

NOTIFICATION OF LOAN APPROVAL AND BORROWER RESPONSIBILITIES

INSTRUCTIONS FOR PREPARATION

Purpose: The form is used to provide the FSA applicant notification that their loan request has been approved and of the loan terms and conditions. This form also provides the borrower responsibilities as an FSA borrower. The applicant will review, sign and return the document to indicate their agreement with the loan terms and borrower responsibilities.	
Handbook Reference: 3-FLP	Number of Copies: Original and Two
Signatures Required: Original and copy signed by the Authorized Agency Official and the applicant.	
Distribution of Copies: Send original and one to the borrower for signature. Copy retained in case file. Signed original to be returned to FSA within 15 business days and retained in case file.	
ADPS/DLS/FBP/GLS Related Transactions (complete this field only when needed and provide only the information required, i.e. ADPS Transaction 3K): DLS 1A Transaction	

Contact State Office if additional guidance is needed.