

OMB #: 1810-New

Expiration Date:

# 21st CCLC Early Childhood Best Practices Study

## Staff Survey (Grades Preschool-Grade 3)

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **0810-New**. The time required to complete this information collection is estimated to average **15 minutes** per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, D.C. 20202-4537. **If you have comments or concerns regarding the status of your individual submission of this form, write directly to:** Erica Shepard/Office of Elementary and Secondary Education, Academic Improvement and Teacher Quality Programs, Academic Improvement Programs Group, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ Building/3E212, Washington D.C. 20202-4537.

Responses to this data collection will be used only for statistical purposes. The reports prepared for this study will summarize findings across the sample and will not associate responses with a specific 21<sup>st</sup> CCLC grantee or individual. We will not provide information that identifies you or your district to anyone outside the study team, except as required by law.

After-school Program/Center \_\_\_\_\_

Date \_\_\_\_\_

**Thank you for taking part in this survey. Please answer each of the following questions about your experience working in this after-school program. Please return the survey as soon as possible. Your responses will be kept confidential and will not be shared with any after-school program staff or leadership.**

**Please fill in the bubbles completely. Correct mark = ●**

**Overall Program**

	Always	Usually	Sometimes	Never	Don't know/Not Applicable
1. The program encourages family participation and engagement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. The program communicates effectively with families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. The program partners with other community members or community groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. The program has clear and consistent policies on discipline	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. The program has clear and consistent policies on child abuse	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. The program regularly communicates its goals and mission to staff and to families	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Curriculum and Academic Support Activities**

	Always	Usually	Sometimes	Never	Don't know/Not Applicable
7. My center emphasizes academic activities over recreational activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. My center emphasizes recreational activities over academic activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. My center incorporates regular early literacy learning activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. My center incorporates regular math learning activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. My center incorporates regular science learning activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. My center incorporates regular art learning activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13. My center incorporates activities designed to teach positive social skills and relationships	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14. The program has staff who are trained to work with children with disabilities and developmental delays	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
15. The program has staff who are trained to work with English Learners	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Staffing Issues

	Always	Usually	Sometimes	Never	Don't know/Not Applicable
16. Leadership provides paid time for training and professional development	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
17. Leadership encourages me to further my education or other professional development on my own time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18. The program provides orientation to all new staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19. We have regular staff meetings to discuss center-related issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
20. Leadership conducts formal classroom evaluations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
21. Leadership assesses staff performance and reviews evaluations with individual staff members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
22. I receive feedback from leadership on my performance on a regular basis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
23. Staff are required to participate in professional development training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
24. I have participated in training or professional development that has helped me in this job	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
25. I think about transitioning to other employment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Health and Safety Policies and Procedures

	Always	Usually	Sometimes	Never	Don't know/Not Applicable
26. Center has written procedures in place for health and safety emergencies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
27. Space can accommodate children and staff with disabilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
28. My center accommodates children's dietary, medical, or cultural restrictions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
29. My center has at least 2 or more staff persons on the premises at all times	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
30. Outdoor equipment and play areas are regularly maintained for safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
31. Indoor equipment and play areas are regularly maintained for safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
32. Center leadership know how to access or link to community resources to address health/mental health needs of the children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Other Issues

	Always	Usually	Sometimes	Never	Don't know/Not Applicable
33. My center has sufficient and age-appropriate instructional materials for designing learning activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 34. My center regularly uses paid community partners, such as a dance or karate instructor | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 35. My center regularly uses community volunteers to assist staff                          | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 36. Children attend the program regularly (at least 90% of the time)                       | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 37. The program provides materials in languages other than English when needed             | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| 38. My center tends to keep staff for a long time (more than three years)                  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

**Please add any additional comments you may have:**

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