

Boilerplate Assistance Program

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
2	Reference	Form No. (if Any)	Est. No. of Respondents	First Respondent (D)	Second Respondent (E)	Total Annual (F)	Est. No. of (G)	Est. Total (H)	Max. Cost (I)	Max. Hours (J)	Yrly. Cost (K)	Yrly. Hours (L)	3-Year Cost (M)	3-Year Hours (N)	PERCENT OF COSTS BY ENTITY					BREAKDOWN OF COSTS BY TYPE OF ENTITY								
3	Title														Borrower	Employer	Employer	Employer	Employer	Employer	Employer	Employer	Employer	Employer	Employer	Employer	Employer	Employer
4	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	Individual	Not Individ.	State/Local	Private	Private	State/Local	Private	Private	State/Local	Private	Private	State/Local	Private	Private
5	PROCESSING - REPORTING REQUIREMENTS																											
6	4279.75	Receipts	3	1	3	13.00	35	\$60	\$2,160	1	12	\$720			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
7	4279.75	Subj. of assignment of guarantee	3	1	3	6.50	2	\$50	\$650	1	1	\$50			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
8	4279.75	Receipts from multiple	6	1	6	2.50	15	\$60	\$900	2	5	\$300			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
9	4279.125(B)	Replacement of guarantee	6	1	6	1.00	12	\$60	\$720	2	4	\$360			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
10	4279.125(B)	Interest rate change	9	1	9	0.50	5	\$60	\$300	3	2	\$60			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
11	4279.143(B)	Health insurance	14	1	14	1.50	21	\$60	\$1,260	5	7	\$420			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
12	4279.143(B)	Life insurance	28	1	28	1.50	42	\$60	\$2,520	9	14	\$840			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
13	4279.143(B)	Real and other insurance	14	1	14	1.50	21	\$60	\$1,260	5	7	\$420			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
14	4279.144	Appraisal reports	30	1	30	0.00	60	\$60	\$3,000	23	187	\$11,200			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
15	4279.144	Request for Environmental Information	70	1	70	0.00	140	\$60	\$2,520	23	140	\$8,400			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
16	4279.144(B)	Transfer of records	0	1	0	1.00	0	\$60	\$60	0	0	\$0			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
17	4279.144(B)	Change in borrower	0	1	0	1.00	0	\$60	\$60	0	0	\$0			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
18	4279.144(B)	Conditions precedent to issuance of guarantee	23	1	23	4.00	92	\$60	\$5,520	8	31	\$1,840			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
19	4279.188	Insurance of the guarantor	23	1	23	1.00	23	\$60	\$1,380	8	8	\$480			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
20	4279.187	Request to enclose been new guarantee	0	1	0	1.00	0	\$60	\$60	0	0	\$0			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
21	4279.256	Construction Planning and Performing Development	23	1	23	8.00	184	\$60	\$11,040	8	61	\$3,680			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
22	4279.256(B)	Construction reports - quarterly	23	4	92	4.00	368	\$60	\$22,080	31	123	\$7,380			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
23	4279.261	Application Narrative - New Construction	23	1	23	22.00	506	\$60	\$30,360	14	215	\$12,900			80.00%	0.00%	20.00%	0.00%	100.00%	0.00%								
24	4279.261	Application Narrative - Renewal	27	1	27	10.00	270	\$60	\$16,200	8	102	\$6,120			80.00%	0.00%	20.00%	0.00%	100.00%	0.00%								
25	4279.261(B)	Lender credit quality analysis, including certification	70	1	70	2.00	140	\$60	\$8,400	23	47	\$2,800			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
26	4279.261(B)	Personal credit reports	14	1	14	1.00	14	\$60	\$840	5	5	\$300			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
27	4279.261(B)(4)	Commercial credit reports	70	1	70	1.00	70	\$60	\$4,200	23	23	\$1,400			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
28	4279.261(B)(4)(A)	Financial Statements - Construction	43	1	43	9.00	387	\$60	\$22,800	14	123	\$7,380			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
29	4279.261(B)	Financial Statements - Renewal	27	1	27	9.00	243	\$60	\$14,040	9	31	\$1,840			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
30	4279.261(B)	Financial Statements - Construction	43	1	43	41.00	1,763	\$70	\$123,410	14	168	\$11,640			80.00%	0.00%	20.00%	0.00%	100.00%	0.00%								
31	4279.261(B)	Financial Statements - Renewal	27	1	27	40.00	1,080	\$70	\$75,600	9	360	\$25,200			80.00%	0.00%	20.00%	0.00%	100.00%	0.00%								
32	4279.261(B)	Proposed/Current loan agreement	70	1	70	2.00	140	\$60	\$8,400	23	47	\$2,800			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
33	4279.261(B)	Certification by contractor, grants, and loans; 7 CFR 3018.112 if loan exceeds \$150,000	23	1	23	0.25	6	\$60	\$345	8	2	\$115			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
34	4279.260(B)	Requirements after construction, periodic reports	23	1	23	2.00	46	\$60	\$2,760	8	15	\$900			50.00%	0.00%	50.00%	0.00%	100.00%	0.00%								
35	4279.260(B)	Annual Lender inspections	46	1	46	6.00	276	\$60	\$16,560	15	129	\$7,740			67.00%	0.00%	33.00%	0.00%	100.00%	0.00%								
36	4279.260(B)	Subtotal				909	7,782		\$468,346	303	2,594	\$166,115																
37																												
38																												
39																												
40	4279.261	Application for a loan guarantee	70	1	70	4.00	280	\$60	\$16,800	23	93	\$5,600			60.00%	0.00%	40.00%	0.00%	100.00%	0.00%								
41	4279.261	Disclosure of Lobbying Activities	70	1	70	0.16	11	\$60	\$672	23	4	\$224			60.00%	0.00%	40.00%	0.00%	100.00%	0.00%								
42	4279.261	Certification Regarding Disbarment, Suspension & Other Restrictions: Material Primary Covered Trans.	70	1	70	0.25	18	\$60	\$1,050	23	6	\$360			60.00%	0.00%	40.00%	0.00%	100.00%	0.00%								
43	4279.261	Equal Opportunity Agreement	70	1	70	0.16	11	\$60	\$672	23	4	\$224			60.00%	0.00%	40.00%	0.00%	100.00%	0.00%								
44	4279.261	Assurance Agreement	70	1	70	0.25	18	\$60	\$1,050	23	6	\$360			60.00%	0.00%	40.00%	0.00%	100.00%	0.00%								
45	4279.261	Loan Approval and Obligating Funds	70	1	70	0.00	0	\$60	\$0	0	0	\$0																
46	4279.173	Conditional Commitment	23	1	23	1.50	35	\$60	\$2,070	8	12	\$660			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
47	4279.173	Subtotal							\$0																			
48	4279.186(B)	Lender's Agreement	23	1	23	2.00	46	\$60	\$2,760	8	15	\$900			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
49	4279.186(B)(3)	Guaranteed loan closing report	23	1	23	1.00	23	\$60	\$1,380	8	8	\$480			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
50	4279.750	Assignment guaranteed agreement	23	1	23	0.33	8	\$60	\$485	8	3	\$152			100.00%	0.00%	0.00%	0.00%	100.00%	0.00%								
51		Subtotal				442	448		\$26,909	147	149	\$8,870																
52		Grand Total				1,351	8,230		\$252,254	450	2,743	\$175,086																
53																												
54																												
55																												
56																												

Assumes all participants are private,

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
PROCESSING - REPORTING REQUIREMENTS									
4279.16	Appeals	written	1	1	1	12.00	12	\$60	\$720
4279.75	Sale or assignment of guarantee	written	1	on occasion	1	0.50	1	\$60	\$30
4279.78	Repurchase from holder	written	1	on occasion	1	2.50	3	\$60	\$150
4279.84	Replacement of document	written	1	on occasion	1	2.00	2	\$60	\$120
4279.125(b)	Interest rate change	letter	3	on occasion	3	0.50	2	\$60	\$90
4279.143(a)	Hazard insurance	assignment	5	on occasion	5	1.50	8	\$60	\$450
4279.143(b-c)	Life insurance	assignment	10	on occasion	10	1.50	15	\$60	\$900
4279.143(d-e)	Flood and other insurance	assignment	5	1	5	1.50	8	\$60	\$450
4279.144	Appraisal reports	written	10	1	10	8.00	80	\$60	\$4,800
4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	10	1	10	6.00	60	\$60	\$3,600
4279.174(a-b)	Transfer of lenders	written	0	1	0	1.00	0	\$60	\$0
4279.180	Changes in borrower	written	0	1	0	1.00	0	\$60	\$0
4279.181(a-o) and	Conditions precedent to issuance of guarantee	written	5	1	5	4.00	20	\$60	\$1,200
4279.186	Issuance of the guarantee	written	5	1	5	1.00	5	\$60	\$300
4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$60	\$0
4279.256	Construction Planning and Performing Development	written	5	1	5	8.00	40	\$60	\$2,400
4279.256(f)	Construction reports - quarterly	written	5	4	20	4.00	80	\$60	\$4,800
4279.261	Application Narrative - New Construction	written	8	1	8	22.00	176	\$60	\$10,560
4279.261	Application Narrative - Retrofit	\$0	2	1	2	18.00	36	\$60	\$2,160
4279.261(b)	Lender credit quality analysis, including certification	written	10	1	10	2.00	20	\$60	\$1,200
4279.261(b)(4)(i)	Personal credit reports	written	2	1	2	1.00	2	\$60	\$120
4279.261(b)(4)(ii)	Commercial credit reports	written	10	1	10	1.00	10	\$60	\$600
4279.261(c)	Financial Statements - Construction	written	8	1	8	9.00	72	\$60	\$4,320
4279.261(c)	Financial Statements - Retrofit	written	2	1	2	9.00	18	\$60	\$1,080
4279.261(f)	Feasibility Studies - Construction	written	8	1	8	48.00	384	\$70	\$26,880
4279.261(f)	Feasibility Studies - Retrofit	written	2	1	2	40.00	80	\$70	\$5,600
4279.261(j)	Proposed/sample loan agreement	written	10	1	10	2.00	20	\$60	\$1,200
4279.281(a)	Certification for contracts, grants, and loans;" 7 CFR 3018.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	5	1	5	0.25	1	\$60	\$75
4279.290(a)	Requirements after construction, periodic reports	written	5	1	5	2.00	10	\$60	\$600
4279.290(a)	Annual Lender inspections	visit	5	1	5	8.00	40	\$60	\$2,400
	Subtotal				159		1,203		\$76,805
REPORTING REQUIREMENTS - FORMS									
LOAN APPLICATIONS									
4279.261	Application for a loan guarantee	RD 4279-1 [0570-0017]	10	1	10	4.00	40	\$60	\$2,400
	Disclosure of Lobbying Activities	SF LLL [00348-0046]	10	1	10	0.16	2	\$60	\$96
	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	10	1	10	0.25	3	\$60	\$150
	Equal Opportunity Agreement	RD 400-1 [0575-0018]	10	1	10	0.16	2	\$60	\$96
	Assurance Agreement	RD 400-4 [0575-0018]	10	1	10	0.25	3	\$60	\$150
LOAN APPROVAL AND OBLIGATING FUNDS									
4279.173	Conditional Commitment	RD 4279-3 [0570-0017]	5	1	5	1.50	8	\$60	\$450
BASIC GUARANTEE AND LOAN PROVISIONS									
4279.186(a)	Lender's Agreement	RD 4279-4 [0570-0017]	5	1	5	2.00	10	\$60	\$600
4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	5	1	5	1.00	5	\$60	\$300
4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	5	1	5	0.33	2	\$60	\$99
	Subtotal				70		72		\$4,341
	Grand Total				229		1,275		\$81,146

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)	
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	
PROCESSING - REPORTING REQUIREMENTS										
4279.16	Appeals	written	1	1	1	12.00	12	\$60	\$720	
4279.75	Sale or assignment of guarantee	written	1	on occasion	1	0.50	1	\$60	\$30	
4279.78	Repurchase from holder	written	3	on occasion	3	2.50	8	\$60	\$450	
4279.84	Replacement of document	written	3	on occasion	3	2.00	6	\$60	\$360	
4279.125(b)	Interest rate change	letter	3	on occasion	3	0.50	2	\$60	\$90	
4279.143(a)	Hazard insurance	assignment	6	on occasion	6	1.50	9	\$60	\$540	
4279.143(b-c)	Life insurance	assignment	12	on occasion	12	1.50	18	\$60	\$1,080	
4279.143(d-e)	Flood and other insurance	assignment	6	1	6	1.50	9	\$60	\$540	
4279.144	Appraisal reports	written	30	1	30	8.00	240	\$60	\$14,400	
4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	30	1	30	6.00	180	\$60	\$10,800	
4279.174(a-b)	Transfer of lenders	written	0	1	0	1.00	0	\$60	\$0	
4279.180	Changes in borrower	written	0	1	0	1.00	0	\$60	\$0	
4279.181(a-o) and 4279.281(a-g)	Conditions precedent to issuance of guarantee	written	12	1	12	4.00	48	\$60	\$2,880	
4279.186	Issuance of the guarantee	written	12	1	12	1.00	12	\$60	\$720	
4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$60	\$0	
4279.256	Construction Planning and Performing Development	written	12	1	12	8.00	96	\$60	\$5,760	
4279.256(f)	Construction reports - quarterly	written	12	4	48	4.00	192	\$60	\$11,520	
4279.261	Application Narrative - New Construction	written	15	1	15	22.00	330	\$60	\$19,800	
4279.261	Application Narrative - Retrofit	\$0	15	1	15	18.00	270	\$60	\$16,200	
4279.261(b)	Lender credit quality analysis, including certification	written	30	1	30	2.00	60	\$60	\$3,600	
4279.261(b)(4)(i)	Personal credit reports	written	6	1	6	1.00	6	\$60	\$360	
4279.261(b)(4)(ii)	Commercial credit reports	written	30	1	30	1.00	30	\$60	\$1,800	
4279.261(c)	Financial Statements - Construction	written	15	1	15	9.00	135	\$60	\$8,100	
4279.261(c)	Financial Statements - Retrofit	written	15	1	15	9.00	135	\$60	\$8,100	
4279.261(f)	Feasibility Studies - Construction	written	15	1	15	48.00	720	\$70	\$50,400	
4279.261(f)	Feasibility Studies - Retrofit	written	15	1	15	40.00	600	\$70	\$42,000	
4279.261(j)	Proposed/sample loan agreement	written	30	1	30	2.00	60	\$60	\$3,600	
4279.281(a)	Certification for contracts, grants, and loans," 7 CFR 3018.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	12	1	12	0.25	3	\$60	\$180	
4279.290(a)	Requirements after construction, periodic reports	written	12	1	12	2.00	24	\$60	\$1,440	
4279.290(a)	Annual Lender inspections	visit	17	1	17	8.00	136	\$60	\$8,160	
	Subtotal				406		3,341		\$213,630	
REPORTING REQUIREMENTS - FORMS										
LOAN APPLICATIONS										
4279.261	Application for a loan guarantee	RD 4279-1 [0570-0017]	30	1	30	4.00	120	\$60	\$7,200	
	Disclosure of Lobbying Activities	SF LLL [00348-0046]	30	1	30	0.16	5	\$60	\$288	
	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	30	1	30	0.25	8	\$60	\$450	
	Equal Opportunity Agreement	RD 400-1 [0575-0018]	30	1	30	0.16	5	\$60	\$288	
	Assurance Agreement	RD 400-4 [0575-0018]	30	1	30	0.25	8	\$60	\$450	
LOAN APPROVAL AND OBLIGATING FUNDS										
4279.173	Conditional Commitment	RD 4279-3 [0570-0017]	12	1	12	1.50	18	\$60	\$1,080	
BASIC GUARANTEE AND LOAN PROVISIONS										
4279.186(a)	Lender's Agreement	RD 4279-4 [0570-0017]	12	1	12	2.00	24	\$60	\$1,440	
4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	12	1	12	1.00	12	\$60	\$720	

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)			
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)			
4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	12	1	12	0.33	4	\$60	\$238			
	Subtotal				198		203		\$12,154			
	Grand Total				604		3,543		\$225,784			
NOTE 1:	Estimate of number of loans guaranteed. Available program funding level approximately \$675 million. Average reconstruction = \$25 million; new construction = \$80 million or \$120 million. Assumes 6 new construction projects are approved and 6 reconstruction projects are approved as follows: 6 reconstruction x \$25 million plus 5 x \$80 million plus 1 x \$120 = \$670 million.											
NOTE 2:	Estimate of number of applications. The program is better known in the second year, so more applications are anticipated. Because of economic conditions, it is anticipated that the ratio of new construction vs reconstruction will be closer to 50/50 than in year one. Assumed total number of applications will triple compared to year one.											

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
PROCESSING - REPORTING REQUIREMENTS									
4279.16	Appeals	written	1	1	1	12.00	12	\$60	\$720
4279.75	Sale or assignment of guarantee	written	1	on occasion	1	0.50	1	\$60	\$30
4279.78	Repurchase from holder	written	2	on occasion	2	2.50	5	\$60	\$300
4279.84	Replacement of document	written	2	on occasion	2	2.00	4	\$60	\$240
4279.125(b)	Interest rate change	letter	3	on occasion	3	0.50	2	\$60	\$90
4279.143(a)	Hazard insurance	assignment	3	on occasion	3	1.50	5	\$60	\$270
4279.143(b-c)	Life insurance	assignment	6	on occasion	6	1.50	9	\$60	\$540
4279.143(d-e)	Flood and other insurance	assignment	3	1	3	1.50	5	\$60	\$270
4279.144	Appraisal reports	written	30	1	30	8.00	240	\$60	\$14,400
4279.161(b)(3)	Request for Environmental Information	RD 1940-20 [0575-0094]	30	1	30	6.00	180	\$60	\$10,800
4279.174(a-b)	Transfer of lenders	written	0	1	0	1.00	0	\$60	\$0
4279.180	Changes in borrower	written	0	1	0	1.00	0	\$60	\$0
4279.181(a-o) and	Conditions precedent to issuance of guarantee	written	6	1	6	4.00	24	\$60	\$1,440
4279.186	Issuance of the guarantee	written	6	1	6	1.00	6	\$60	\$360
4279.187	Refusal to execute loan note guarantee	written	0	1	0	3.00	0	\$60	\$0
4279.256	Construction Planning and Performing Development	written	6	1	6	8.00	48	\$60	\$2,880
4279.256(f)	Construction reports - quarterly	written	6	4	24	4.00	96	\$60	\$5,760
4279.261	Application Narrative - New Construction	written	20	1	20	22.00	440	\$60	\$26,400
4279.261	Application Narrative - Retrofit	\$0	10	1	10	18.00	180	\$60	\$10,800
4279.261(b)	Lender credit quality analysis, including certification	written	30	1	30	2.00	60	\$60	\$3,600
4279.261(b)(4)(i)	Personal credit reports	written	6	1	6	1.00	6	\$60	\$360
4279.261(b)(4)(ii)	Commercial credit reports	written	30	1	30	1.00	30	\$60	\$1,800
4279.261(c)	Financial Statements - Construction	written	20	1	20	9.00	180	\$60	\$10,800
4279.261(c)	Financial Statements - Retrofit	written	10	1	10	9.00	90	\$60	\$5,400
4279.261(f)	Feasibility Studies - Construction	written	20	1	20	48.00	960	\$70	\$67,200
4279.261(f)	Feasibility Studies - Retrofit	written	10	1	10	40.00	400	\$70	\$28,000
4279.261(j)	Proposed/sample loan agreement	written	30	1	30	2.00	60	\$60	\$3,600
4279.281(a)	Certification for contracts, grants, and loans," 7 CFR 3018.110, if loan exceeds \$150,000	RD 1940-Q, Exhibit A-2	6	1	6	0.25	2	\$60	\$90
4279.290(a)	Requirements after construction, periodic reports	written	6	1	6	2.00	12	\$60	\$720
4279.290(a)	Annual Lender inspections	visit	23	1	23	8.00	184	\$60	\$11,040
	Subtotal				344		3,239		\$207,910
REPORTING REQUIREMENTS - FORMS									
LOAN APPLICATIONS									
4279.261	Application for a loan guarantee	RD 4279-1 [0570-0017]	30	1	30	4.00	120	\$60	\$7,200
	Disclosure of Lobbying Activities	SF LLL [00348-0046]	30	1	30	0.16	5	\$60	\$288
	Certification Regarding Debarment, Suspension & Other Resp. Matters-Primary Covered Trans.	AD-1047 or in writing	30	1	30	0.25	8	\$60	\$450
	Equal Opportunity Agreement	RD 400-1 [0575-0018]	30	1	30	0.16	5	\$60	\$288
	Assurance Agreement	RD 400-4 [0575-0018]	30	1	30	0.25	8	\$60	\$450
LOAN APPROVAL AND OBLIGATING FUNDS									
4279.173	Conditional Commitment	RD 4279-3 [0570-0017]	6	1	6	1.50	9	\$60	\$540
BASIC GUARANTEE AND LOAN PROVISIONS									
4279.186(a)	Lender's Agreement	RD 4279-4 [0570-0017]	6	1	6	2.00	12	\$60	\$720
4279.186(a)(3)	Guaranteed loan closing report	RD 1980-19 [0575-0137]	6	1	6	1.00	6	\$60	\$360

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
4279.75(a)	Assignment guaranteed agreement	RD 4279-6 [0570-0017]	6	1	6	0.33	2	\$60	\$119
	Subtotal				174		174		\$10,415
	Grand Total				518		3,412		\$218,325
<p>NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$450 million. Average reconstruction = \$25 million; new construction = \$80 million or \$120 million. Assumes 4 new construction projects are approved and 2 reconstruction projects are approved as follows: 2 reconstruction x \$25 million plus 2 x \$80 million plus 2 x \$120 = \$450 million.</p>									
<p>NOTE 2: Estimate of number of applications. The program is better known than in the first year, so more applications are anticipated. Because of the limited number of likely facilities that can apply, it is anticipated that the same number of applications will be received in year 3 as in year 2. However, it is anticipated that the ratio of new construction vs reconstruction will increase because of more favorable economic conditions compared to year 2.</p>									

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
SERVICING - REPORTING REQUIREMENTS									
4287.107(b)	Loan classification	written	5	1	5	0.50	3	\$60	\$150
4287.107(c)	Agency and lender conference	written	5	1	5	1.50	8	\$60	\$450
4287.107(d)	Financial reports - quarterly	written	5	4	20	0.50	10	\$60	\$600
4287.107(d)	Audited Financial reports - annually	written	5	1	5	2.00	10	\$60	\$600
4287.107(f)	Borrower visits	visit	5	1	5	2.00	10	\$60	\$600
4287.112	Interest rate change	written	1	1	1	0.50	1	\$60	\$30
4287.123	Subordination of lien position	written	2	1	2	2.00	4	\$60	\$240
4287.134(a)	Credit reports	written	0	1	0	0.50	0	\$60	\$0
4287.134(a)(g)	Transfer and assumption	written	0	1	0	3.50	0	\$60	\$0
4287.134(c)	Appraisal reports	written	0	1	0	1.00	0	\$60	\$0
4287.135	Substitution of lender	written	1	1	1	1.00	1	\$60	\$60
4287.156	Protective advances	written	1	1	1	1.00	1	\$60	\$60
4287.157(c)	Liquidation plan	written	1	1	1	6.00	6	\$60	\$360
4287.157(f)	Acceleration	written	1	1	1	0.50	1	\$60	\$30
4287.157(h)	Accounting and reports	written	1	1	1	0.50	1	\$60	\$30
4287.180	Termination of guarantee	written	1	1	1	0.50	1	\$60	\$30
4287.307(e)	Release of collateral	written	1	1	1	2.00	2	\$60	\$120
4287.307(m)	Annual report if lender receives final loss report	written	1	1	1	0.16	0	\$60	\$10
FORMS					51		56		\$3,370
4287.307(a)	Guaranteed Loan Status Report	RD 1980-41 [0570-0016]	5	4	20	0.33	7	\$60	\$396
4287.307(b)	Guaranteed loan delinquent status borrower	RD 1980-44 [0570-0016]	1	12	12	0.33	4	\$60	\$238
4287.158(c)	Loan Note Guarantee report of loss	RD 449-30 [0575-0137]	1	1	1	25.00	25	\$60	\$1,500
4287.157(i)	Lender's Guaranteed loan payment to USDA	RD 1980-43 [0575-0137]	5	1	5	0.50	3	\$60	\$150
Subtotal					38		38		\$2,284
Grand Total					89		94		\$5,653

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)		
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)		
SERVICING - REPORTING REQUIREMENTS											
4287.107(b)	Loan classification	written	12	1	12	0.50	6	\$60	\$360		
4287.107(c)	Agency and lender conference	written	12	1	12	1.50	18	\$60	\$1,080		
4287.107(d)	Financial reports - quarterly	written	12	4	48	0.50	24	\$60	\$1,440		
4287.107(d)	Audited Financial reports - annually	written	12	1	12	2.00	24	\$60	\$1,440		
4287.107(f)	Borrower visits	visit	12	1	12	2.00	24	\$60	\$1,440		
4287.112	Interest rate change	written	3	1	3	0.50	2	\$60	\$90		
4287.123	Subordination of lien position	written	6	1	6	2.00	12	\$60	\$720		
4287.134(a)	Credit reports	written	0	1	0	0.50	0	\$60	\$0		
4287.134(a)(g)	Transfer and assumption	written	0	1	0	3.50	0	\$60	\$0		
4287.134(c)	Appraisal reports	written	0	1	0	1.00	0	\$60	\$0		
4287.135	Substitution of lender	written	1	1	1	1.00	1	\$60	\$60		
4287.156	Protective advances	written	3	1	3	1.00	3	\$60	\$180		
4287.157(c)	Liquidation plan	written	3	1	3	6.00	18	\$60	\$1,080		
4287.157(f)	Acceleration	written	3	1	3	0.50	2	\$60	\$90		
4287.157(h)	Accounting and reports	written	3	1	3	0.50	2	\$60	\$90		
4287.180	Termination of guarantee	written	3	1	3	0.50	2	\$60	\$90		
4287.307(e)	Release of collateral	written	3	1	3	2.00	6	\$60	\$360		
4287.307(m)	Annual report if lender receives final loss report	written	3	1	3	0.16	0	\$60	\$29		
FORMS					127		142		\$8,549		
4287.307(a)	Guaranteed Loan Status Report	RD 1980-41 [0570-0016]	17	4	68	0.33	22	\$60	\$1,346		
4287.307(b)	Guaranteed loan delinquent status borrower	RD 1980-44 [0570-0016]	2	12	24	0.33	8	\$60	\$475		
4287.158(c)	Loan Note Guarantee report of loss	RD 449-30 [0575-0137]	3	1	3	25.00	75	\$60	\$4,500		
4287.157(i)	Lender's Guaranteed loan payment to USDA	RD 1980-43 [0575-0137]	17	1	17	0.50	9	\$60	\$510		
	Subtotal				112		114		\$6,832		
	Grand Total				239		256		\$15,380		
NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$675 million. Average reconstruction = \$25 million; new construction = \$80 million or \$120 million. Assumes 6 new construction projects are approved and 6 reconstruction projects are approved as follows: 6 reconstruction x \$25 million plus 5 x \$80 million plus 1 x \$120 = \$670 million.											
NOTE 2: Estimate of number of applications. The program is better known in the second year, so more applications are anticipated. Because of economic conditions, it is anticipated that the ratio of new construction vs reconstruction will be closer to 50/50 than in year one. Assumed total number of applications will triple compared to year one.											

BioRefinery Assistance Program

Reference	Title	Form No. (if Any)	Est. No. of Respondents	Reports Filed Annually	Total Annual Responses (D) x (E)	Est. No. of Man hours Per Response	Est. Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
SERVICING - REPORTING REQUIREMENTS									
4287.107(b)	Loan classification	written	6	1	6	0.50	3	\$60	\$180
4287.107(c)	Agency and lender conference	written	6	1	6	1.50	9	\$60	\$540
4287.107(d)	Financial reports - quarterly	written	6	4	24	0.50	12	\$60	\$720
4287.107(d)	Audited Financial reports - annually	written	6	1	6	2.00	12	\$60	\$720
4287.107(f)	Borrower visits	visit	6	1	6	2.00	12	\$60	\$720
4287.112	Interest rate change	written	2	1	2	0.50	1	\$60	\$60
4287.123	Subordination of lien position	written	4	1	4	2.00	8	\$60	\$480
4287.134(a)	Credit reports	written	0	1	0	0.50	0	\$60	\$0
4287.134(a)(g)	Transfer and assumption	written	0	1	0	3.50	0	\$60	\$0
4287.134(c)	Appraisal reports	written	0	1	0	1.00	0	\$60	\$0
4287.135	Substitution of lender	written	2	1	2	1.00	2	\$60	\$120
4287.156	Protective advances	written	2	1	2	1.00	2	\$60	\$120
4287.157(c)	Liquidation plan	written	2	1	2	6.00	12	\$60	\$720
4287.157(f)	Acceleration	written	2	1	2	0.50	1	\$60	\$60
4287.157(h)	Accounting and reports	written	2	1	2	0.50	1	\$60	\$60
4287.180	Termination of guarantee	written	2	1	2	0.50	1	\$60	\$60
4287.307(e)	Release of collateral	written	2	1	2	2.00	4	\$60	\$240
4287.307(m)	Annual report if lender receives final loss report	written	2	1	2	0.16	0	\$60	\$19
FORMS					70		80		\$4,819
4287.307(a)	Guaranteed Loan Status Report	RD 1980-41 [0570-0016]	23	4	92	0.33	30	\$60	\$1,822
4287.307(b)	Guaranteed loan delinquent status borrower	RD 1980-44 [0570-0016]	2	12	24	0.33	8	\$60	\$475
4287.158(c)	Loan Note Guarantee report of loss	RD 449-30 [0575-0137]	2	1	2	25.00	50	\$60	\$3,000
4287.157(i)	Lender's Guaranteed loan payment to USDA	RD 1980-43 [0575-0137]	23	1	23	0.50	12	\$60	\$690
	Subtotal				141		100		\$5,987
	Grand Total				211		180		\$10,806
NOTE 1: Estimate of number of loans guaranteed. Available program funding level approximately \$450 million. Average reconstruction = \$25 million; new construction = \$80 million or \$120 million. Assumes 4 new construction projects are approved and 2 reconstruction projects are approved as follows: 2 reconstruction x \$25 million plus 2 x \$80 million plus 2 x \$120 = \$450 million.									
NOTE 2: Estimate of number of applications. The program is better known than in the first year, so more applications are anticipated. Because of the limited number of likely facilities that can apply, it is anticipated that the same number of applications will be received in year 3 as in year 2. However, it is anticipated that the ratio of new construction vs reconstruction will increase because of more favorable economic conditions compared to year 2.									