

LETTER TO FOCUS GROUP MEMBERS—SNAP PARTICIPANTS ONLY
ENGLISH

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[DATE]

[NAME]
[TITLE]
[ADDRESS]

Dear [Salutation, NAME].

Thank you for agreeing to participate in a focus group about the Supplemental Nutrition Assistance Program (SNAP). This focus group will be on **DATE from TIME to TIME at LOCATION located at ADDRESS.**

As was discussed on the phone, Mathematica Policy Research is conducting this study with funding from the USDA's Food and Nutrition Service (FNS). About 8 to 10 other program participants will participate in this focus group. We will ask for your opinions about what is easy and what is difficult when applying, recertifying, or just participating in SNAP. We will use the information collected in this focus group to learn about people's experiences and perceptions about SNAP, and how it can be improved.

To compensate you for your time and effort, we will give you a \$25 incentive at the end of the session. [NOTE WHETHER WE ARE PAYING ADDITIONAL \$ FOR TRANSPORTATION AND/OR CHILD CARE]. Please make sure to bring any glasses or other corrective lenses you may need to read, and plan to arrive about 15 minutes early to meet the other participants and have some light refreshments.

Please let us know immediately (by calling Betsy Santos at TOLL-FREE NUMBER) if you are no longer able to join us so that we may find a replacement.

We would like to thank you in advance for your important contribution to this research. We look forward to speaking with you.

Sincerely,

Scott Cody
Study Director
Mathematica Policy Research

Public Burden Statement: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The OMB control number for this project is 0584-0547. Public reporting burden for this collection of information is estimated to be 1 hour and 40 minutes per response including the time to participate in the focus group and time to be screened, receive a reminder call, and read a reminder letter. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Services, Office of Research and Analysis, 3101 Park Center Drive, Room 1014, Alexandria, VA, 22302, ATTN: Rosemarie Downer