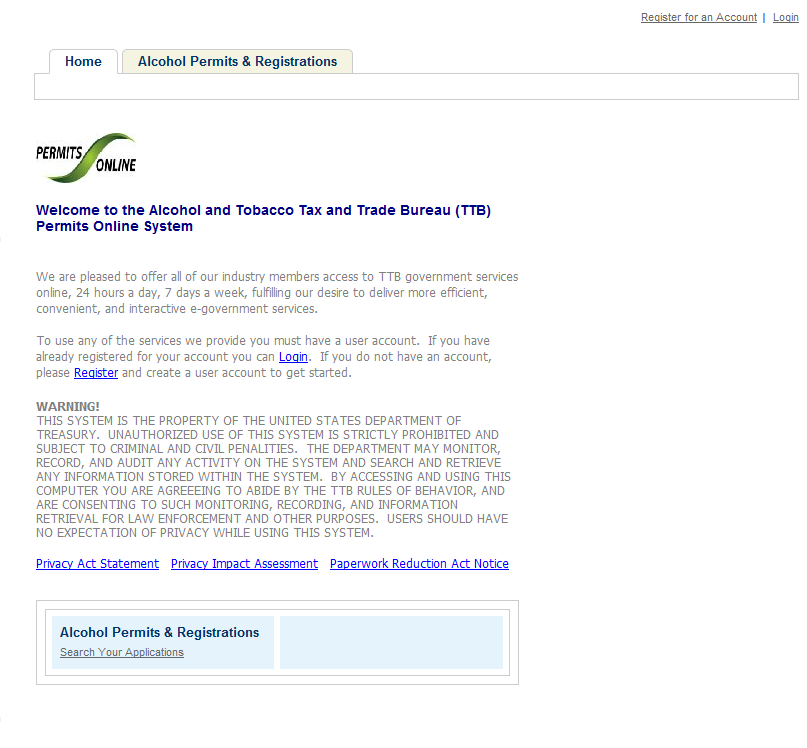
# New Owner/Officer Information Application

The following screens depict what a typical industry member would need to fill out for completing the Owner/Officer Information application (Personnel Questionnaire TTB F 5000.9)

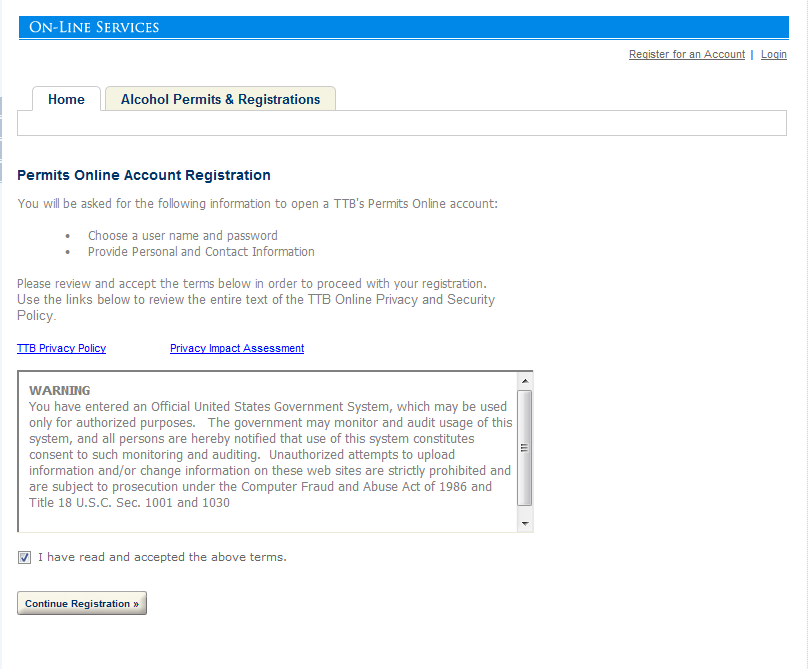
### Welcome Page

This page is displayed when the user goes to the Permits Online website

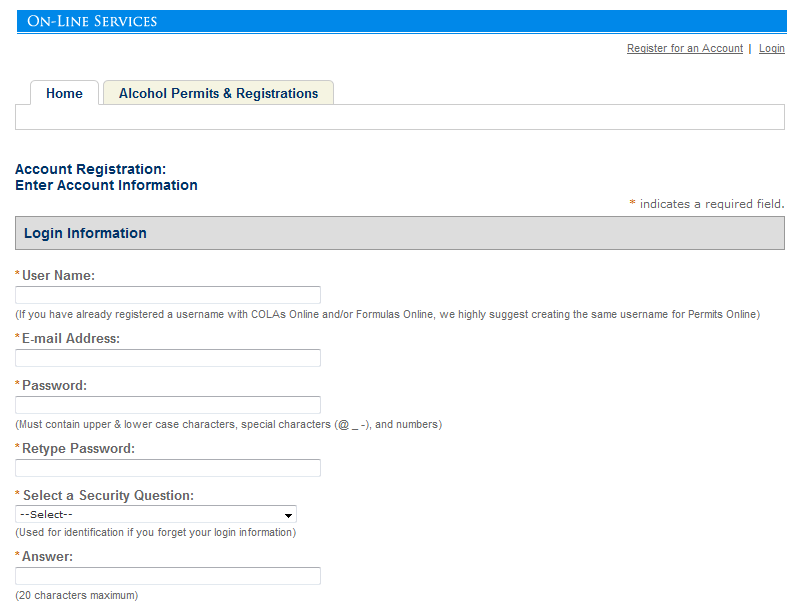


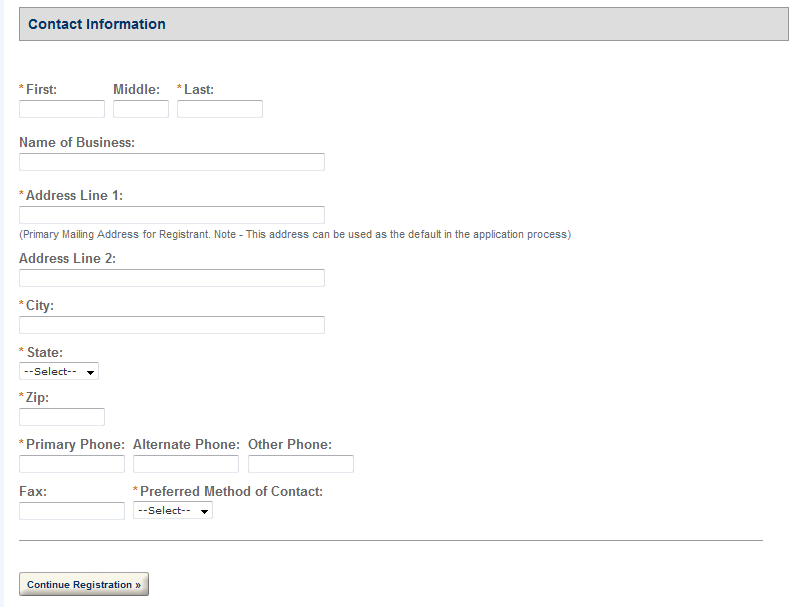
### Account Registration: Disclaimer/TTB WARNING

This page is displayed when the user selects the “Register for an Account” link from the Permits Online Welcome page.



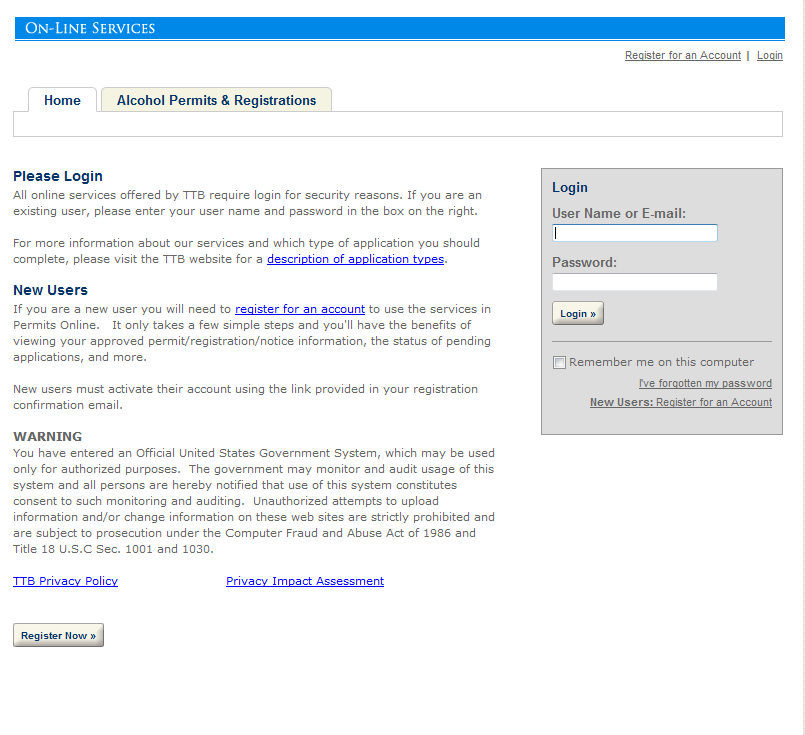
### Account Registration: Account Information

After reading and agreeing to the warning, the Account Registration page appears



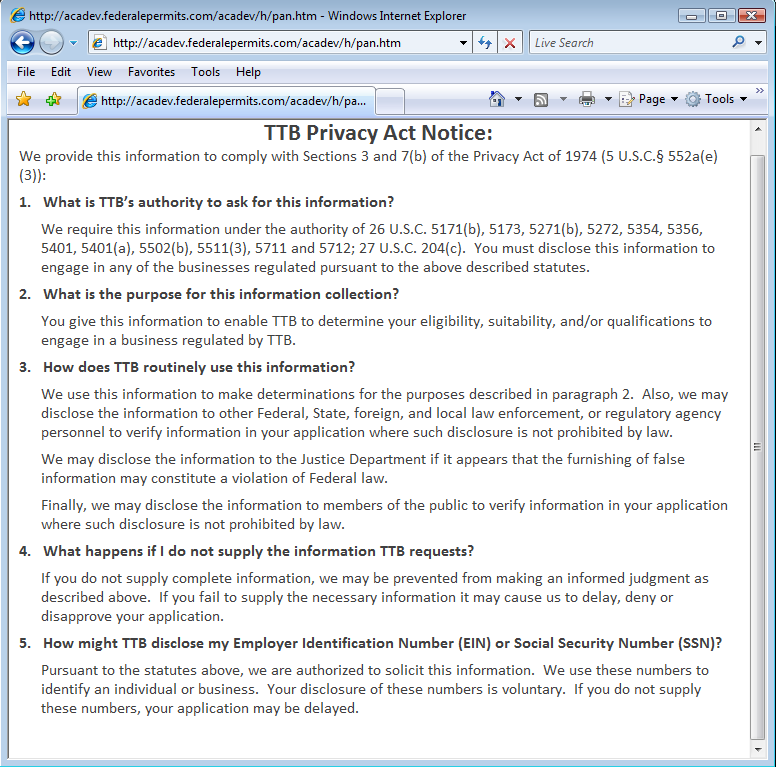
### Login

This page is displayed when the user selects the “Login” link from the Permits Online Welcome page.



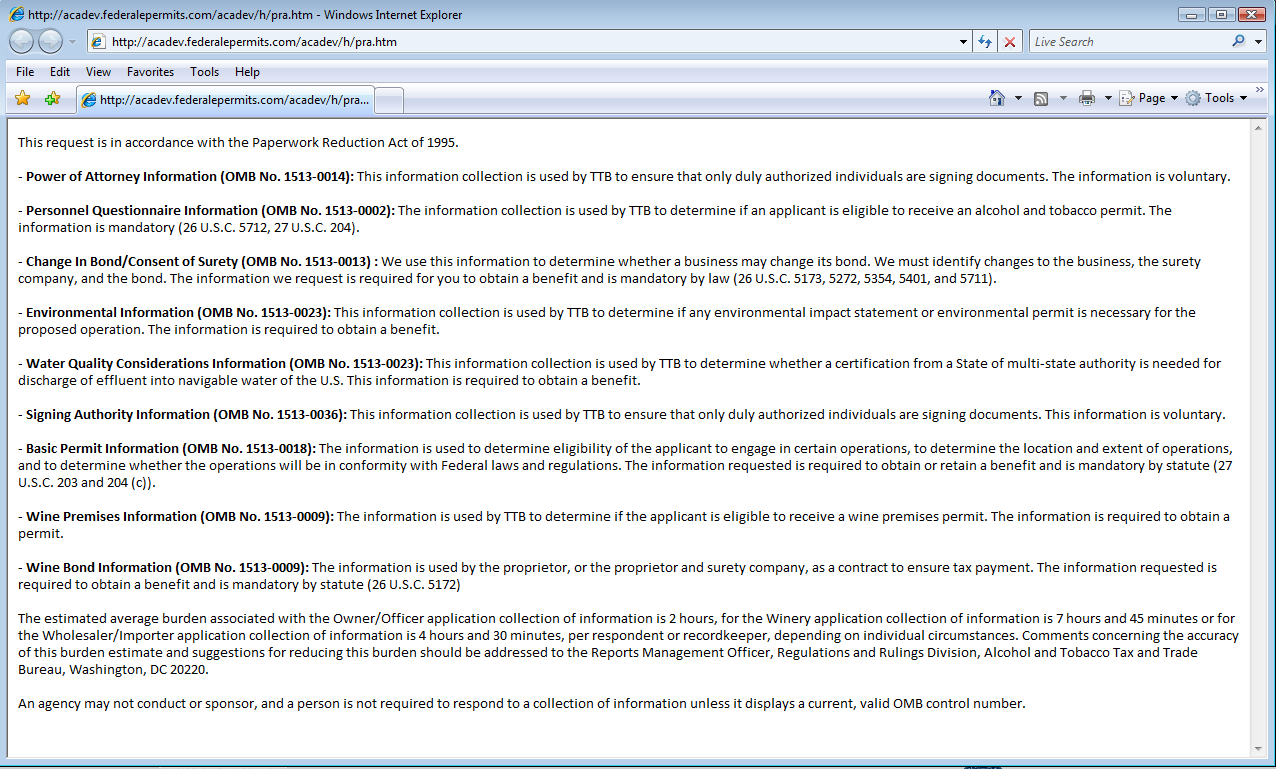
### Privacy Act Statement Page

This page displays the consolidated Privacy Act Notice for the forms associated to the Winery application.



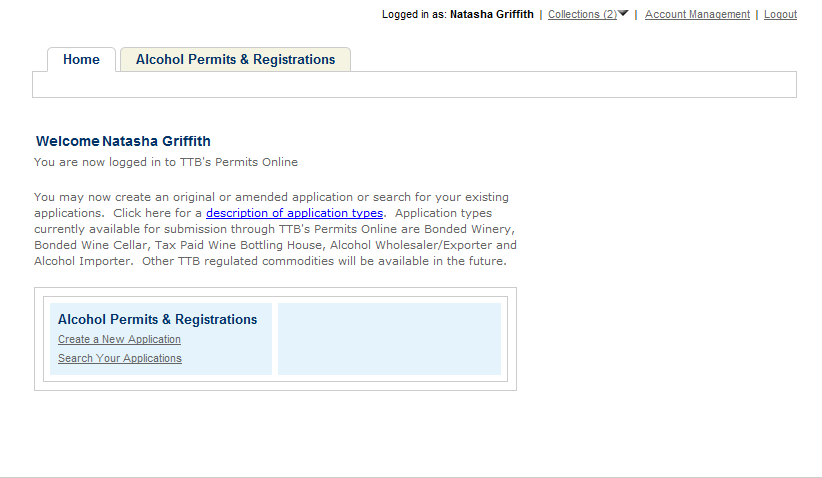
### Paperwork Reduction Act Notice Page

This page displays the Paperwork Reduction Act Notice for the Permits Online application.



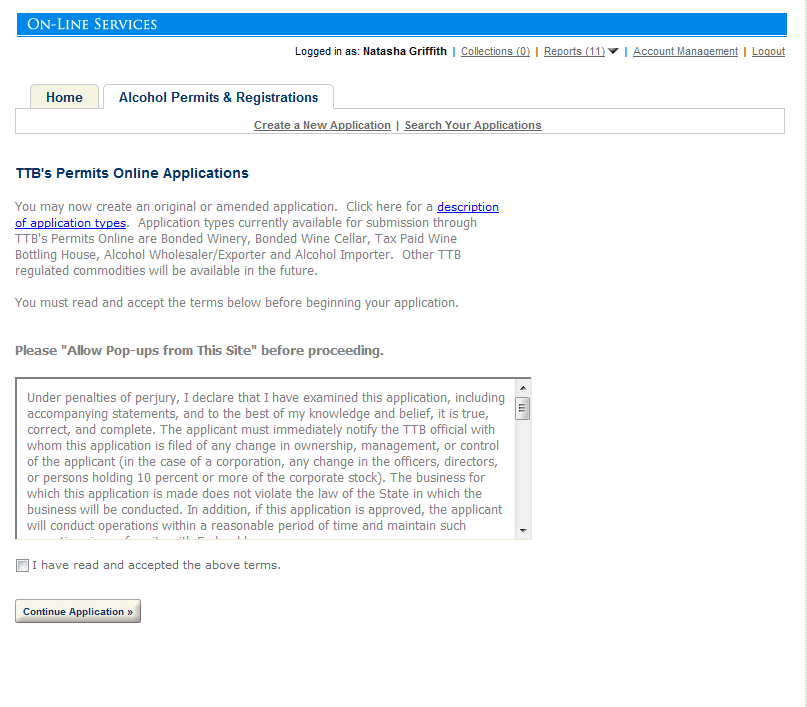
### Welcome Page

This page is displayed once the user has successfully logged into the system with a valid username and password.



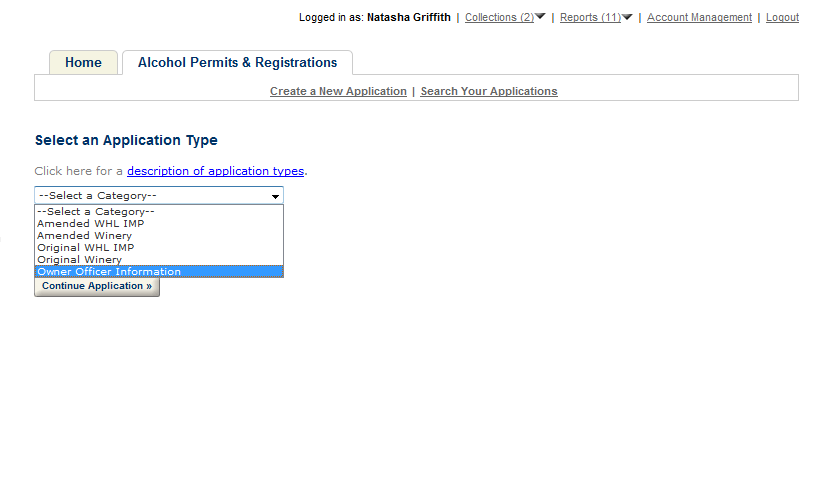
### Create a New Application: Penalty of Perjury/TTB WARNING

This page is displayed when the user selects the “Create a New Application” link from the Main Page



### Create a New Application: Select Application Type

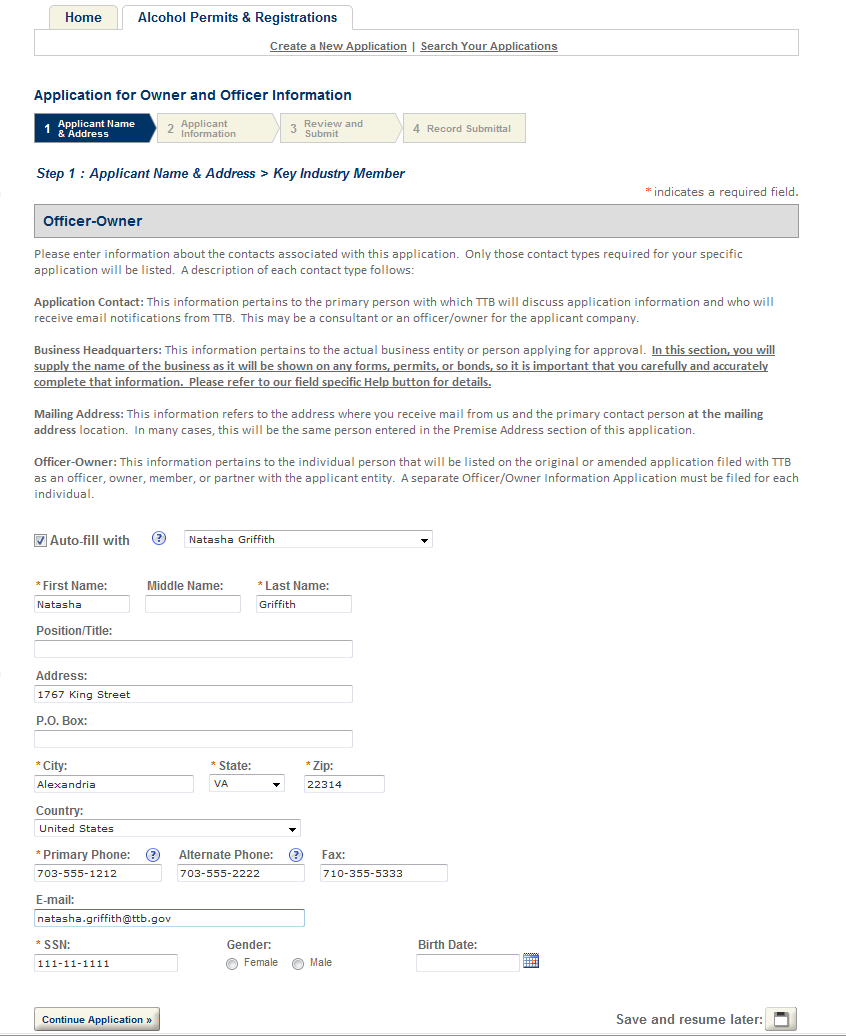
After reading and agreeing to the warning, the Application Type page appears (Note: The appearance of this screen will change in the final product. Instead of a long list of option, there will be dropdowns for the user to select)





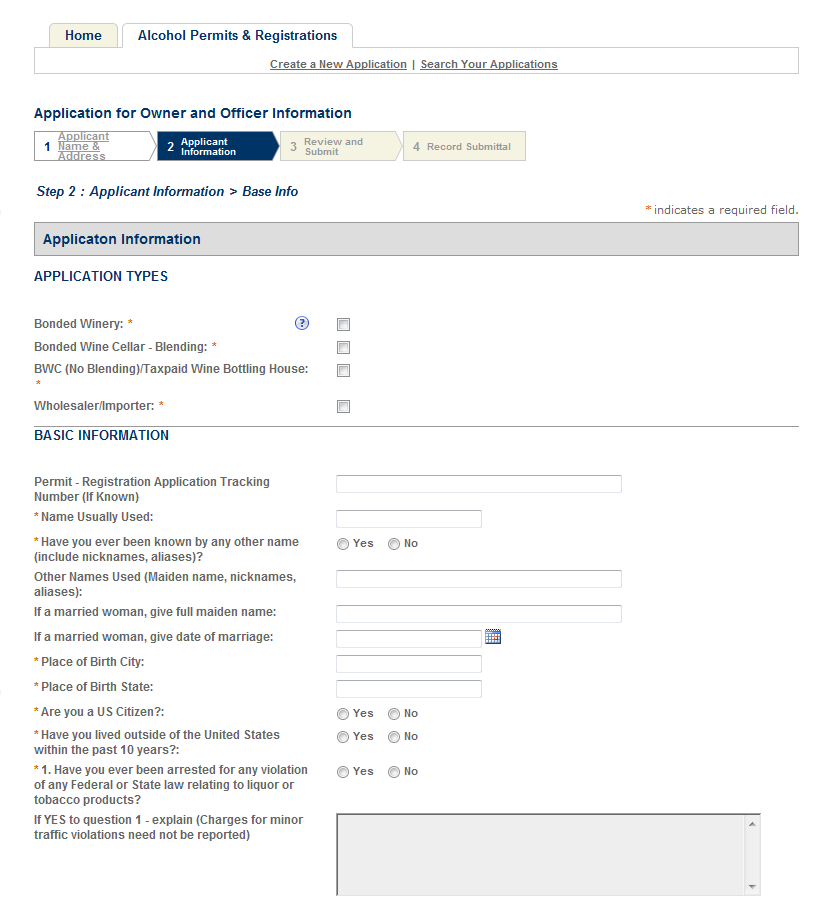
### Create a New Application: Step 1: Officer-Owner Applicant Name & Address

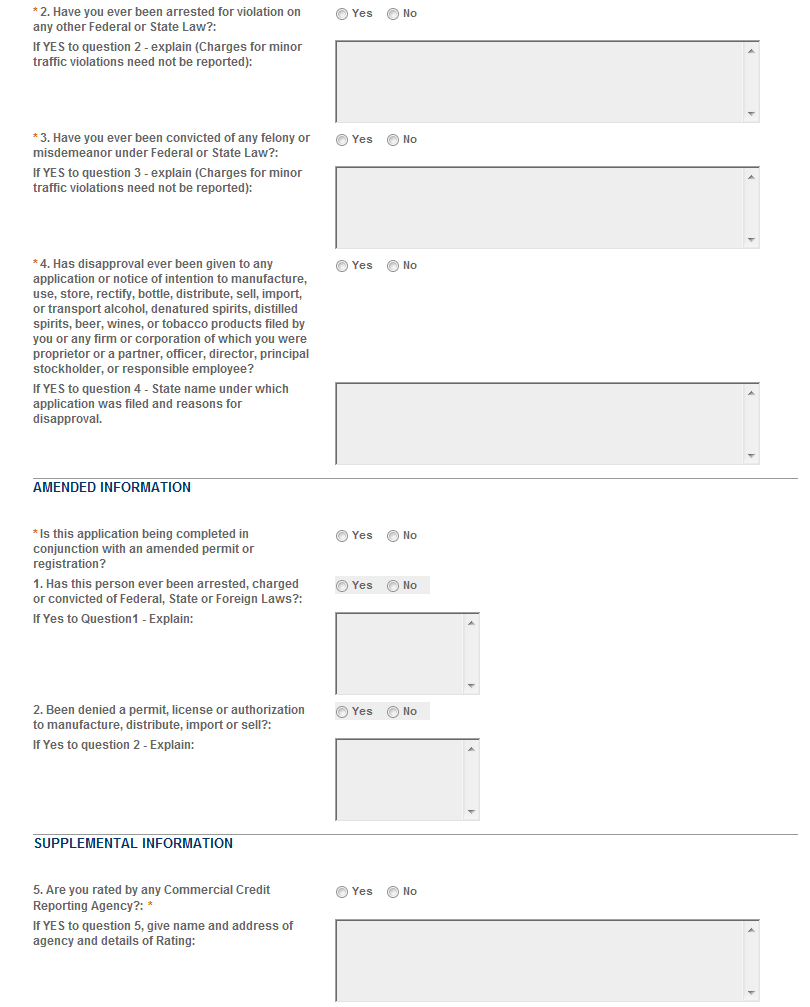
This is the first step of the application where the user must enter in the OOI/PQ contact information.

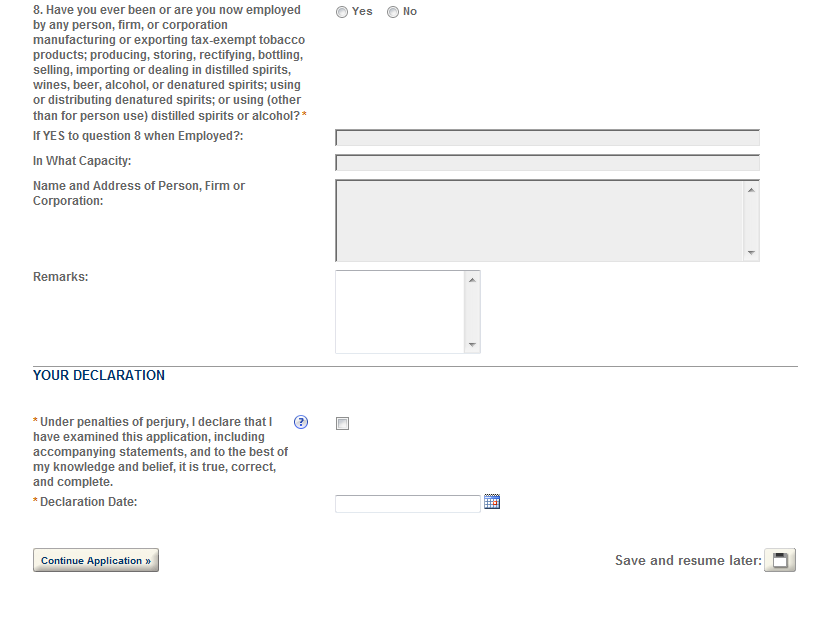
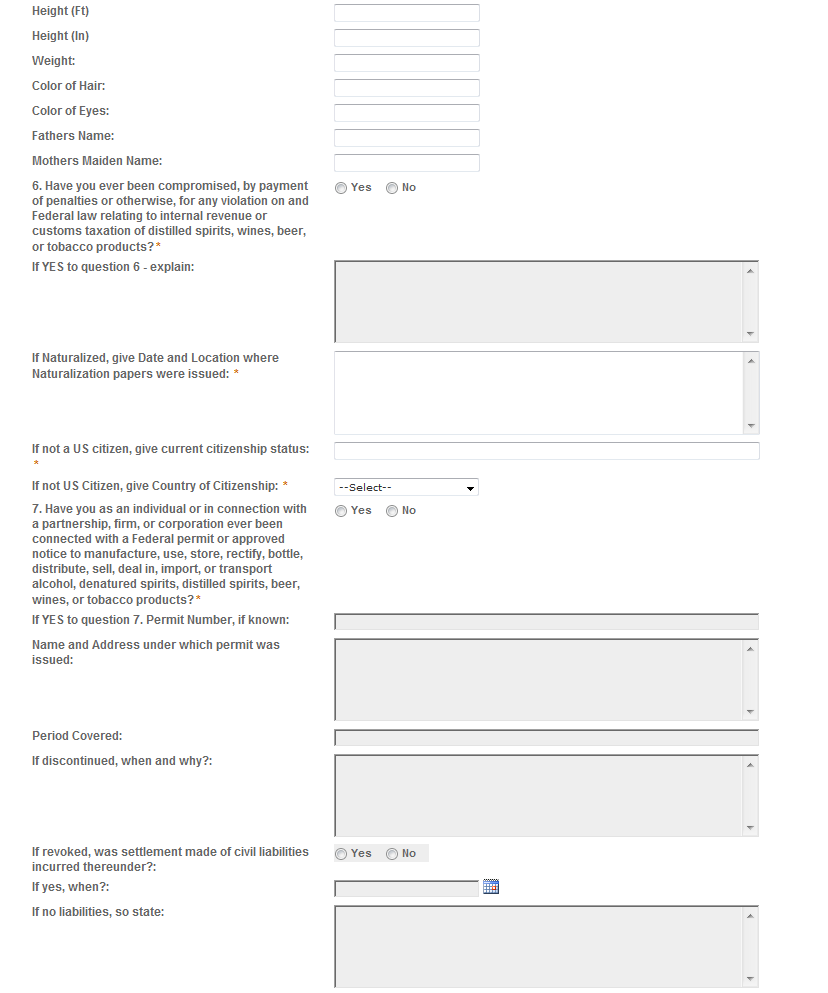


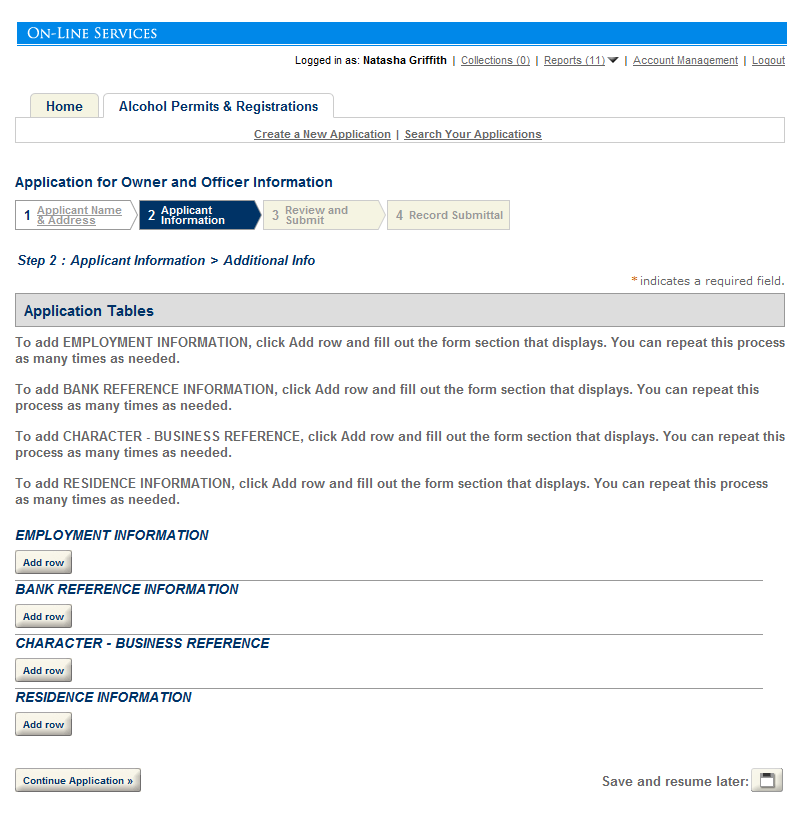
### Create a New Application: Step 2: Application Information

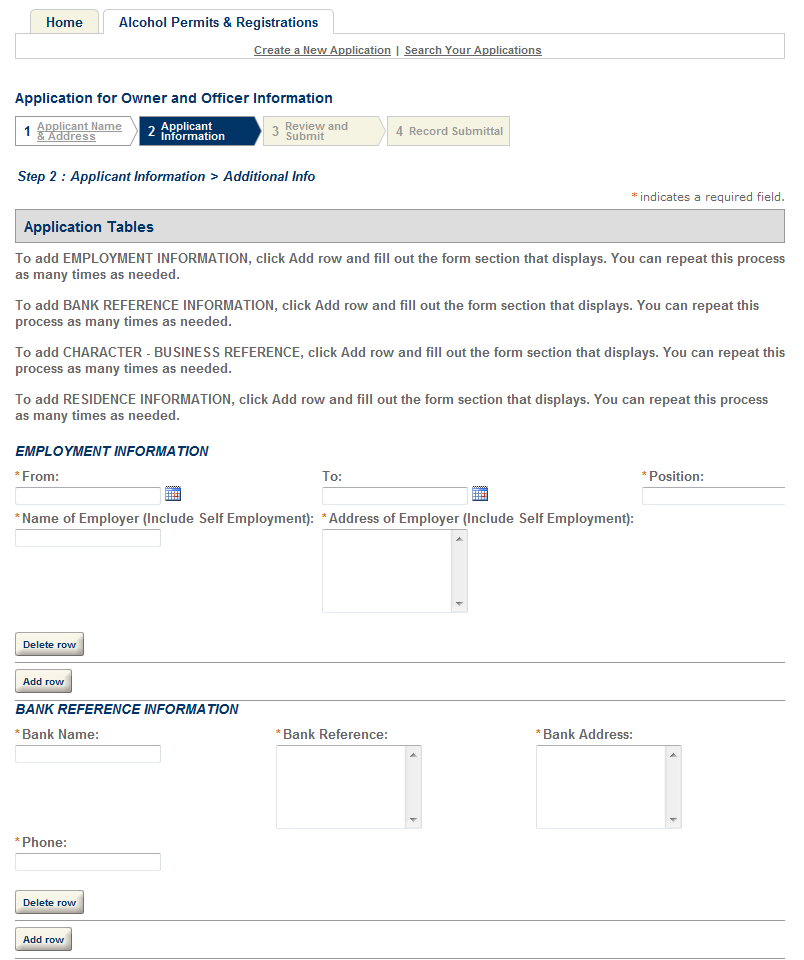
This the main data entry page for the OOI/PQ information

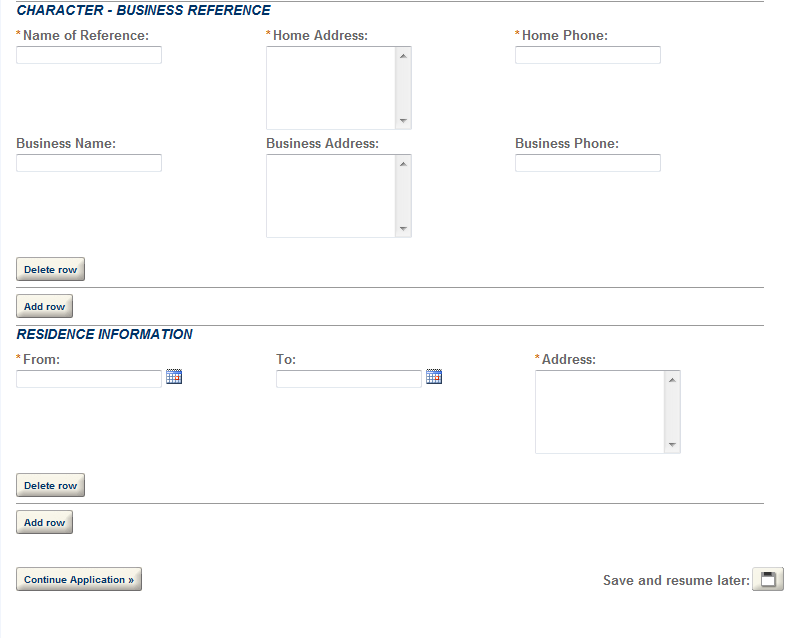






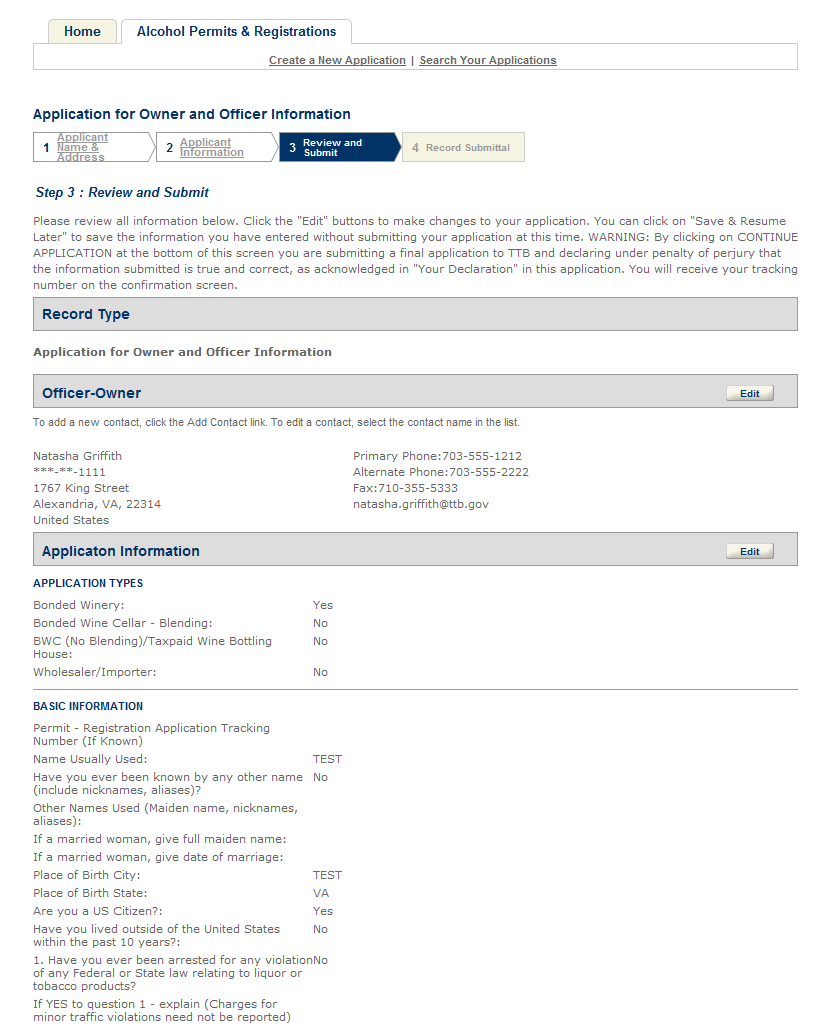
The Application Tables page allows the users to enter multiple records for each of the section: Employment Information, Bank Reference Information, Character-Business Reference and Residence Information.

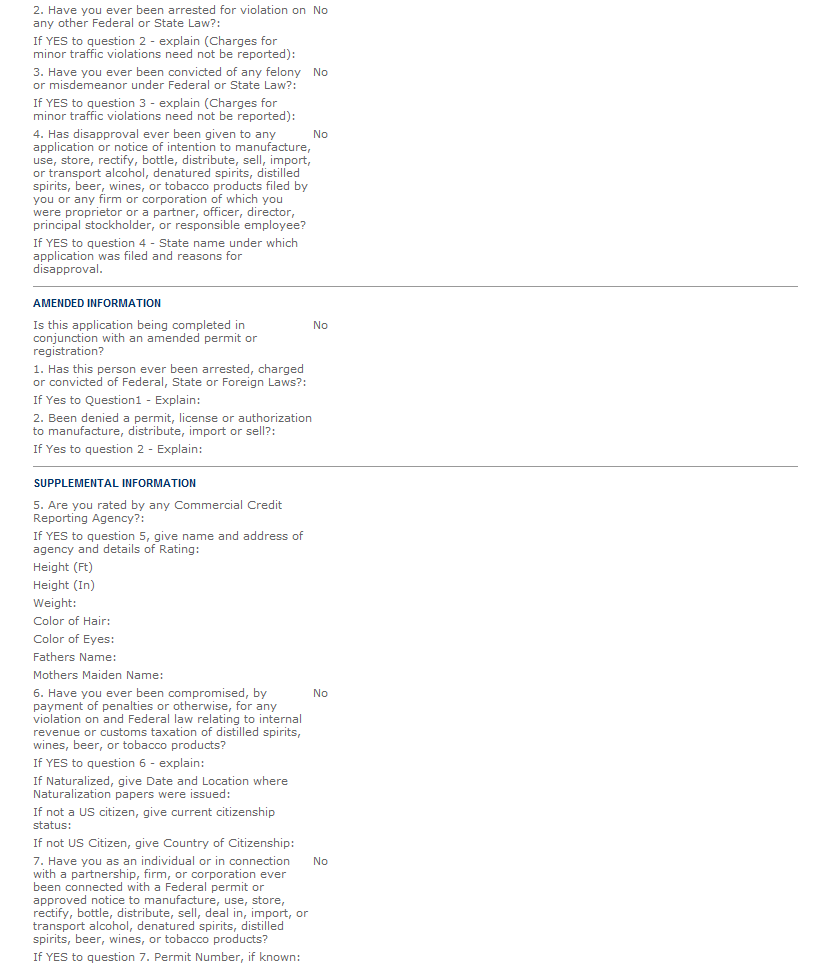


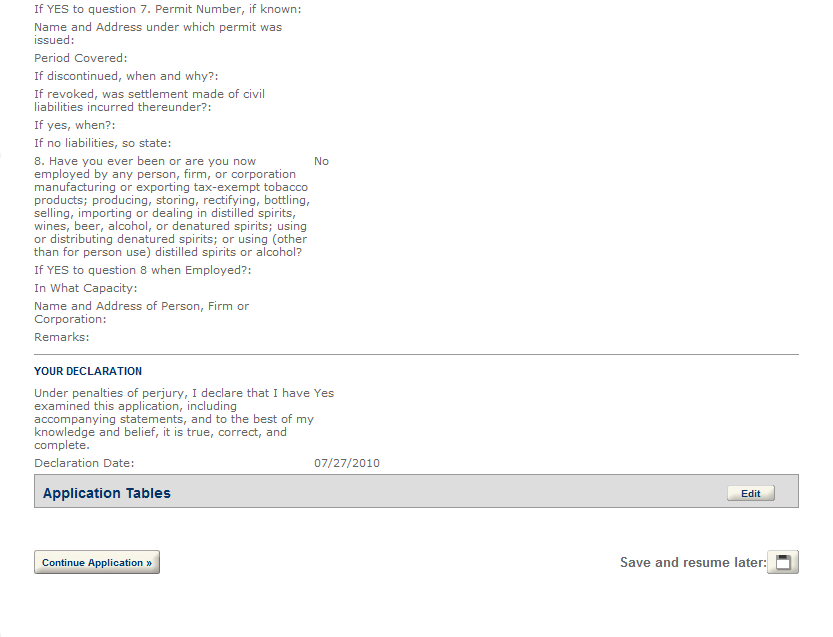


### Create a New Application: Step 3: Review and Submit

The Review and Submittal Page allows the user to confirm all the answers before submitting.

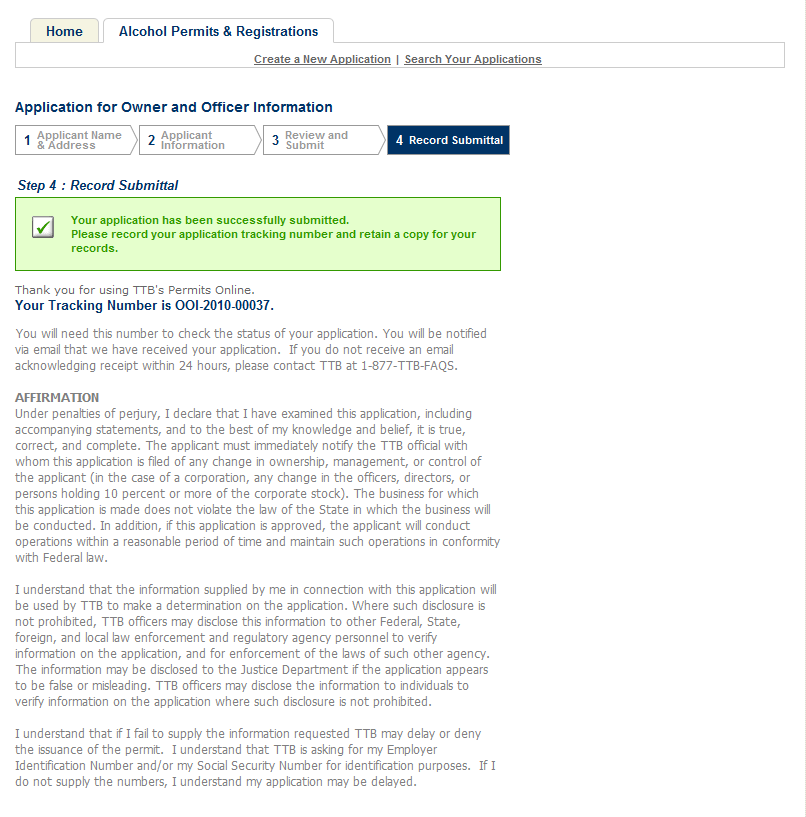


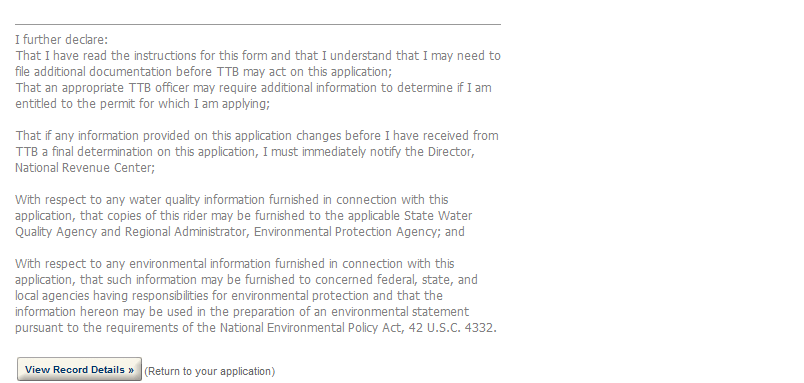




### Create a New Application: Step 4: Record Submittal

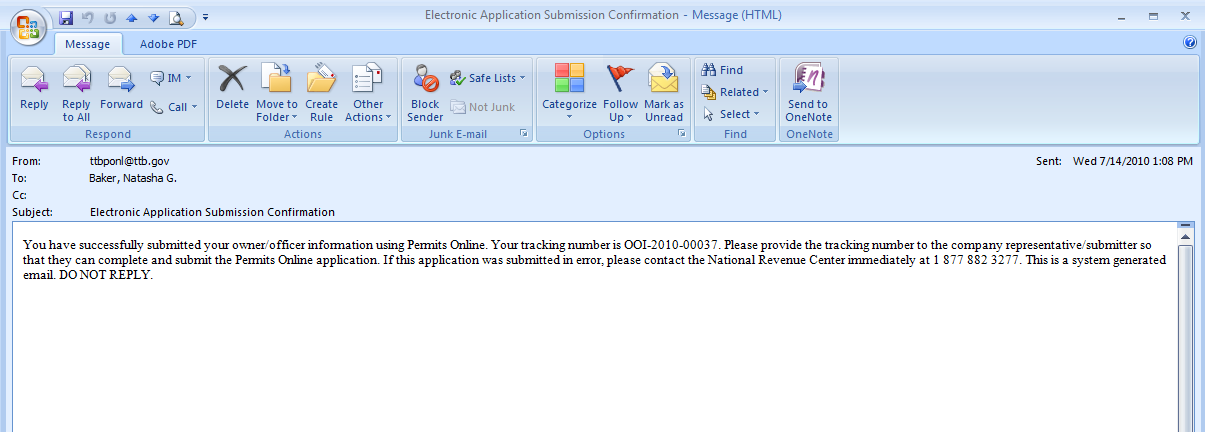
Once the application is submitted, the Record Submittal page appears indicating the Application Tracking Number and Penalty of Perjury statement





### Create a New Application: Confirmation Email

An email confirmation message is sent to the submitter



### Report Generation

This provides an example of the OMB form generated from the Permits Online application.

