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OPM 1747 May 2010

U.S. Office of Personnel Management Washington, DC 20415 Ombudsman Request for Assistance

Privacy Act Statement

5. U.S.C. 1103(a) allows for the collection of the information for the purpose of resolving issues of concerns or complaints regarding an agency. Information obtained will be used by the Ombudsman mainly to resolve issues of concern or complaints. Other routine uses include law enforcement purposes, litigation, records management inspections, and congressional inquiries. Providing this information is voluntary however, failure to furnish the requested information may delay or prevent the Ombudsman from assisting you with your request.

Public Burden Statement

The public reporting burden for this information collection is estimated to be 15 minutes. This burden estimate includes time for reviewing instructions, researching existing data sources, gathering and maintaining the needed data, and completing and submitting the information. Send comments regarding the accuracy of this burden estimate and any suggestions for reducing the burden to: U.S. Office of Personnel Management, Ombudsman, Attn: OMB Number (3208-NEW), 1900 E Street NW, Washington, DC 20415-7900. You are not required to respond to this collection of information unless a valid OMB control number is displayed.

REQUEST FOR INFORMATION

*Assistance Request Type: Assistance Request Other: CONTACT INFORMATION *First Name: *Last Name: M.I.: *Email Address: *Confirm Email Address:	Federal Employees Ret N Henry Smith henry.smith@gmail.c			
CONTACT INFORMATION *First Name: *Last Name: M.I.: *Email Address:	Henry Smith henry.smith@gmail.c			
*First Name: *Last Name: M.I.: *Email Address:	Henry Smith henry.smith@gmail.c			
*Last Name: M.I.: *Email Address:	Smith henry.smith@gmail.c			
M.I.: *Email Address:	henry.smith@gmail.c			
*Email Address:				
and the second				
*Confirm Email Address:	henry.smith@gmail.c			
	10 M	2115		
"Phone:	202-606-1234	Must be 10 number	s in length (xxx-xxx-x	000X)
Phone ext:				
Fax:				
Fax ext:				
Street Address:	1234 Upshur Street, 1	4.W.		
City:	Washington			
State:	District of Columbia	~		
Zip Code:	20415			
"Preferred Contact Method:	(None)			
GENERAL INFORMATION	N			
Are you a current Federal Employee?:	No			

	About Us	Frequently Asked Questio	ns Tips	and Checklist	Contact On	nbudsman	
0PM 1747 May 2010						al: 3208-NEW M/DD/YEAR	
		Om	ton, DC 20415 budsman	ement			
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The public re eviewing ins submitting th ourden to: U Vashington,	tructions, research information, Ser S. Office of Pers	this information collection is ex ing existing data sources, gat id comments regarding the acc onnel Management, Ombudsm fou are not required to respond	ering and maintain uracy of this burde an, Attn: OMB Num	ing the needed da en estimate and a iber (3206-NEW),	ata, and completing iny suggestions fo 1900 E Street NW	g and r reducing the /,	
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U.S. Office of Personnel Management 1900 E Street NW, Washington, DC 20415 | (202) 606-1800 | TTY (202) 606-2532

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