

**SHARED APPRECIATION AGREEMENT
INSTRUCTIONS FOR PREPARATION**

Purpose: This form is used to set for the terms and conditions of shared appreciation of real state security between the borrower and the Government when the borrower is receiving a write-down on debt secured by real estate.	
Handbook Reference: 5-FLP, subparagraph 172 B, paragraph 249 and Part 10	Number of Copies: Original and 1 copy
Signatures Required: Authorized Agency Official, borrower	
Distribution of Copies: Original in the case file, copy to borrower	
Automation-Related Transactions: (Instructions for writers: provide only the information required, i.e. ADPS TC 3K. If no automation actions are required, insert N/A)	

Fld Name / Item No.	Instruction
Full Case Number	Enter the 2 digit number assigned to your state farm loan program accounts (non-FIPS); the 3 digit number (beginning with 0) assigned to your county farm loan program accounts (Non-FIPS); and the 9 digit social security or tax identification number assigned to the account.
1(a) Borrower	Enter the name(s) of the borrower(s) and entity members that will execute the Shared Appreciation Agreement. This will be all of the parties that executed the promissory note or assumption agreement. All borrowers (entity and individual persons) that executed the promissory note or assumption agreement, and have not been previously released of liability for the debts, must execute the Agreement.
1(b) Date of Agreement	Enter the date of the agreement.
1(c) Maturity Date	Enter the maturity date.
2(a) Fund Code	Enter the fund code for each real estate secured loan prior to being partially or fully written down.
2(b) Loan Number	Enter the loan number for each real estate secured loan prior to being partially or fully written down.
2(c) Note Date	Enter the note date for each real estate secured loan prior to being partially or fully written down.
2(d) Note Amount	Enter the original (face value) note amount for each real estate secured loan prior to being partially or fully written down.
2(e) Interest Rate	Enter the interest rate for each real estate secured loan prior to being partially or fully written down.

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2(f) Writedown Amount	Enter the amount written down for each real estate secured loan prior to being partially or fully written down.
2(g) Full/Partial	Enter whether the loan was fully or partially written down.
3 Principal and Interest	Enter the unpaid principal and interest on the loans above prior to writedown.
4 Total Writedown	Enter the total amount of writedown on all loans.
5(a) Fund Code	Enter the fund code for each real estate secured loan which was partially or fully written down.
5(b) Loan Number	Enter the loan number for each real estate secured loan which was partially or fully written down.
5(c) Note Date	Enter the note date for each real estate secured loan which was partially or fully written down.
5(d) Note Amount	Enter the note amount for each real estate secured loan which was partially or fully written down.
5(e) Interest Rate	Enter the interest rate for each real estate secured loan which was partially or fully written down.
5(f) Due Date	Enter the due date of each real estate secured loan which was partially or fully written down.
6 Market Value	Enter the market value of the real property securing all notes above and the SAA as of the date of the agreement.
7(a) Date	Enter the date of the security instruments securing the notes above.
7(b) County	Enter the county in which the security instruments securing the notes above are filed.
7(c) State	Enter the state in which the security instruments securing the notes above are filed.
7(d) Filing/ Recording Information	Enter the filing or recording information of the security instruments. This could be the book, reel, volume, page, or document number.
7(e) Grantor	Enter the Grantor of the security instruments securing the notes above.
8 – 12	Read.

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13-16A Borrower Name	Enter the Borrower's name.
13-16B Borrower Signature	Borrower's Signature.
13-16C Date	Enter the date the borrower signed the agreement.
17A-D	Enter the name, title, signature and date of the authorized agency official signing the document.