

RURAL BUSINESS OPPORTUNITY GRANTS

Section of Regulation	Title	Form Number	Estimated Number of Respondents	Reports Filed Annually	Total Annual Responses	Estimated Number of Hours Per Response	Estimated Total Hours	Wage Class	Cost to the Public
REPORTING REQUIREMENTS - NO FORMS									
4284.638(a)(2)(i)	Organizational Documents	Written	248	1	248	1	248	\$ 53	\$ 13,144
4284.638(a)(2)(ii)	Scope of Work	Written	248	1	248	30	7440	\$ 53	\$ 394,320
4284.638(a)(2)(iii)	Narrative	Written	248	1	248	14	3472	\$ 53	\$ 184,016
4284.638(a)(2)(iv)	Financial Statement	Written	248	1	248	0.5	124	\$ 53	\$ 6,572
4284.638(a)(2)(v)	Evaluation Method	Written	248	1	248	8	1984	\$ 53	\$ 105,152
4284.638(a)(2)(vi)	Intergov. Review Comments	Written	248	1	248	2	496	\$ 53	\$ 26,288
4284.656(a)	Project Performance Report	Written	50	4	200	8	1600	\$ 53	\$ 84,800
4284.656(b)	Project Evaluation	Written	50	1	50	30	1500	\$ 53	\$ 79,500
4284.656(c)	Project Description	Written	10	1	10	8	80	\$ 53	\$ 4,240
4284.657	Audit	Written	5	1	5	6	30	\$ 53	\$ 1,590
4284.668; .684	Request for Change/Exception	Written	10	1	10	3	30	\$ 53	\$ 1,590
4284.648	Request for Advance or Reimbursement	Form SF-270 0348-0004	50	12	600	1	600	\$ 53	\$31,800
4284.638(c)	Letter of Intent to Meet Conditions	Form RD 1942-46 0575-0015	50	1	50	1	50	\$ 53	\$ 2,650
	TOTAL				2,413		17,654		\$ 935,662
FORMS APPROVED UNDER OTHER NUMBERS									
4284.638(a)(1)	Application for Federal Assistance (For Nonconstruction)	Form SF-424 4040-0004	248	1	248	1	248	\$ 53	\$ 13,144
4284.656(a)	Federal Financial Report	Form SF-425 0348-0039	50	4	200	1.5	300	\$ 53	\$ 15,900
RECORDKEEPING REQUIREMENTS									
4284.656(d) & (e)	Financial Management System	Written	50		50	1	50	\$ 53	\$ 2,650
	DOCKET TOTAL				2,463		17,704		\$ 967,356