



New Screen 1:  
WIIRC Referral to WIPA  
Dropdown box to select which WIPA "Site" to make referral to

Word Change: Change "Maximus" to" WIIRC" throughout ETO

WIPA - Windows Internet Explorer  
https://wipa.etosoftware.com/index.asp

ETO SOFTWARE®  
Welcome wipa eto - **maximus, inc.** WIPA Initial Contact and Demographics (Change Program) Monday, Sep. 13, 2010

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New Quick Search To Do List Messages My Favorites My Dashboard Marketplace (NEW)

Enter Search Term(s) within Participant in WIPA Initial Contact and Demographics Search

### Add Referral for B Fake

**Referral Information**

**Participant Name:** B Fake  
**Site:** --Select--  
(You can refer people to any Site that has agreed to accept referrals)

**Reason for Referral:** --Select--  
**Referral Date:** Potential Beneficiary +1 | +7 | +30 | +90

**Pending Drop Off Date:** Mar 12 2011 +1 | +7 | +30 | +90

**Referral Status:** --Select--

**Release Participant Information:**

**Date of Next Contact:** -Month- -Day- -Year- +1 | +7 | +30 | +90

**Time Spent on Contact:** (minutes)

**Referral Notes:**

**Program:** WIPA Initial Contact and Demographics

**Dismiss From Program:**

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New Screen 1 Continued:  
Dropdown box for "Reason for Referral"

WIPA - Windows Internet Explorer  
https://wipa.etosoftware.com/index.asp

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Welcome wipa eto - Maximus, Inc. WIPA Initial Contact and Demographics (Change Program) Monday, Sep. 13, 2010

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New Quick Search To Do List Messages My Favorites My Dashboard Marketplace (NEW)

Enter Search Term(s) within Participant in WIPA Initial Contact and Demographics Search

**Participant Name:** B Fake  
**Site:** --Select--  
(You can refer people to any Site that has agreed to accept referrals)  
**Reason for Referral:** --Select--  
**Referral Date:** Sep 13 2010 +1 | +7 | +30 | +90  
**Pending Drop Off Date:** Mar 12 2011 +1 | +7 | +30 | +90  
**Referral Status:** --Select--  
**Release Participant Information:** Maximus Issued  
Maximus Follow-Up  
Maximus Completed Referral  
Maximus Discontinued Referral  
**Date of Next Contact:** +1 | +7 | +30 | +90  
**Time Spent on Contact:** (minutes)

**Referral Notes:**

**Program:** WIPA Initial Contact and Demographics  
**Dismiss From Program:**

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New Screen 1 Continued:  
Dropdown box for "Referral Status"  
Change "Maximus" to "WIRRC"

WIPA - Windows Internet Explorer

https://wipa.etosoftware.com/index.asp

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WIPA

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Welcome wipa eto - WIPA Grantee Example: [WIPA Initial Contact and Demographics](#) (Change Program)

Tuesday, Aug. 3, 2010

New Quick Search To Do List Messages My Favorites My Dashboard Marketplace<sup>(NEW)</sup>

Enter Search Term(s) within Participant in WIPA Initial Contact and Demographics Search

**View Pending Referrals**

Participants Households Groups

Participant Name	Referring Program	Referring Site	Reason for Referral	Referral Date	Pending Drop Off Date	Take Action
1. Fake, Bbb	WIPA Initial Contact and Demographics	Maximus, Inc.	Potential Beneficiary	8/3/2010	1/30/2011	Referral Details Participant Details Accept Do Not Acc Already enrolled in this WIPA Other Outside of Service Area

Participants  
Participant History  
Record Efforts  
My Work  
Entities  
Reports  
ETO Reports  
Wizards  
Marketplace  
Program Administration  
Site Administration  
Enterprise

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New Screen 2:  
 WIPA accepts or rejects referral from WIIRC  
 Change "Maximus" to "WIIRC"