OK-to-Print
Cumulative Changes Changes shown in yellow

Additional changes made by TLS in red.

Changes by reviewer in orange ME 9/24/10


A If you do not have to file returns in the future, check here $\quad \square$ and enter date final payments made.

1 Federal income tax withheld from pensions, annuities, IRAs, gambling winnings, etc.
2 Backup withholding
3 Total taxes. If \$2,500 or more, this must equal line 7 M below or line $M$ of Form 945-A
4 Total deposits for 2010, including overpayment applied from a prior year and overpayment applied from Form 945-X

5 Balance due. If line 3 is more than line 4, write the difference here. For information on how to pay, see the instructions


6 Overpayment. If line 4 is more than line 3, enter overpayment here \$ $\qquad$ and check if to be:

Applied to next return or
Refunded.

- All filers: If line 3 is less than $\$ 2,500$, do not complete line 7 or Form 945-A.
- Semiweekly schedule depositors: Complete Form 945-A and check here . . . . . . . . . . . . . . . . . $\square$
- Monthly schedule depositors: Complete line 7, entries A through M, and check here

7 Monthly Summary of Federal Tax Liability. (Do not complete if you were a semiweekly schedule depositor.)


Form
Annual Return of Withheld Federal Income Tax

- For withholding reported on Forms 1099 and W-2G.
Internal Revenue Service (77)
See separate instructions. For more information on income tax withholding, see Pub. 15 (Circ. E) and Pub. 15-A. Please type or print.
Enter state code for state in which deposits were made only if different from state in address to the right $>$ (see the instructions).
A If you do not have to file returns in the future, check here $\quad \square$ and enter date final payments made.
1 Federal income tax withheld from pensions, annuities, IRAs, gambling winnings, etc.
2 Backup withholding
3 Total taxes. If \$2,500 or more, this must equal line 7 M below or line M of Form 945-A
4 Total deposits for 2010, including overpayment applied from a prior year and overpayment applied from Form 945-X
5 Balance due. If line 3 is more than line 4, write the difference here. For information on how to pay, see the instructions

| 1 |  |  |
| :--- | :--- | :--- |
| 2 |  |  |
| 3 |  |  |
|  |  |  |
| 4 |  |  |
|  |  |  |
| 5 |  |  |

If address is different from prior return, check here.

6 Overpayment. If line 4 is more than line 3, enter overpayment here \$ $\qquad$ and check if to be:$\square$ Applied to next return or $\square$ Refunded.
$\square$ Applied to next return or $\square$ Refunded.

- All filers: If line 3 is less than $\$ 2,500$, do not complete line 7 or Form 945-A.
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7 Monthly Summary of Federal Tax Liability. (Do not complete if you were a semiweekly schedule depositor.)


## Form 945-V, <br> Payment Voucher

## Purpose of Form

Complete Form 945-V, Payment Voucher, if you are making a payment with Form 945, Annual Return of Withheld Federal Income Tax. We will use the completed voucher to credit your payment more promptly and accurately, and to improve our service to you.

If you have your return prepared by a third party and make a payment with that return, please provide Form $945-\mathrm{V}$ to the return preparer.

## Making Payments With Form 945

To avoid a penalty, make your payment with your 2010 Form 945 only if:

- Your total taxes for the year (line 3 on Form 945) are less than $\$ 2,500$ and you are paying in full with a timely filed retuss or
- You are a monthly schedule depositor making a payment in accordance with the Accuracy of Deposits Rule. See section 11 of Pub. 15 (Circular E), Employer's Tax Guide, for details. In this case, the amount of your payment may be $\$ 2,500$ or more.

Otherwise, you must deposit your payment at an autherized financial institution or by using the Electronic Federal Tax Payment System (EFTPS). See section 11 of Pub. 15 (Circular E) for deposit instructions. Do not use Form $945-\mathrm{V}$ to make federal tax deposits.

Caution. Use Form 945-V when making any payment with Form 945. However, if you pay an amount with Form 945 that should have been deposited, you may be subject to a penalty. See Deposit Penalties in section 11 of Pub. 15 (Circular E).

## Specific Instructions

Box 1 -Employer identification number (EIN). If you do not have an EIN, apply for one on Form SS-4, Application for Employer Identification Number, and write "Applied For" and the date you applied in this entry space.
Box 2-Amount paid. Enter the amount paid with Form 945.

Box 3-Name and address. Enter your name and address as shown on Form 945.

- Enclose your check or money order made payable to the "United States Treasury." Be sure to enter your EIN, "Form 945," and "2010" on your check or money order. Do not send cash. Do not staple Form 945-V or your payment to the return (or to each other).
- Detach Form 945-V and send it with your payment and Form 945 to the address provided in the Instructions for Form 945.
Note. You must also complete the entity information above line A on Form 945.



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## Specific Instructions

- Enter on the voucher the amount paid with Form 945.
- Enclose your check or money order made payable to the "United States Treasury." Be sure to enter your EIN, "Form 945," and "2010" on your check or money order. Do not send cash. Do not staple Form 945-V or your payment to the return (or to each other).
- Detach Form 945-V and send it with your payment and Form 945 to the address provided in the Instructions for Form 945. Do not send a photocopy of Form 945-V because your payment may be misapplied or delayed.
Note. If any of the preprinted information is incorrect, make changes on the top of Form 945, not on the payment voucher. If you change any of the preprinted information on the voucher, your payment may be misapplied or delayed.


