Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval

Collection Title: FEMA Mitigation Success Story Database
OMB Control No.: 1660-0089
Current Expiration Date: 12/31/2010
Collection Instruments: FEMA Form 086-0-25 (New form)

The following are the changes to the collection:

FEMA Form number has been added (new) to an instrument

Supporting Statement:

Question 8a updated to reflect FRN publication information

Question 10 – Updated to reflect current privacy information

Question 12 – Number of respondents decreased. See Question 15 for explanation.

Question 14 – Costs to the Federal Government updated

Question 15 – Burden hour decrease explained

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Informal Interviews / 086-0-25				540	20	-520
Mitigation Best Practice Submission Worksheet / FEMA Form 086-0-25				23	67.5	+44.5
Total(s)				**563**	**87.5**	**-475.5**

Explain: There has been a reduction in the number of respondents for the Informal Interviews due to the lessening need to obtain success stories using this method of collecting them. Due to the increased media attention on mitigation activities coupled with more stories being submitted online, the outreach via informal interviews has been able to be reduced. The currently approved hour burden is 540 hours; the new hour burden requested is 20 hours which is a decrease of 520 hours.

There has been an increase in the number of respondents for the Mitigation Best Practice Submission Worksheet FEMA Form 086-0-25 due to the increased use of the Internet by

mitigation participants to provide their success stories. The currently approved hour burden is 23 hours; the new hour burden requested is 67.5, which is an increase in 44.5 hours.

There has been no change in the information being collected.