

Appendix B

Cover Letters, Screeners, and ECPP and PFI Instruments

The following table shows brief descriptions and file names of survey materials for the NHES: 2011 field test.

| Survey Material | Description | File Name |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Screener | | |
| Prenotification letter | Prenotification Letter mailed to a random subsample before the first screener questionnaire mailing | NHES 2011-2012 Field Test Letters to Respondents.docx |
| Cover letter for initial pilot screen-out screener | Letter that is included with the pilot screen-out version of the screening questionnaire for initial mailing | |
| Cover letter for initial screen-out screener | Letter that is included with the screen-out version of the screening questionnaire for initial mailing | |
| Cover letter for initial “engaging” screener | Letter that is included with the engaging version of the screening questionnaire for initial mailing | |
| Cover letter for 1 st follow-up pilot screen-out screener | Letter that is included with the pilot screen-out version of the screening questionnaire for 1 st nonresponse follow-up mailing | |
| Cover letter for 1 st follow-up screen-out screener | Letter that is included with the screen-out version of the screening questionnaire for 1 st nonresponse follow-up mailing | |
| Cover letter for 1 st follow-up “engaging” screener | Letter that is included with the engaging version of the screening questionnaire for 1 st nonresponse follow-up mailing | |
| Cover letter for 2 nd follow-up pilot screen-out screener | Letter that is included with the pilot screen-out version of the screening questionnaire for 2 nd nonresponse follow-up mailing | |
| Cover letter for 2 nd follow-up screen-out screener | Letter that is included with the screen-out version of the screening questionnaire for 2 nd nonresponse follow-up mailing | |
| Cover letter for 2 nd follow-up “engaging” screener | Letter that is included with the screen-out version of the screening questionnaire (including pilot version) for 2 nd nonresponse follow-up mailing | |
| Thank you / reminder postcard (screener and topical) | Thank you / reminder postcard mailed out after the initial mailing for screener and topical mailings. | |
| “Screen-out” screener (Pilot Test version) | Screen-out version of the screening questionnaire. This version is based on the version fielded in the 2009 pilot test | SCNR – Screen-out Pilot.doc |
| “Screen-out” screener (with name request) | Screen-out version of the screening questionnaire. This version includes updates for 2011 and includes the request for first names of children living in the household | SCNR – Screen-out with name.doc |
| “Screen-out” screener (without name request) | Screen-out version of the screening questionnaire. This version includes updates for 2011 and <i>does not</i> include the request for first names of children living in the household | SCNR – Screen-out noname.doc |
| “Engaging” screener (with name request) | Engaging version of the screening questionnaire. This version includes updates for 2011 and includes the request for first names of children living in the household | SCNR – Engaging with name.docx |
| “Engaging” screener (without name request) | Screen-out version of the screening questionnaire. This version includes updates for 2011 and <i>does not</i> include the request for first names of children living in the household | SCNR – Engaging noname.docx |

| ECPP and PFI | | |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Cover letter for initial ECPP | Letter that is included with the ECPP version of the topical questionnaire for initial mailing | NHES 2011-2012 Field Test Letters to Respondents.docx |
| Cover letter for 1 st follow-up ECPP | Letter that is included with the ECPP version of the topical questionnaire for 1 st nonresponse follow-up mailing | |
| Cover letter for 2 nd follow-up ECPP | Letter that is included with the ECPP version of the topical questionnaire for 2 nd nonresponse follow-up mailing | |
| Cover letter for initial PFI | Letter that is included with the PFI Enrolled version of the topical questionnaire for initial mailing | |
| Cover letter for 1 st follow-up PFI | Letter that is included with the PFI Enrolled version of the topical questionnaire for 1 st nonresponse follow-up mailing | |
| Cover letter for 2 nd follow-up PFI | Letter that is included with the PFI Enrolled version of the topical questionnaire for 2 nd nonresponse follow-up mailing | |
| Cover letter for initial PFI Homeschool | Letter that is included with the PFI Homeschool version of the topical questionnaire for initial mailing | |
| Cover letter for 1 st follow-up PFI Homeschool | Letter that is included with the PFI Homeschool version of the topical questionnaire for 1 st nonresponse follow-up mailing | |
| Cover letter for 2 nd follow-up PFI Homeschool | Letter that is included with the PFI Homeschool version of the topical questionnaire for 2 nd nonresponse follow-up mailing | |
| ECPP "Mainline" version | ECPP Topical Questionnaire. This version is the 'mainline' version based on content used in the 2009 pilot test | NHES 2011 mainline ECPP.doc |
| PFI "Mainline" version | PFI Enrolled Topical Questionnaire. This version is the 'mainline' version based on content used in the 2009 pilot test | NHES 2011 mainline PFI Enrolled.doc |
| PFI Homeschool | PFI Homeschool Topical Questionnaire. This version will not be fielded in the 2011 field test. | NHES 2012 PFI Homeschool.doc |
| ECPP "Alternate" version | ECPP Topical Questionnaire. This version is the 'alternate' version that includes revised content to be tested in the 2011 field test | NHES 2011 alternate ECPP.doc |
| PFI "Alternate" version | PFI Enrolled Topical Questionnaire. This version is the 'alternate' version that includes revised content to be tested in the 2011 field test | NHES 2011 alternate PFI Enrolled.doc |