   |
| 4D<br>Contact Person           | Enter the contact person for this creditor (if known).       |
| 5A<br>Name and<br>Address      | Enter the creditor's name and address.                       |
| 5B<br>Telephone<br>Number      | Enter the creditor's telephone number (including area code). |
| 5C<br>Account<br>Number        | Enter the complete account number for this credit account.   |
| 5D<br>Contact Person           | Enter the contact person for this creditor (if known).       |
| 6A<br>Name and<br>Address      | Enter the creditor's name and address.                       |
| 6B<br>Telephone<br>Number      | Enter the creditor's telephone number (including area code). |
| 6C<br>Account<br>Number        | Enter the complete account number for this credit account.   |

| <b>Fld Name /<br/>Item No.</b> | <b>Instruction</b>   |
|--------------------------------|--|
| 6D<br>Contact Person           | Enter the contact person for this creditor (if known).       |
| 7A<br>Name and<br>Address      | Enter the creditor's name and address.                       |
| 7B<br>Telephone<br>Number      | Enter the creditor's telephone number (including area code). |
| 7C<br>Account<br>Number        | Enter the complete account number for this credit account.   |
| 7D<br>Contact Person           | Enter the contact person for this creditor (if known).       |
| 8A<br>Name and<br>Address      | Enter the creditor's name and address.                       |
| 8B<br>Telephone<br>Number      | Enter the creditor's telephone number (including area code). |
| 8C<br>Account<br>Number        | Enter the complete account number for this credit account.   |
| 8D<br>Contact Person           | Enter the contact person for this creditor (if known).       |
| 9A<br>Name and<br>Address      | Enter the creditor's name and address.                       |
| 9B<br>Telephone<br>Number      | Enter the creditor's telephone number (including area code). |
| 9C<br>Account<br>Number        | Enter the complete account number for this credit account.   |
| 9D<br>Contact Person           | Enter the contact person for this creditor (if known).       |
| <b>C</b>                       | <b>Signature</b>   |
| 1<br>Signature                 | Enter the applicant's signature.                             |
| 2<br>Date                      | Enter the date the applicant signed the form.                |