

**Supporting Statement A for  
Paperwork Reduction Act Submission**

**OMB Control Number 1018-0093**

**Federal Fish and Wildlife Permit Applications and Reports—  
Management Authority  
50 CFR 12, 13, 14, 15, 16, 17, 18, 21, 23**

**Note:** This information collection includes two permit application forms that are currently approved under OMB Control Number 1018-0137. Once OMB takes action on this Information Collection Request (ICR), we will discontinue OMB Control No. 1018-0137.

**Terms of Clearance: None.**

**1. Explain the circumstances that make the collection of information necessary.**

The Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) uses a system of permits and certificates to help ensure that international trade is legal and does not threaten the survival of wildlife or plant species in the wild. Prior to the import or export of CITES-listed species, the Management Authority and Scientific Authority must make appropriate determinations and issue CITES documents. Section 8A of the Endangered Species Act (16 U.S.C. 1531 et seq.) designates the Secretary of the Interior as the U.S. Management Authority and U.S. Scientific Authority for CITES. The Secretary delegated these authorities to the Fish and Wildlife Service (we, Service).

Before a country can issue an export permit for CITES Appendix I or II specimens, the CITES Scientific Authority of the exporting country must determine that the export will not be detrimental to the species, and the Management Authority must be satisfied that the specimens were acquired legally. For the export of Appendix III specimens, the Management Authority must be satisfied that the specimens were acquired legally (CITES does not require findings from the Scientific Authority). Prior to the importation of Appendix I specimens, both the Scientific Authority and the Management Authority of the importing country must make required findings. The Scientific Authority must also monitor trade of all species to ensure that the level of trade is sustainable.

Article VIII(3) of the treaty states that participating parties should make efforts to ensure that CITES specimens are traded with a minimum of delay. Section XII of Resolution Conf. 12.3 (Rev. CoP13) recommends use of simplified procedures for issuing CITES documents to expedite trade that will have no impact, or a negligible impact, on conservation of the species involved.

**2. Indicate how, by whom, how frequently, and for what purpose the information is to be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, explain how the collection complies with all applicable Information Quality Guidelines.**

All Service permit applications are in the 3-200 series of forms, each tailored to a specific activity based on the requirements for specific types of permits. We collect standard identifier information for all permits, such as the name of the applicant and the applicant's address, telephone and fax numbers, social security or tax identification number, and e-mail address. Standardization of general information common to the application forms will make the filing of applications easier for the public as well as expedite our review of applications.

The information that we collect on applications and reports is the minimum necessary for us to determine if the applicant meets/continues to meet issuance requirements for the particular activity. Respondents submit application forms periodically as needed; submission of reports is generally on an annual basis. We examined applications in this collection, focusing on questions frequently misinterpreted or not addressed by applicants. We have made clarifications to many of our applications to make it easier for the applicant to know what information we need and to accommodate future electronic permitting. Use of these forms:

- Reduces burden on applicants.
- Improves customer service.
- Allows us to process applications and issue CITES documents quickly.

We are deleting one form from the currently approved collection. FWS Form 3-200-45 is no longer needed, since import of polar bear trophies that were sport hunted in Canada is no longer allowed.

In addition to the forms and reports previously approved for this collection, we have developed four new forms to simplify the application process for respondents:

- FWS Form 3-200-80 (Export of Fertilized Live Eggs, Caviar, or Meat from Aquacultured Paddlefish or Sturgeon (CITES)). Applicants currently use FWS Form 3-200-24 or 3-200-76 for this activity.
- FWS Form 3-200-85 (Master File for the Export of Live Captive-bred Animals (CITES)). Applicants currently use FWS Form 3-200-24 for this activity.
- FWS Form 3-200-86 (Photography of Marine Mammals for Educational or Commercial Purposes (MMPA)). Applicants currently use FWS Form 3-200-43 for this activity.
- FWS Form 3-200-87 (Transfer of Live Captive-held Marine Mammals (MMPA)). Applicants currently submit letters for notification or authorization.

We are incorporating into this collection two forms currently approved under OMB Control No. 1018-0137:

- FWS Form 3-200-74 (Application for Single-Use Export Permits under a Master File or an Annual Program File).
- FWS Form 3-200-75 (Application for Registration of a Production Facility for Export of Certain Native Species).

- 3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology; e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden [and specifically how this collection meets GPEA requirements].**

Forms in this collection will be available to applicants in a fillable format on our forms and permits websites, by mail, or by fax. Applicants may complete the fillable application online, but must send the application form with an original signature and the applicable processing fee by mail. Applicants may send supporting information by e-mail or fax, if we already have their application and they are able to reference an application number. At this time, we do not have a system for electronic submission of permit application forms or reports; however, we are actively developing the system and are pilot testing two Service application forms that have current OMB approval.

- 4. Describe efforts to identify duplication.**

The information that we collect is unique to the applicant and is not available from any other source. By tailoring application forms to particular activities, we are eliminating duplication, providing better customer service, and improving our ability to process applications.

- 5. If the collection of information impacts small businesses or other small entities, describe the methods used to minimize burden.**

This collection will not have a significant impact on small entities. Small businesses or small entities must provide the same information required of individual applicants. We collect only the minimum information necessary to establish eligibility and to assess the effect of the permit program.

- 6. Describe the consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.**

If we do not collect the information, we would not be able to issue required CITES documents for import and export. While we could issue CITES documents without using the proposed application forms, the burden would be greater on applicants because we would have to collect the information on a permit-by-permit basis.

- 7. Explain any special circumstances that would cause an information collection to be conducted in a manner:**

- \* requiring respondents to report information to the agency more often than quarterly;**
- \* requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it;**
- \* requiring respondents to submit more than an original and two copies of any document;**
- \* requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records, for more than three years;**
- \* in connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study;**

- \* requiring the use of a statistical data classification that has not been reviewed and approved by OMB;
- \* that includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or
- \* requiring respondents to submit proprietary trade secrets, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.

There are no special circumstances that would cause us to collect this information in a manner inconsistent with OMB guidelines.

**8. Provide the date and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice (or in response to a PRA statement) and describe actions taken by the agency in response to these comments.**

**Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported. [Please list the names, titles, addresses, and phone numbers of persons contacted.]**

On August 31, 2010, we published in the *Federal Register* (75 FR 53328) a notice of our intent to request that OMB approve this information collection. In that notice, we solicited comments for 60 days, ending on November 1, 2010. We received one comment. The comment did not address issues surrounding the proposed collection of information or the cost and hour burden estimates, but did object to other aspects of our permitting program and the killing of wildlife. We have not made any changes to this collection as a result of the comment. The commenter did question the groups that we included under the heading "Affected Public" in our previous *Federal Register* notice and stated that the entire U.S. public and animal protection groups are affected by this information collection. The groups listed under this heading are potential respondents. To ensure clarity, we have changed the heading title to "Description of Respondents."

We contacted the following groups that have used our forms and solicited comments on the information collection. We received two comments

<b>Avicultural Society of America</b> Steve Duncan, President <a href="mailto:info@asabirds.org">info@asabirds.org</a>	<b>The American Ornithologists' Union</b> Thomas W. Sherry <a href="mailto:tsherry@tulane.edu">tsherry@tulane.edu</a>
<b>Zoological Registrars Association</b> Alan F. Rost Jacksonville Zoo and Gardens 370 Zoo Parkway Jacksonville, FL 32218 <a href="mailto:info@jacksonvillezoo.org">info@jacksonvillezoo.org</a> Phone: 904-757-4463 ext. 131 Fax: 904-714-4441 <a href="mailto:rosta@jacksonvillezoo.org">rosta@jacksonvillezoo.org</a>	<b>American Association of Zoo Keepers</b> Shane Good, President 3601 SW 29 <sup>th</sup> Street Suite 133 Topeka, Kansas 66614-2054 785-273-9149 <a href="mailto:shane.good@aazk.org">shane.good@aazk.org</a>

<p><b>The American Public Gardens Association</b>  Daniel J. Stark, Executive Director  351 Longwood Road  Kennett Square, Pennsylvania 19348  Phone: 610-708-3010  Fax: 610-444-3594  <a href="mailto:dstark@publicgardens.org">dstark@publicgardens.org</a></p>	<p><b>Marine Environmental Research Institute</b>  Dr. Susan D. Shaw, President/CEO  55 Main Street  P.O. Box 1652  Blue Hill, Maine 04614  Phone: 207-374-2135  Fax: 207-374-2931  <a href="mailto:sshaw@meriresearch.org">sshaw@meriresearch.org</a>  <a href="mailto:info@meriresearch.org">info@meriresearch.org</a></p>
<p><b>North American Falconers Association</b>  Larry Dickerson, President  695 Garden Valley Road  Statesville, North Carolina 28625  Phone: 704-546-2703  <a href="mailto:NAFAPresident@n-a-f-a.com">NAFAPresident@n-a-f-a.com</a></p>	<p><b>Amphibian Ark</b>  c/o Conservation Breeding Specialist Group  12101 Johnny Cake Ridge Road  Apple Valley, Minnesota 55124-1851  Phone: 952-997-9800  Fax: 952-997-9803  <a href="mailto:KevinZ@amphibianArk.org">KevinZ@amphibianArk.org</a></p>
<p><b>United States Association of Reptile Keepers (USARD)</b>  Andrew Wyatt, President  P.O. Box 279  Grandy, North Carolina 27939-0279  <a href="mailto:president@usark.org">president@usark.org</a>  <a href="mailto:info@usark.org">info@usark.org</a></p>	

**Necessity of Collection.** Both commenters agreed that the collections were necessary.

**Burden Estimates.**

- One commenter felt that (1) the time estimates are not realistic and are extremely low, and (2) at a minimum, the time burdens listed on the permit applications should be doubled.
- One commenter believed that the burden for FWS Forms 3-200-25 and 3-200-64 was underestimated, since the breeder statement required in these applications takes time.

*Response:* We believe that the estimated time burdens for each application form (including those emphasized in these comments) accurately reflect the average time that it will take the majority of applicants to complete the applications. We agree that it may take some applicants, especially first-time applicants, more time to obtain the requested information. However, the majority of our applicants, especially those submitting applications that require breeder statements, submit applications on a regular basis and their time for completing the applications will be substantially less than what is stated on the forms.

Throughout the year, we attend meetings of groups where a significant portion of the membership submits applications. We provide guidance on submitting applications and receive general feedback on the forms. At future meetings, we will focus attention on the completion times to ensure that our forms accurately reflect the average time burden.

**Ways to Enhance the Quality, Utility, and Clarity of Information**

- One commenter suggested that if answers to questions on the application form were already submitted previously by the applicant on an earlier application, the applicant should be allowed to reference that application rather than submit the same information again.

*Response:* While we recognize that some applicants may submit multiple applications, each application constitutes the administrative record of that request and must be complete with its own rights.

- One commenter suggested that the application be developed so that the entire application can be completed directly on the form, minimizing the use of Word documents to complete the application.

*Response:* We are actively developing a system for electronic submission of permit application forms and report forms. In addition, all forms will be electronically fillable and applicants will be able to print a completed application for submission.

### **Ways to Minimize Burden**

- One commenter requested that permit applications state if the application has to be listed in the Federal Register for public comment.

*Response:* Under the Endangered Species Act (ESA), a notice of receipt of an application to carry out activities involving endangered species must be published in the Federal Register for a comment period of 30 days. FWS Form 3-200-37, which is the primary form used to obtain an ESA permit, states on page 2 “Allow at least 90 days for the application to be processed.”

### **9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.**

We do not provide payments or gifts to respondents.

### **10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.**

The information that we collect from applicants is part of an existing Privacy Act system of records (Permits System - Interior/FWS-21) and is subject to the requirements of both the Privacy Act of 1974 and the Freedom of Information Act. For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that applicants identify any information that they wish us to consider privileged and confidential business information. We will determine if the information meets the FOIA criteria that will allow us to withhold it from the public. The nonconfidential information may be made available to the public under FOIA [43 CFR 2.13(c)(4), 43 CFR 2.15(d)(1)(i)].

### **11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.**

We do not ask questions of a sensitive nature.

### **12. Provide estimates of the hour burden of the collection of information.**

We estimate that there will be approximately 10,314 non-Federal respondents annually for the applications and reports included in this ICR. We anticipate receiving approximately 13,055 responses annually, totaling 9,525 burden hours. The completion times vary substantially (from 6 minutes to 85 hours) depending on the activity. See Attachment A for a breakdown of burden

hours for each information collection.

We estimate the total dollar value of the annual burden hours for this collection to be \$270,870 (see Attachment A). We used the Bureau of Labor Statistics news release USDL 10-1241, September 8, 2010, Employer Costs for Employee Compensation—June 2010 (<http://www.bls.gov/news.release/pdf/ecec.pdf>), to estimate average hourly wages and calculate benefits for:

- Individuals - We used the wage and salary costs for all workers from Table 1 (\$20.55) and multiplied by 1.4 to calculate benefits, resulting in an hourly rate of \$28.77.
- Private Sector - We used the wage and salary costs for all workers from Table 5 (\$19.53) and multiplied by 1.4 to calculate benefits, resulting in an hourly rate of \$27.34.
- State/local/tribal Government - We used the wage and salary costs for all State workers from Table 3 (\$26.13) and multiplied by 1.5 to calculate benefits, resulting in an hourly rate of \$39.20.

**13. Provide an estimate of the total annual [non-hour] cost burden to respondents or record keepers resulting from the collection of information.**

We estimate the nonhour cost burden to respondents for this information collection to be \$982,751 (see Attachment A). These costs are for application processing fees, which range from \$0 to \$300. There is no fee for reports. Federal, tribal, State, and local government agencies and those acting on their behalf are exempt from processing fees. Where there is more than one applicable fee, we have used an average of the fees.

**14. Provide estimates of annualized costs to the Federal Government.**

We estimate the total cost to the Federal Government to administer this information collection will be \$1,791,447 (see Attachment A). We used Office of Personnel Management Salary Table 2010-DCB [http://www.opm.gov/oca/10tables/html/dcb\\_h.asp](http://www.opm.gov/oca/10tables/html/dcb_h.asp) to determine average hourly wages. We multiplied the hourly rate by 1.5 to account for benefits in accordance with BLS news release USDL 10-1241, September 8, 2010. The table below shows Federal staff and grade levels performing various tasks associated with this information collection. Service staff will:

- Review and determine the adequacy of the information an applicant provides.
- Conduct any internal research necessary to verify information in the application or evaluate the biological impact of the proposed activity.
- Evaluate whether the proposed activity meets the issuance criteria.
- Prepare either a permit or a denial letter for the applicant.
- Monitor reports.

POSITION AND GRADE	HOURLY RATE	HOURLY RATE INCLUDING BENEFITS	TIME SPENT ON INFORMATION COLLECTION	WEIGHTED AVERAGE \$/HOUR
Office Automation Assistant GS-326-5/5	\$18.50	\$27.75	5%	\$1.39
Legal Instrument Examiner GS-963-7/5	\$22.92	\$34.38	45%	15.47

Biologist GS-401/486-11/5	\$33.92	\$50.88	40%	20.35
Program Manager GS-340-14/5	\$57.13	\$85.70	10%	8.57
<b>Total</b>				<b>\$45.78</b>

**15. Explain the reasons for any program changes or adjustments.**

We are reporting 13,055 responses totaling 9,525 annual burden hours and \$982,751 in nonhour burden costs. This is an increase of 958 responses, 575 burden hours, and \$41,481 in nonhour burden costs.

We are reporting as a program change a net increase of 1,054 responses, 219 annual burden hours, and \$34,050 in nonhour burden costs. The majority of the increase represents the addition of four new forms and the incorporation of two forms currently approved under OMB Control No. 1018-0137. We deleted one form and removed three ICs. It should be noted that while ROCIS counts the removal of the ICs as a program change, it was actually an adjustment since the number of responses and hours were incorporated in remaining ICs.

The remaining net decrease of 96 responses and net increase of 356 burden hours and \$7,431 in nonhour burden costs are the result of adjustments to our estimated number of responses and/or burden hours. We made these adjustments based on our experience in administering this collection over the past years.

**16. For collections of information whose results will be published, outline plans for tabulation and publication.**

There are no plans for publication of the results of these information collections.

**17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.**

We will display the OMB control number and expiration date.

**18. Explain each exception to the certification statement.**

There are no exceptions to the certification statement.



## BURDEN HOURS, NONHOUR COSTS, AND FEDERAL COSTS

Form/Activity	Annual Responses	Completion Time per Response (hours)	Annual Burden Hours	Hourly Labor Costs	Hourly Labor Costs including Benefits	Dollar Value of Annual Burden hours	Average Nonhour Burden Cost Per Response	Total Annual Nonhour Burden Cost	Avg Time (hrs) per response for Govt review	Cost to Govt (\$46/hr)
<b>3-200-19 - application</b>										
Individuals/Households	1083	0.333333	361	\$20.55	\$28.77	\$10,386	\$100	\$108,300		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>1083</b>		<b>361</b>						<b>3.5</b>	<b>\$174,363</b>
<b>3-200-20 - application</b>										
Individuals/Households	21	1	21	\$20.55	\$28.77	\$604	\$100	\$2,100		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>21</b>		<b>21</b>						<b>7.5</b>	<b>\$7,245</b>
<b>3-200-21 - application</b>										
Individuals/Households	201	0.75	151	\$20.55	\$28.77	\$4,337	\$100	\$20,100		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>201</b>		<b>151</b>						<b>7.5</b>	<b>\$69,345</b>
<b>Report- Argali sheep</b>										
Individuals/Households	135	0.25	34	\$20.55	\$28.77	\$971		\$0		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>135</b>		<b>34</b>						<b>0.25</b>	<b>\$1,553</b>
<b>3-200-22 - application</b>										
Individuals/Households	95	0.333333	32	\$20.55	\$28.77	\$911	\$100	\$9,500		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>95</b>		<b>32</b>						<b>4.5</b>	<b>\$19,665</b>
<b>3-200-23 - application</b>										
Individuals/Households	48	0.75	36	\$20.55	\$28.77	\$1,036	\$75	\$3,600		\$0
Private Sector	182	0.75	137	19.53	\$27.34	\$3,732	\$75	\$13,650		\$0
State/Local/Tribal	11	0.75	8	26.13	\$39.20	\$323		\$0		\$0
<b>Total</b>	<b>241</b>		<b>181</b>						<b>5</b>	<b>\$55,430</b>
<b>3-200-24 - application</b>										
Individuals/Households	168	0.75	126	\$20.55	\$28.77	\$3,625	\$100	\$16,800		\$0
Private Sector	247	0.75	185	19.53	\$27.34	\$5,065	\$100	\$24,700		\$0
State/Local/Tribal	70	0.75	53			\$0		\$0		\$0
<b>Total</b>	<b>485</b>		<b>364</b>						<b>6</b>	<b>\$133,860</b>
<b>3-200-25 - application</b>										
Individuals/Households	49	1	49	\$20.55	\$28.77	\$1,410	\$100	\$4,900		\$0
Private Sector	10	1	10	19.53	\$27.34	\$273	\$100	\$1,000		\$0
State/Local/Tribal	5	1	5	26.13	\$39.20	\$196		\$0		\$0
<b>Total</b>	<b>64</b>		<b>64</b>						<b>5</b>	<b>\$14,720</b>
<b>3-200-26 - application</b>										
Individuals/Households	10	0.333333	3	\$20.55	\$28.77	\$96	\$100	\$1,000		\$0
Private Sector	603	0.333333	201	19.53	\$27.34	\$5,495	\$100	\$60,300		\$0
State/Local/Tribal	5	0.333333	2	26.13	\$39.20	\$65		\$0		\$0
<b>Total</b>	<b>618</b>		<b>206</b>						<b>1</b>	<b>\$28,428</b>
<b>3-200-27 - application</b>										
Individuals/Households	40	0.75	30	\$20.55	\$28.77	\$863	\$100	\$4,000		\$0
Private Sector	57	0.75	43	19.53	\$27.34	\$1,169	\$100	\$5,700		\$0
State/Local/Tribal	16	0.75	12	26.13	\$39.20	\$470		\$0		\$0
<b>Total</b>	<b>113</b>		<b>85</b>						<b>5</b>	<b>\$25,990</b>
<b>3-200-28 - application</b>										
Individuals/Households	24	0.5	12	\$20.55	\$28.77	\$345	\$100	\$2,400		\$0
Private Sector	71	0.5	36	19.53	\$27.34	\$971	\$100	\$7,100		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>95</b>		<b>48</b>						<b>1.75</b>	<b>\$7,648</b>
<b>3-200-29 - application</b>										
Individuals/Households	70	2.5	175	\$20.55	\$28.77	\$5,035	\$125	\$8,750		\$0
Private Sector	135	2.5	338	19.53	\$27.34	\$9,227	\$125	\$16,875		\$0
State/Local/Tribal	65	2.5	163	26.13	\$39.20	\$6,370		\$0		\$0
<b>Total</b>	<b>270</b>		<b>676</b>						<b>2</b>	<b>\$24,840</b>

BURDEN HOURS, NONHOUR COSTS, AND FEDERAL COSTS

Form/Activity	Annual Responses	Completion Time per Response (hours)	Annual Burden Hours	Hourly Labor Costs	Hourly Labor Costs including Benefits	Dollar Value of Annual Burden hours	Average Nonhour Burden Cost Per Response	Total Annual Nonhour Burden Cost	Avg Time (hrs) per response for Govt review	Cost to Govt (\$46/hr)
<b>3-200-30 - application</b>										
Individuals/Households	20	1	20	\$20.55	\$28.77	\$575	\$100	\$2,000		\$0
Private Sector	61	1	61	19.53	\$27.34	\$1,668	\$100	\$6,100		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>81</b>		<b>81</b>						<b>7</b>	<b>\$26,082</b>
<b>3-200-30A - annual report</b>										
Individuals/Households	16	0.5	8	\$20.55	\$28.77	\$230		\$0		\$0
Private Sector	53	0.5	27	19.53	\$27.34	\$725		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>69</b>		<b>35</b>						<b>0.5</b>	<b>\$1,587</b>
<b>3-200-31 - application</b>										
Individuals/Households	1	2	2	\$20.55	\$28.77	\$58	\$100	\$100		\$0
Private Sector	1	2	2	19.53	\$27.34	\$55	\$100	\$100		\$0
State/Local/Tribal	1	2	2	26.13	\$39.20	\$78		\$0		\$0
<b>Total</b>	<b>3</b>		<b>6</b>						<b>6.5</b>	<b>\$897</b>
<b>3-200-32 - application</b>										
Individuals/Households	155	1	155	\$20.55	\$28.77	\$4,459	\$125	\$19,375		\$0
Private Sector	309	1	309	19.53	\$27.34	\$8,448	\$125	\$38,625		\$0
State/Local/Tribal	150	1	150	26.13	\$39.20	\$5,880		\$0		\$0
<b>Total</b>	<b>614</b>		<b>614</b>						<b>3</b>	<b>\$84,732</b>
<b>3-200-33 - application</b>										
Individuals/Households	76	2	152	\$20.55	\$28.77	\$4,373	\$200	\$15,200		\$0
Private Sector	227	2	454	19.53	\$27.34	\$12,412	\$200	\$45,400		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>303</b>		<b>606</b>						<b>7</b>	<b>\$97,566</b>
<b>3-200-34 - application</b>										
Individuals/Households	27	0.333333	9	\$20.55	\$28.77	\$259	\$125	\$3,375		\$0
Private Sector	80	0.333333	27	19.53	\$27.34	\$729	\$125	\$10,000		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>107</b>		<b>36</b>						<b>4.5</b>	<b>\$22,149</b>
<b>3-200-35 - application</b>										
Individuals/Households	1	1	1	\$20.55	\$28.77	\$29	\$100	\$100		\$0
Private Sector	1	1	1	19.53	\$27.34	\$27	\$100	\$100		\$0
State/Local/Tribal	1	1	1	26.13	\$39.20	\$39		\$0		\$0
<b>Total</b>	<b>3</b>		<b>3</b>						<b>2</b>	<b>\$276</b>
<b>3-200-36 - application</b>										
Individuals/Households	1	1	1	\$20.55	\$28.77	\$29	\$100	\$100		\$0
Private Sector	1	1	1	19.53	\$27.34	\$27	\$100	\$100		\$0
State/Local/Tribal	1	1	1	26.13	\$39.20	\$39		\$0		\$0
<b>Total</b>	<b>3</b>		<b>3</b>						<b>7.5</b>	<b>\$1,035</b>
<b>3-200-37 - application</b>										
Individuals/Households	42	2	84	\$20.55	\$28.77	\$2,417	\$100	\$4,200		\$0
Private Sector	117	2	234	19.53	\$27.34	\$6,398	\$100	\$11,700		\$0
State/Local/Tribal	6	2	12	26.13	\$39.20	\$470		\$0		\$0
<b>Total</b>	<b>165</b>		<b>330</b>						<b>20</b>	<b>\$151,800</b>
<b>3-200-39 - application</b>										
Individuals/Households				\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	3	1	3	19.53	\$27.34	\$82	\$100	\$300		\$0
State/Local/Tribal	4	1	4	26.13	\$39.20	\$157		\$0		\$0
<b>Total</b>	<b>7</b>		<b>7</b>						<b>4</b>	<b>\$1,288</b>
<b>3-200-39A - report</b>										
Individuals/Households				\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	3	0.5	2	19.53	\$27.34	\$41		\$0		\$0
State/Local/Tribal	4	0.5	2	26.13	\$39.20	\$78		\$0		\$0
<b>Total</b>	<b>7</b>		<b>4</b>						<b>0.5</b>	<b>\$161</b>
<b>3-200-40 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	1	1	1	19.53	\$27.34	\$27	\$100	\$100		\$0
State/Local/Tribal	1	1	1	26.13	\$39.20	\$39		\$0		\$0
<b>Total</b>	<b>2</b>		<b>2</b>						<b>4</b>	<b>\$368</b>

## BURDEN HOURS, NONHOUR COSTS, AND FEDERAL COSTS

Form/Activity	Annual Responses	Completion Time per Response (hours)	Annual Burden Hours	Hourly Labor Costs	Hourly Labor Costs including Benefits	Dollar Value of Annual Burden hours	Average Nonhour Burden Cost Per Response	Total Annual Nonhour Burden Cost	Avg Time (hrs) per response for Govt review	Cost to Govt (\$46/hr)
<b>3-200-40A - report</b>										
Individuals/Households			0	\$20.55	\$28.77			\$0		\$0
Private Sector	1	0.5	1	19.53	\$27.34	\$14		\$0		\$0
State/Local/Tribal	1	0.5	1	26.13	\$39.20	\$20		\$0		\$0
<b>Total</b>	<b>2</b>		<b>2</b>						<b>0.25</b>	<b>\$23</b>
<b>3-200-41 - application</b>										
Individuals/Households	22	2	44	\$20.55	\$28.77	\$1,266	\$200	\$4,400		\$0
Private Sector	43	2	86	19.53	\$27.34	\$2,351	\$200	\$8,600		\$0
State/Local/Tribal	22	2	44	26.13	\$39.20	\$1,725		\$0		\$0
<b>Total</b>	<b>87</b>		<b>174</b>						<b>6</b>	<b>\$24,012</b>
<b>3-200-41A - report</b>										
Individuals/Households	20	0.5	10	\$20.55	\$28.77	\$288		\$0		\$0
Private Sector	41	0.5	21	19.53	\$27.34	\$560		\$0		\$0
State/Local/Tribal	22	0.5	11	26.13	\$39.20	\$431		\$0		\$0
<b>Total</b>	<b>83</b>		<b>42</b>						<b>0.5</b>	<b>\$1,909</b>
<b>3-200-42 - application</b>										
Individuals/Households	1	1	1	\$20.55	\$28.77	\$29	\$63	\$63		\$0
Private Sector	16	1	16	19.53	\$27.34	\$437	\$63	\$1,008		\$0
State/Local/Tribal	4	1	4	26.13	\$39.20	\$157		\$0		\$0
<b>Total</b>	<b>21</b>		<b>21</b>						<b>3</b>	<b>\$2,898</b>
<b>3-200-43 - application</b>										
Individuals/Households	1	2.33	2	\$20.55	\$28.77	\$67	\$132	\$132		\$0
Private Sector	14	2.33	33	19.53	\$27.34	\$892	\$132	\$1,848		\$0
State/Local/Tribal	4	2.33	9	26.13	\$39.20	\$365		\$0		\$0
<b>Total</b>	<b>19</b>		<b>44</b>						<b>30</b>	<b>\$26,220</b>
<b>3-200-44 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	2	0.333333	1	19.53	\$27.34	\$18	\$100	\$200		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>2</b>		<b>1</b>						<b>3.5</b>	<b>\$322</b>
<b>3-200-44A - report</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	1	1	1	19.53	\$27.34	\$27		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>1</b>		<b>1</b>						<b>1</b>	<b>\$46</b>
<b>3-200-46 - application</b>										
Individuals/Households	369	0.5	185	\$20.55	\$28.77	\$5,308	\$50	\$18,450		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>369</b>		<b>185</b>						<b>4</b>	<b>\$67,896</b>
<b>3-200-47 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	8	2	16	19.53	\$27.34	\$437	\$100	\$800		\$0
State/Local/Tribal	8	2	16	26.13	\$39.20	\$627		\$0		\$0
<b>Total</b>	<b>16</b>		<b>32</b>						<b>6.5</b>	<b>\$4,784</b>
<b>3-200-48 - application</b>										
Individuals/Households	1	1	1	\$20.55	\$28.77	\$29	\$100	\$100		\$0
Private Sector	2	1	2	19.53	\$27.34	\$55	\$100	\$200		\$0
State/Local/Tribal	1	1	1	26.13	\$39.20	\$39		\$0		\$0
<b>Total</b>	<b>4</b>		<b>4</b>						<b>4</b>	<b>\$736</b>
<b>3-200-49 - application</b>										
Individuals/Households	1	3	3	\$20.55	\$28.77	\$86	\$200	\$200		\$0
Private Sector	2	3	6	19.53	\$27.34	\$164	\$200	\$400		\$0
State/Local/Tribal	1	3	3	26.13	\$39.20	\$118		\$0		\$0
<b>Total</b>	<b>4</b>		<b>12</b>						<b>8</b>	<b>\$1,472</b>
<b>3-200-50 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	1	10	10	19.53	\$27.34	\$273		\$0		\$0
State/Local/Tribal	1	10	10	26.13	\$39.20	\$392		\$0		\$0
<b>Total</b>	<b>2</b>		<b>20</b>						<b>7</b>	<b>\$644</b>

## BURDEN HOURS, NONHOUR COSTS, AND FEDERAL COSTS

Form/Activity	Annual Responses	Completion Time per Response (hours)	Annual Burden Hours	Hourly Labor Costs	Hourly Labor Costs including Benefits	Dollar Value of Annual Burden hours	Average Nonhour Burden Cost Per Response	Total Annual Burden Nonhour Cost	Avg Time (hrs) per response for Govt review	Cost to Govt (\$46/hr)
<b>3-200-51 - application</b>										
Individuals/Households	1	8	8	\$20.55	\$28.77	\$230	\$250	\$250		\$0
Private Sector	1	8	8	19.53	\$27.34	\$219	\$250	\$250		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>2</b>		<b>16</b>						<b>8</b>	<b>\$736</b>
<b>3-200-52 - application</b>										
Individuals/Households	50	0.25	13	\$20.55	\$28.77	\$360	\$100	\$5,000		\$0
Private Sector	100	0.25	25	19.53	\$27.34	\$684	\$100	\$10,000		\$0
State/Local/Tribal	48	0.25	12	26.13	\$39.20	\$470		\$0		\$0
<b>Total</b>	<b>198</b>		<b>50</b>						<b>2.5</b>	<b>\$22,770</b>
<b>3-200-53 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	3	2	6	19.53	\$27.34	\$164	\$100	\$300		\$0
State/Local/Tribal	1	2	2	26.13	\$39.20	\$78		\$0		\$0
<b>Total</b>	<b>4</b>		<b>8</b>						<b>6.5</b>	<b>\$1,196</b>
<b>3-200-58 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	50	1	50	19.53	\$27.34	\$1,367		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>50</b>		<b>50</b>						<b>3</b>	<b>\$6,900</b>
<b>3-200-61 - application</b>										
Individuals/Households	6	43.5	261	\$20.55	\$28.77	\$7,509	\$120	\$720		\$0
Private Sector	19	43.5	827	19.53	\$27.34	\$22,597	\$120	\$2,280		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>25</b>		<b>1088</b>						<b>3</b>	<b>\$3,450</b>
<b>3-200-64 - application</b>										
Individuals/Households	137	0.5	69	\$20.55	\$28.77	\$1,971	\$75	\$10,275		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>137</b>		<b>69</b>						<b>3</b>	<b>\$18,906</b>
<b>3-200-65 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	2	40	80	19.53	\$27.34	\$2,187	\$100	\$200		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>2</b>		<b>80</b>						<b>5</b>	<b>\$460</b>
<b>3-200-66 - application</b>										
Individuals/Households	25	0.25	6	\$20.55	\$28.77	\$180	\$50	\$1,250		\$0
Private Sector	13	0.25	3	19.53	\$27.34	\$89	\$50	\$650		\$0
State/Local/Tribal	12	0.25	3	26.13	\$39.20	\$118		\$0		\$0
<b>Total</b>	<b>50</b>		<b>12</b>						<b>1</b>	<b>\$2,300</b>
<b>3-200-69 - application</b>										
Individuals/Households	2	0.5	1	\$20.55	\$28.77	\$29	\$75	\$150		\$0
Private Sector	1	0.5	1	19.53	\$27.34	\$14	\$75	\$75		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>3</b>		<b>2</b>						<b>1</b>	<b>\$138</b>
<b>3-200-70 - application</b>										
Individuals/Households	16	0.5	8	\$20.55	\$28.77	\$230		\$0		\$0
Private Sector			0	19.53	\$27.34	\$0		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>16</b>		<b>8</b>						<b>1</b>	<b>\$736</b>
<b>3-200-73 - application</b>										
Individuals/Households	166	0.5	83	\$20.55	\$28.77	\$2,388	\$75	\$12,450		\$0
Private Sector	5000	0.5	2500	19.53	\$27.34	\$68,350	\$75	\$375,000		\$0
State/Local/Tribal	400	0.5	200	26.13	\$39.20	\$7,840		\$0		\$0
<b>Total</b>	<b>5566</b>		<b>2783</b>						<b>2</b>	<b>\$512,072</b>
<b>3-200-74 - application</b>										
Individuals/Households	5	0.1	1	\$20.55	\$28.77	\$14	\$30	\$150		\$0
Private Sector	945	0.1	95	19.53	\$27.34	\$2,584	\$30	\$28,350		\$0
State/Local/Tribal	50	0.1	5	26.13	\$39.20	\$196		\$0		\$0
<b>Total</b>	<b>1000</b>		<b>101</b>						<b>0.5</b>	<b>\$23,000</b>

## BURDEN HOURS, NONHOUR COSTS, AND FEDERAL COSTS

Form/Activity	Annual Responses	Completion Time per Response (hours)	Annual Burden Hours	Hourly Labor Costs	Hourly Labor Costs including Benefits	Dollar Value of Annual Burden hours	Average Nonhour Burden Cost Per Response	Total Annual Nonhour Burden Cost	Avg Time (hrs) per response for Govt review	Cost to Govt (\$46/hr)
<b>3-200-75 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	25	0.5	13	19.53	\$27.34	\$342	\$50	\$1,250		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>25</b>		<b>13</b>						<b>3</b>	<b>\$3,450</b>
<b>3-200-76 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	120	3	360	19.53	\$27.34	\$9,842	\$150	\$18,000		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>120</b>		<b>360</b>						<b>8</b>	<b>\$44,160</b>
<b>3-200-80 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	15	3	45	19.53	\$27.34	\$1,230	\$100	\$1,500		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>15</b>		<b>45</b>						<b>8</b>	<b>\$5,520</b>
<b>3-200-85 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	90	1	90	19.53	\$27.34	\$2,461	\$100	\$9,000		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>90</b>		<b>90</b>						<b>6</b>	<b>\$24,840</b>
<b>3-200-86 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	10	1.5	15	19.53	\$27.34	\$410	\$150	\$1,500		\$0
State/Local/Tribal	5	1.5	8	26.13	\$39.20	\$294		\$0		\$0
<b>Total</b>	<b>15</b>		<b>23</b>						<b>30</b>	<b>\$20,700</b>
<b>3-200-87 - application</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	5	1	5	19.53	\$27.34	\$137		\$0		\$0
State/Local/Tribal	20	1	20	26.13	\$39.20	\$784		\$0		\$0
<b>Total</b>	<b>25</b>		<b>25</b>						<b>10</b>	<b>\$11,500</b>
<b>Request for Approval of a Am. Ginseng Prog</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	2	12	24	19.53	\$27.34	\$656		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>2</b>		<b>24</b>						<b>1</b>	<b>\$92</b>
<b>Report - Furbearers CITES Export Prog</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	52	1	52	19.53	\$27.34	\$1,422		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>52</b>		<b>52</b>						<b>0.25</b>	<b>\$598</b>
<b>Report - American Alligator CITES Export Prog</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	10	1	10	19.53	\$27.34	\$273		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>10</b>		<b>10</b>						<b>0.25</b>	<b>\$115</b>
<b>Application-Plant Rescue Center Prog.</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	3	1	3	19.53	\$27.34	\$82		\$0		\$0
State/Local/Tribal			0	26.13	\$39.20	\$0		\$0		\$0
<b>Total</b>	<b>3</b>		<b>3</b>						<b>0.5</b>	<b>\$69</b>
<b>Report-Condition &amp; Receipt of Specimens</b>										
Individuals/Households			0	\$20.55	\$28.77	\$0		\$0		\$0
Private Sector	140	0.5	70	19.53	\$27.34	\$1,914		\$0		\$0
State/Local/Tribal	110	0.5	55	26.13	\$39.20	\$2,156		\$0		\$0
<b>Total</b>	<b>250</b>		<b>125</b>						<b>0.5</b>	<b>\$5,750</b>
<b>Grand Total</b>	<b>13,055</b>		<b>9525</b>			<b>\$270,870</b>		<b>\$982,751</b>		<b>\$1,791,447</b>