

December 1, 2010

## Supporting Statement for Paperwork Reduction Act Submissions

**OMB Control Number: 1660 - 0015**

**Title: Revisions to National Flood Insurance Program Maps:  
Application Forms and Instructions for (C)LOMAs and (C)LOMR-Fs**

**Form Number(s): FEMA Form 086-0-26 (formerly 81-87), 086-0-26A  
(formerly 81-87A), 086-0-26B (formerly 81-87B), 086-0-22, and 086-0-  
22A**

### General Instructions

A Supporting Statement, including the text of the notice to the public required by 5 CFR 1320.5(a)(i)(iv) and its actual or estimated date of publication in the Federal Register, must accompany each request for approval of a collection of information. The Supporting Statement must be prepared in the format described below, and must contain the information specified in Section A below. If an item is not applicable, provide a brief explanation. When Item 17 or the OMB Form 83-I is checked "Yes", Section B of the Supporting Statement must be completed. OMB reserves the right to require the submission of additional information with respect to any request for approval.

### Specific Instructions

#### A. Justification

**1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information. Provide a detailed description of the nature and source of the information to be collected.**

The National Flood Insurance Program (NFIP) is authorized by 42 U.S.C. 4001 et seq. (Public Law 90-448 (1968) and expanded by Public Law 93-234 (1973)). The Department of Homeland Security's Federal Emergency Management Agency (FEMA) administers the National Flood Insurance Program (NFIP) and maintains the maps that depict flood hazard information. The land area covered by the floodwaters of the base flood is the Special Flood Hazard Area (SFHA) on NFIP maps. The SFHA is the area where the NFIP's floodplain management regulations must be enforced and the area where the mandatory purchase of flood insurance applies. If a SFHA has been determined to exist

for property and the owner or lessee of the property believes his/her property has been incorrectly included in a SFHA, information can be provided to support removal of the SFHA designation. NFIP regulations 44 CFR 65 and 44 CFR 70 outline the data that must be submitted by an owner or lessee of property who believes his/her property has been incorrectly included in a Special Flood Hazard Area (SFHA). In order to remove an area from a SFHA, the owner or lessee of the property must submit scientific or technical data demonstrating that the area is “reasonably safe from flooding” and not in the SFHA.

**2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection. Provide a detailed description of: how the information will be shared, if applicable, and for what programmatic purpose.**

FEMA collects scientific and technical data submissions to determine whether a specific, single-lot property is located within or outside of a SFHA. If the property is determined not to be within a SFHA, FEMA provides a written determination and the appropriate map is modified by a Letter of Map Amendment (LOMA) or a Letter of Map Revision – Based on Fill (LOMR-F). The owner or lessee of a property uses a LOMA or LOMR-F to show that a property is not flood prone, making it possible for the lending institution to waive the flood insurance requirement. If insurance is carried for the property, the new determination should result in significantly lower rates.

Below is a detailed explanation of how each form will be utilized:

- a. **FEMA Form 086-0-26, Property Information** – This form describes the location of the property, what is being requested, whether or not fill has been placed on the property, and what data are required to support the request. The form also includes the contact information of the requestor.
- b. **FEMA Form 086-0-26A, Elevation** – This form indicates what the Base (1-percent annual chance) Flood Elevation (BFE) for the property is, how the BFE was determined, the lowest ground elevation on the property, and/or the elevation of the lowest adjacent grade to any structures on the property. This information is required in order for FEMA to determine if the property that the requestor would like removed from the SFHA is at or above the BFE.
- c. **FEMA Form 086-0-26B, Community Acknowledgment** – NFIP regulations 44 CFR §65.5(a)(4) require that a community official certify that the request complies with minimum floodplain management criteria specified in 44 CFR §60.3. For LOMR-F and CLOMR-F requests only Section A needs to be certified. A LOMR-F is a request for properties on which fill has been placed to elevate the land or structure to or above the BFE. A CLOMR-F is a request for FEMA’s comment on whether a proposed project involving the placement of fill would be excluded from the SFHA. For LOMA requests in which the property has been inadvertently included within the regulatory floodway, only Section B needs to be certified. This form ensures that this requirement is fulfilled prior to the submittal of the request to FEMA.

- d. **FEMA Form 086-0-22 and FEMA Form 086-0-22A (Spanish version), Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps**. This form allows the owner or lessee of a single lot or structure to understand and prepare the data required to determine if the single lot or structure is located in the SFHA. The form describes the location of the property, what is being requested, and what data are required to support the request.

**LOMA and LOMR-F Tutorial** – Respondents can utilize these tutorials to better understand the information needed if they chose to take this voluntary tutorial and it can be accessed at [http://www.fema.gov/plan/prevent/fhm/ot\\_lmreq.shtm](http://www.fema.gov/plan/prevent/fhm/ot_lmreq.shtm)

**3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.**

FEMA Forms 086-0-22, 086-0-22A, 086-0-26, 086-026A and 086-026B are available on the Internet and can be downloaded from the website. The forms can be found at the following website address: [http://www.fema.gov/plan/prevent/fhm/dl\\_mt-ez.shtm](http://www.fema.gov/plan/prevent/fhm/dl_mt-ez.shtm). The forms are provided in Adobe® Acrobat® PDF format and as Microsoft Word WinZip archives. Users are able to download the files and print completed forms manually and mail them to FEMA. Due to the various documents required to support the request, the completed forms, along with the supporting documentation are mailed back to FEMA. Respondents can also voluntarily utilize these tutorials to better understand the information to be submitted and it can be accessed at [http://www.fema.gov/plan/prevent/fhm/ot\\_lmreq.shtm](http://www.fema.gov/plan/prevent/fhm/ot_lmreq.shtm).

Currently, there is no method for submitting completed forms online. Currently, there is a contract in place to work towards the eventual capability to submit the information electronically. The completion date of this is not known at this time.

**4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

There are no duplicative efforts. Detailed information on specific property locations within communities, nationwide, is not collected or maintained by FEMA. Each request is unique and requires information that is specific to that property.

**5. If the collection of information impacts small businesses or other small entities (Item 5 of OMB Form 83-I), describe any methods used to minimize.**

The impact to small entities (small communities) has been minimized as much as possible. The recent minor edits serve to make the forms as easy to understand as possible.

**6. Describe the consequence to Federal/FEMA program or policy activities if the collection of information is not conducted, or is conducted less frequently as well as any technical or legal obstacles to reducing burden.**

If this collection was not conducted, FEMA would not be able to administer the requirements set forth in regulation to review a SFHA determination of a structure to verify if it is correct. If FEMA was not able to review this positive determination, the structure owner would be required to obtain flood insurance instead of having the option to opt out if the review found the structure to not be in a SFHA.

**7. Explain any special circumstances that would cause an information collection to be conducted in a manner:**

**(a) Requiring respondents to report information to the agency more often than quarterly.**

**(b) Requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it.**

**(c) Requiring respondents to submit more than an original and two copies of any document.**

**(d) Requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years.**

**(e) In connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study.**

**(f) Requiring the use of a statistical data classification that has not been reviewed and approved by OMB.**

**(g) That includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use.**

**(h) Requiring respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.**

The special circumstances contained in item 7 of the supporting statement are not applicable to this information collection.

## **8. Federal Register Notice:**

**a. Provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.**

A 60-day Federal Register Notice inviting public comments was published on July 22, 2010, Volume 75 pp 42762. No comments were received. See attached copy of the published notice included in this package.

A 30-day Federal Register Notice inviting public comments was published on November 2, 2010, Volume 75 pp 67382. No comments were received. See attached copy of the published notice included in this package.

**b. Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.**

In preparation of the forms and instructions, FEMA's Production and Technical Services Contractors and Customer and Data Services Contractor were consulted regarding changes to the forms and instructions. Minor changes to the forms, such as an option to provide an e-mail address for additional contact information and clearer instructions are being implemented. This contact occurs on an unscheduled, as-needed basis.

**c. Describe consultations with representatives of those from whom information is to be obtained or those who must compile records. Consultation should occur at least once every three years, even if the collection of information activities is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.**

Consultation with those from whom information is to be obtained is continuous. These consultations are conducted on a daily basis by FEMA's Production and Technical Services Contractors. When requests are received from respondents (homeowners, surveyors, and engineers), comments are often included regarding the forms and instructions. The majority of the comments involve the clarity of instructions. In addition, FEMA's website ([http://www.fema.gov/plan/prevent/fhm/tsd\\_emap.shtm](http://www.fema.gov/plan/prevent/fhm/tsd_emap.shtm)) includes an email address, in which respondents can provide comments regarding the forms and clarity of instructions.

**9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.**

FEMA does not provide payments or gifts to respondents in exchange for a benefit sought.

**10. Describe any assurance of confidentiality provided to respondents. Present the basis for the assurance in statute, regulation, or agency policy.**

The DHS Privacy Office approved the Privacy Impact Assessment (PIA) for this information collection on October 1, 2010. Attached is a drafted copy of the System of Records Notice (SORN) which is currently being reviewed by DHS Privacy Office for updates. Attached is a drafted copy of the Privacy Act Statement which is currently being reviewed by DHS Privacy Office for each form. The status of this information remains the same as of December 2010.

**11. Provide additional justification for any question of a sensitive nature (such as sexual behavior and attitudes, religious beliefs and other matters that are commonly considered private). This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.**

There are no questions of a sensitive nature required for this collection of information.

**12. Provide estimates of the hour burden of the collection of information. The statement should:**

**a. Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated for each collection instrument (separately list each instrument and describe information as requested). Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desired. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.**

It is anticipated that 26,870 homeowners will complete FEMA Form 086-0-26. Each respondent will only complete the form once and each response will require 1.63 (98 minutes) hours to complete the form. The total annual hour burden is  $26,870 \times 1.63$  hours = 43,798 annual hours.

It is anticipated that 18,809 engineers will complete FEMA Form 086-0-26A. Each respondent will only complete the form once and each response will require 1.25 hours

(75 minutes to complete the form. The total annual hour burden is  $18,809 \times 1.63$  hours = 23,511 annual hours.

It is anticipated that 8,061 surveyors will complete FEMA Form 086-0-26A. Each respondent will only complete the form once and each response will require 1.25 hours (75 minutes) to complete the form. The total annual hour burden is  $8,061 \times 1.63$  hours = 10,076 annual hours.

It is anticipated that 4,076 community officials will complete FEMA Form 086-0-26B. Each respondent will only complete the form once and each response will require 1.38 hours (83 minutes) to complete the form. The total annual hour burden is  $4,076 \times 1.63$  hours = 5,625 annual hours.

It is anticipated that 2,499 homeowners will undergo the tutorial. Each respondent will only complete the tutorial once and each action will require .5 hours (30 minutes) to complete the tutorial. The total annual hour burden is  $2,499 \times .5$  hours = 1,250 annual hours.

It is anticipated that FEMA Forms 086-0-22 and 086-0-22A will result in approximately 18,775 responses to this collection each year. The responses consist of one form that will require both the homeowner to complete a part and a surveyor or engineer to complete the remainder. Each form requires a total average of 2.4 hours to complete; 1.2 hours for the homeowner and 1.2 hours for the surveyor or engineer. The total annual hour burden is calculated to be  $18,775 \times 2.4$  hours = 45,060 annual hours.

**b. If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in Item 13 of OMB Form 83-I.**

**c. Provide an estimate of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. NOTE: The wage-rate category for each respondent must be multiplied by 1.4 and this total should be entered in the cell for "Avg. Hourly Wage Rate". The cost to the respondents of contracting out or paying outside parties for information collection activities should not be included here. Instead this cost should be included in Item 13.**

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
Homeowners	Property Information Form / FEMA Form 086-0-26	26,870	1	26,870	1.63 (98 minutes)	43,798	\$29.26	\$1,281,529
Surveyors	Elevation Form / FEMA Form 086-0-26A	18,809	1	18,809	1.25 (75 minutes)	23,511	\$35.66	\$838,402
Engineers	Elevation Form / FEMA Form 086-0-26A,	8,061	1	8,061	1.25 (75 minutes)	10,076	\$50.22	\$506,017
Community Officials	Community Acknowledgment Form / FEMA Form 086-0-26B	4,076	1	4,076	1.38 (83 minutes)	5,625	\$55.97	\$314,831
Homeowners	On-line LOMA/LOMR-F Tutorial	2,499	1	2,499	0.5 (30 minutes)	1,250	\$29.26	\$36,575
<b>Subtotal</b>		<b>60,315</b>		<b>60,315</b>		<b>84,260</b>		<b>\$2,977,354</b>
Homeowner	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22	16,428	1	16,428	1.2 (72 minutes)	19,714	\$29.26	\$576,832



Homeowner	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A	2,347	1	2,347	1.2	2,816	\$29.26	\$82,396
<b>Subtotal</b>		<b>18,775</b>		<b>18,775</b>		<b>22,530</b>		<b>\$659,228</b>
Surveyor	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22	11,500	1	11,500	1.2	13,800	\$35.66	\$492,108

Surveyor	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A	1,643	1	1,643	1.2	1,972	\$35.66	\$70,322
<b>Subtotal</b>		<b>13,143</b>		<b>13,143</b>		<b>15,772</b>		<b>\$562,430</b>
Engineer	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22	4,928	1	4,928	1.2	5,913	\$50.22	\$296,951

Engineer	Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A	704	1	704	1.2	845	\$50.22	\$42,436
<b>Subtotal</b>		<b>5,632</b>		<b>5,632</b>		<b>6,758</b>		<b>\$339,437</b>
<b>Total</b>		<b>97,865</b>		<b>97,865</b>		<b>129,320</b>		<b>\$4,370,376</b>

Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.4 multiplier to reflect a fully-loaded wage rate.

According to the U.S. Department of Labor, Bureau of Labor Statistics website ([www.bls.gov](http://www.bls.gov)) the wage rate category for All Occupations (representing all homeowners) is estimated to be ( $\$20.90 \times 1.4 =$ ) \$29.26 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents All Occupations is estimated to be  $(43,798 + 1,250 + 19,714 + 2,816 =)$  67,578 hours  $\times$  \$29.26 = \$1,977,332 annually.

According to the U.S. Department of Labor, Bureau of Labor Statistics website ([www.bls.gov](http://www.bls.gov)) the wage rate category for Surveyors is estimated to be ( $\$25.87 \times 1.4 =$ ) \$35.66 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents Surveyors is estimated to be  $(23,511 + 13,800 + 1,972 =)$  39,283 hours  $\times$  \$35.66 = \$1,400,832 annually.

According to the U.S. Department of Labor, Bureau of Labor Statistics website ([www.bls.gov](http://www.bls.gov)) the wage rate category for Civil Engineers (non-government) is estimated to be ( $\$35.87 \times 1.4 =$ ) \$50.22 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents Civil Engineers is estimated to be  $(10,076 + 5,913 + 845 =)$  16,834 hours  $\times$  \$50.22 = \$845,404 annually.

According to the U.S. Department of Labor, Bureau of Labor Statistics website ([www.bls.gov](http://www.bls.gov)) the wage rate category for the Civil Engineer for the Community is estimated to be ( $\$38.55 \times 1.4 =$ ) \$55.97 per hour including the wage rate multiplier, therefore, the estimated burden hour cost to respondents Civil Engineers is estimated to be 5,625 hours  $\times$  \$55.97 = \$314,831 annually.

**13. Provide an estimate of the total annual cost burden to respondents or recordkeepers resulting from the collection of information. The cost of purchasing**

or contracting out information collection services should be a part of this cost burden estimate. (Do not include the cost of any hour burden shown in Items 12 and 14.)

**Annual Cost Burden to Respondents or Record-keepers**

<b>Data Collection Activity/Instrument</b>	<b>*Annual Capital Start-Up Cost</b> (investments in overhead, equipment and other one-time expenditures)	<b>*Annual Operations and Maintenance Cost</b> (such as recordkeeping, technical/professional services, etc.)	<b>Annual Non-Labor Cost</b> (expenditures on training, travel and other resources)	<b>Total Annual Cost to Respondents</b>
Form 086-0-26, Property Information Form		\$12,091,500		
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22		\$7,392,600		
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps (Spanish) / FEMA Form 086-0-22A		\$1,056,150		
<b>Total</b>		<b>\$20,540,250</b>		

FEMA Forms 086-0-26, 086-0-22 and 086-0-22A require an elevation certificate to be submitted. The property owner is required to hire a surveyor or engineer at an average cost of \$450. The total cost for this is: FEMA Form 086-0-26 (26,870 \* \$450 = \$12,091,500); FEMA Form 086-0-22 (16,428 \* \$450 = \$7,392,600); FEMA Form 086-0-22A (2,347 \* 450 = \$1,056,150) added together equals \$20,540,250.

**14. Provide estimates of annualized cost to the federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing and support staff), and any other expense that would have been incurred without this collection of information. You may also aggregate cost estimates for Items 12, 13, and 14 in a single table.**

**Annual Cost to the Federal Government**

Item	Cost (\$)
Contract Costs [Describe] Contractor cost to review the applications: 26,870 reviews x 3.25 hours at \$57.50 per hour = \$5,021,331. Contractor cost to handle incoming calls related to application process: 45,097 calls (30,674 FF 086-0-26, 14,423 FF 086-0-22 and 22A) x 6 minutes average per call x \$57.50 per hour = 4,510 hours x \$57.50 = \$259,325.	\$5,021,331
Staff Salaries* [ 1 GS 12 step 6 employee spending approximately 30% of time annually to review, coordinate, and assure quality control. \$87,350 x 30% = \$26,205 x 1.4 = \$36,687	\$36,687
Facilities [cost for renting, overhead, ect. for data collection activity]	
Computer Hardware and Software [cost of equipment annual lifecycle]	
Equipment Maintenance [cost of annual maintenance/service agreements for equipment]	
Travel	
Printing [60,000 annually at \$.23 per page = \$13,800]	\$13,800
Postage [60,000 annually x .44 per page = \$26,400]	\$26,400
Other	
<b>Total</b>	<b>\$5,098,218</b>

\* Note: The "Salary Rate" includes a 1.4 multiplier to reflect a fully-loaded wage rate.

**15. Explain the reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB Form 83-I in a narrative form. Present the itemized changes in hour burden and cost burden according to program changes or adjustments in Table 5. Denote a program increase as a positive number, and a program decrease as a negative number.**

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
FEMA Form 086-0-26, Property Information Form				29,783	43,798	+14,015
FEMA Form 086-0-26A, Elevation Form (Surveyors)				15,988	23,511	+7,523
FEMA Form 086-0-26A, Elevation Form (Engineers)				6,852	10,076	+3,224
FEMA Form 086-0-26B, Community Acknowledgement Form				4,677	5,625	+948
On-line LOMA/LOMR-F Tutorial (Homeowners)				850	1,250	+400

Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22 (Homeowner)	0	19,714	+19,714			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Homeowner)	0	2,816	2,816			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / and FEMA Form 086-0-22 (Surveyor)	0	13,800	+13,800			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Surveyor)	0	1,972	+1,972			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / and FEMA Form 086-0-22 (Engineer)	0	5,913	+5,913			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Engineer)	0	845	+845			
<b>Total(s)</b>		<b>45,060</b>	<b>+45,060</b>	<b>58,150</b>	<b>84,260</b>	<b>+26,110</b>

For FEMA Form 086-0-26, the previously approved burden hours were 29,783, the current estimated annual hour burden is 43,978, resulting in an increase of 14,015 hours. The increase in burden hours results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such.

For FEMA Form 086-0-26A (surveyors), the previously approved burden hours were 15,988, the current estimated annual hour burden is 23,511, resulting in an increase of 7,523 hours. The increase in burden hours results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a

result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such which requires the involvement of a surveyor for part of the form.

For FEMA Form 086-0-26A (Engineers), the previously approved burden hours were 6,882, the current estimated annual hour burden is 10,076, resulting in an increase of 3,224 hours. The increase in burden hours results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such which requires the involvement of an engineer for part of the form.

For FEMA Form 086-0-26B, the previously approved burden hours were 4,667, the current estimated annual hour burden is 5,625, resulting in an increase of 948 hours. The increase in burden hours results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such and in instances where fill was used to elevate the structure to BFE, a community official (civil engineer) must provide information.

For the tutorial, the previously approved burden hours were 29,783, the current estimated annual hour burden is 43,978, resulting in an increase of 14,015 hours. The increase in burden hours results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such and utilizing the tutorial.

For FEMA Forms 086-0-22 and 086-0-22A, the addition of these forms to this collection represents the burden approved in OMB Control Number 1660-0037. These forms are the simplified versions of 086-0-26. As the regulations for all of the forms are the same, the combining of the burden from 1660-0037 and this collection) 1660-0015) is requested. An OMB form 83-D, Request for Discontinuation has been filed for 1660-0037.

Itemized Changes in Annual Cost Burden						
Data collection Activity/Instrument	Program Change	Program Change	Difference	Adjustment (cost currently	Adjustment (New)	Difference

	(cost currently on OMB Inventory)	(New)		on OMB Inventory)		
FEMA Form 086-0-26, (Homeowners) Property Information Form				\$491,154	\$1,281,529	+\$790,375
FEMA Form 086-0-26A, (Surveyors) Elevation Form				\$562,430	\$838,402	+\$275,972
FEMA Form 086-0-26A, (Engineers) Elevation Form				\$339,387	\$506,017	+\$166,630
FEMA Form 086-0-26B, (Community Officials) Community Acknowledgement Form				\$233,850	\$314,831	+\$80,981
On-line LOMA/LOMR-F Tutorial (Homeowners)				\$12,418	\$36,575	+\$24,157
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22 (Homeowner)	0	\$429,765	+\$429,765			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Homeowner)	0	\$61,389	+\$61,389			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / and FEMA Form 086-0-22 (Surveyor)	0	\$492,108	+\$492,108			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Surveyor)	0	\$70,322	+\$70,322			
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / and FEMA Form	0	\$297,001	+\$297,001			



086-0-22 (Engineer)						
Application Form for Single Residential Lot or Structure Amendments to National Flood Insurance Program Maps / FEMA Form 086-0-22A (Spanish) (Engineer)	0	\$42,436	+\$42,436			
<b>Total(s)</b>	<b>0</b>	<b>\$1,393,021</b>	<b>+\$1,393,021</b>	<b>\$1,639,239</b>	<b>\$2,977,355</b>	<b>+\$1,338,114</b>

For FEMA Form 086-0-26, the previously approved cost burden was \$491,154; the current estimated annual cost burden is \$1,281,529, resulting in an increase of \$790,375. The increase in cost burden results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such. Also, the application of the 1.4 multiplier contributes to the increase in cost burden.

For FEMA Form 086-0-26A (surveyors), the previously approved burden hours were \$562,430, the current estimated annual cost burden is \$838,402, resulting in an increase of \$275,972. The increase in cost burden results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such which requires the involvement of a surveyor for part of the form. Also, the application of the 1.4 multiplier contributes to the increase in cost burden.

For FEMA Form 086-0-26A (Engineers), the previously approved cost burden was \$339,387; the current estimated annual cost burden is \$506,017, resulting in an increase of \$166,630. The increase in cost burden results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such which requires the involvement of an engineer for part of the form. Also, the application of the 1.4 multiplier contributes to the increase in cost burden.

For FEMA Form 086-0-26B, the previously approved cost burden was \$233,850, the current estimated annual cost hour is \$314,831, resulting in an increase of \$80,981. The increase in cost burden results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such and in instances where fill was used to elevate the structure to BFE, a

community official (civil engineer) must provide information. Also, the application of the 1.4 multiplier contributes to the increase in cost burden.

For the tutorial, the previously approved cost burden was \$12,418 the current estimated annual cost burden is \$36,575, resulting in an increase of \$24,157. The increase in cost burden results from an increase in annual responses due to the map modernization program which changed flood zone determinations. As a result of these changes in determinations, more homeowners are receiving notifications, which increases their awareness of the flood determination for their property and subsequently requesting review of such and utilizing the tutorial. Also, the application of the 1.4 multiplier contributes to the increase in cost burden.

For FEMA Forms 086-0-22 and 086-0-22A, the addition of these forms to this collection represents the burden approved in OMB Control Number 1660-0037. These forms are the simplified versions of 086-0-26. As the regulations for all of the forms are the same, the combining of the burden from 1660-0037 and this collection) 1660-0015) is requested. An OMB form 83-D, Request for Discontinuation was filed on November 17, 2010 for OMB Control# 1660-0037.

**16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.**

FEMA does not intend to employ the use of statistics or the publication thereof for this information collection.

**17. If seeking approval not to display the expiration date for OMB approval of the information collection, explain reasons that display would be inappropriate.**

FEMA will display the expiration date for OMB approval of this information collection.

**18. Explain each exception to the certification statement identified in Item 19 “Certification for Paperwork Reduction Act Submissions,” of OMB Form 83-I.**

FEMA does not request an exception to the certification of this information collection.

## **B. Collections of Information Employing Statistical Methods.**

There is no statistical methodology involved in this collection.