

Attachment E. Letter of invitation from ATSDR.

Reading level: 6.5

Date

Dear [Survey participant],

The Agency for Toxic Substances and Disease Registry (ATSDR) is doing a survey to find out about the health status of those who resided or worked at U.S. Marine Corps (USMC) Base Camp Lejeune or Camp Pendleton in 1987 or before. The Navy and Marine Corps are funding this survey. The survey asks about:

- when and where you lived at Camp Lejeune or Camp Pendleton,
- your health,
- work history, and
- smoking and drinking habits.

This survey will help us learn more about ways to improve health and prevent disease in the future. The more surveys that are filled out and returned, the more likely the results will be valid. If you choose to take part, please read the enclosed instructions and complete the enclosed survey. The completed survey should be mailed to Westat a contractor for ATSDR. Please mail it back in the envelope provided. We would like to receive your completed survey by {2 weeks after date of this letter}.

If you prefer, you can answer the survey on line at www.xxx.com. Your personal identification number (PIN) is xxx. This PIN is needed to access the survey over the internet.

Please only complete one survey. You can complete the survey on line or by mailing us the completed survey in the included stamped envelope.

You do not have to take part in the survey. There are no penalties if you decide not to take part in the survey. All answers you give will be kept private to the extent permitted by law. You will not be identified personally in any reports from this survey.

If you have any questions about the survey please feel free to call the ATSDR Health Survey Hotline at xxx. You may have questions about your rights as part of this survey. If so, you may call xxx and ask for the Human Subjects Contact.

Thank you very much for helping with this important survey.

Sincerely,
ATSDR signatory

Letter of invitation from ATSDR for next of kin.

Reading level: 6.6

Date

Dear [Survey participant],

The Agency for Toxic Substances and Disease Registry (ATSDR) is doing a survey to find out about the health status of those who resided or worked at U.S. Marine Corps (USMC) Base Camp Lejeune or Camp Pendleton in 1987 or before. You are receiving this letter because you are the next of kin of someone who lived or worked at Camp Lejeune or Camp Pendleton.

The Navy and Marine Corps are funding this survey. The survey asks about:

- when and where your deceased family member lived at Camp Lejeune or Camp Pendleton,
- your deceased family member's health,
- work history, and
- smoking and drinking habits.

This survey will help us learn more about ways to improve health and prevent disease in the future. The more surveys that are filled out and returned, the more likely the results will be valid. If you choose to take part, please read the enclosed instructions and complete the enclosed survey. Please fill out the survey on behalf of [name], your deceased family member.

The completed survey should be mailed to Westat a contractor for ATSDR. Please mail it back in the envelope provided. We would like to receive your completed survey by {2 weeks after date of this letter}.

If you prefer, you can answer the survey on line at www.xxx.com. Your personal identification number (PIN) is xxx. This PIN is needed to access the survey over the internet.

Please only complete one survey for [name]. You can complete the survey on line or by mailing us the completed survey in the included stamped envelope.

You do not have to take part in the survey. There are no penalties if you decide not to take part in the survey. All answers you give will be kept private to the extent permitted by law. You or [name] will not be identified personally in any reports from this survey.

If you have any questions about the survey please feel free to call the ATSDR Health Survey Hotline at xxx. You may have questions about your rights as part of this survey. If so, you may call xxx and ask for the Human Subjects Contact.

Thank you very much for helping with this important survey.

Sincerely,
ATSDR signatory