

Directions for Observer Providers:

Observer Providers should complete the following fields:

1. **Observer Provider:** Select the name of your company.
2. **Training or Briefing:** Document whether the candidates will be attending a briefing or training. Please complete separate forms for trainings and briefings.
3. **Dates of Training/Briefing:** Select the training or briefing session.
4. **Candidates Full Name:** Document the first, middle initial, and last name of the candidate.
5. **Date of Birth:** Enter the candidates date of birth in MM/DD/YYYY.
6. **Gender:** Select the candidates gender.
7. **Length of Contract:** Select the appropriate length of contract. You can also enter your own value into this field. Be sure the value is in days.

If you have questions, contact Rebecca Hoch (206) 437-2415, Rebecca.Hoch@noaa.gov