



Directions for observer providers:

**For employees acting in multiple roles or who go on inactive status, document each role separately.**

**First and Last Name:** Write the observer or catch monitors first, middle initial, and last name.

**Catch Shares #:** Unique identification code given to each observer and catch monitor. The observer or catch monitor program will provide you with this number.

**Start Date:** MM/DD/YYYY in which the employee left on a trip, started working in a processor, or went inactive.

**End Date:** MM/DD/YYYY in which the employee returned from a trip, stopped working in a processor returned from inactive status.

**Status:** Document whether the person acted as an observer (by fishery), catch monitor, or was inactive.

**Vessel/Processor Name:** Document the name of the vessel or processor observed/monitored.

**Vessel ID #:** Document the USCG # or State Registration # of the vessel observed.

Example:

John T. Doe observed on the fishing vessel "Busy Bee", USCG # 629436, an IFQ trawl vessel, from 01/02/2011 to 01/05/2011 and then was a catch monitor on 01/06/2011 at the processing plant "We Buy Fish", then the form should be completed as follows:

First and Last Name	NW ID #	Start Date	End Date	Status	Vessel/Processor Name	Vessel ID #
John T. Doe	XXXXX	01/02/2011	01/05/2011	IFQ Trawl	Busy Bee	629436
John T. Doe	XXXXX	01/06/2011	01/06/2011	Catch Monitor	We Buy Fish	

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