

NDIC National Drug Threat Survey

Guidance on Identifying NDTS Points of Contact (Survey Recipients)

NDIC Field Intelligence Officers

Please use the following guidelines when determining the survey recipient:

- The survey recipient should be the person in the LEA that is most knowledgeable of the overall drug situation in the agency's jurisdictional area. In most cases, this person will be the Narcotics Commander or person in charge of the agency's narcotics unit.
- In some cases, especially smaller LEAs, lower ranking officers may have the best "hands on" knowledge of the drug situation in the area and should be designated as the survey recipient.
- For some agencies, the agency head (e.g., Chief of Police, Sheriff) will want to be listed as the NDTS POC whether or not he or she is the most knowledgeable of the drug situation for that agency. In these cases, please try to determine, to the extent possible, that the agency will pass the survey to the appropriate subordinate (e.g., drug unit head) to complete the survey.
- Please encourage larger agencies with gang units to direct the drug/gang questions in the NDTS questionnaire to the person or persons within the agency that can best respond to these questions as they pertain to the overall situation within the agency's jurisdiction. Feedback from NDTS respondents has indicated that many agencies "split" the NDTS survey items between their narcotics and gangs units as appropriate to ensure the most accurate response.