

DEPARTMENT OF HEALTH AND HUMAN SERVICES Health Resources and Services Administration FORM 1 - PART C: DOCUMENTS ON FILE	FOR HRSA USE ONLY	
	Grant Number	Application Tracking Number
MANAGEMENT AND FINANCE		DATE OF LATEST REVISION
Personnel Policies and Procedures		
Conflict of Interest Policies and Procedures		
Data Collection and Information Systems		
Agreements with Medicaid and Medicare		
Billing and Collection Policies and Procedures		
Procurement Policies and Procedures		
Emergency Preparedness and Management Plan		
Travel Policies		
Fee Schedule		
Accounting Policies and Procedures Manual		
Documentation of FQHC rates		
Contracts with Agencies, Vendors, etc.		
Legal Documents related to federal interest in real property		
CLINICAL PROGRAM		DATE OF LATEST REVISION
Patient Confidentiality Policy and Procedures		
Principles of Practice (As applicable)		
List of Non-Physician Supervision Protocols		
Health Maintenance Protocols by Age Group		
Clinical Protocols		
Continuing Professional Education Policies		
Patient Flow		
Sample Medical Record		
Clinical Information and Tracking Systems		
Patient Grievance Policy and Procedure		
Quality Management and/or Assurance Plan ¹		
Malpractice Coverage and/or FTCA Deeming/Malpractice Coverage Provisions		
OSHA Documents		
CLIA Documents		
Credentialing Policy and Procedures		
OTHER DOCUMENTS		DATE OF LATEST REVISION
Current MUA or MUP designation		
Current HPSA designation		
Frontier Area Documentation		

¹ This should include Incident Reporting System and Risk Management Plans/Policies

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 0915-0285. Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to HRSA Reports Clearance Officer, 5600 Fishers Lane, Room 10-33, Rockville, Maryland, 20857.