

SAFETY CHECKOFF FORM

Observer Name _____ Trip Number _____
 Vessel Name _____ Vessel Number _____

Safety Check list (Offshore 20+ Miles)

USCG Safety Exam Decal # _____ Date issued: _____ Distance Rating: _____

Life Saving Equipment

Life Raft? _____ Type _____ Inspection Date: _____ Capacity? _____

Life Raft Hydrostatic Release Expiration Date: _____ Total # of People Onboard: _____
(This number is including the Observer)

EPIRB Location: _____ EPIRB Battery Expiration Date: _____

EPIRB Hydrostatic Release Expiration Date: _____

Personal Flotation Device for each person on board (POB)? _____ Location(s): _____

Immersion Suit for each POB? _____ (only required above 32°00 N latitude)

Orange Ring Buoy(s) with Line attached? _____ Location(s): _____

Distress Flares? _____ Location(s): _____

Expiration Date for each distress flare.

Parachute _____	Smoke _____	Hand _____	Hand _____
Parachute _____	Smoke _____	Hand _____	Hand _____
Parachute _____	Smoke _____	Hand _____	Hand _____

Fire Fighting Equipment

Fire Extinguishers Charged? _____

Location 1: _____ Location 3: _____

Location 2: _____ Location 4: _____

Communication Equipment

Vessel Call Letters: _____

Single Side Band _____ Satellite Phone # (if applicable) _____

VHF _____ Vessel Cell Phone # (if applicable) _____

Other First Aid Kit? _____ Location(s): _____

Ditch Bag? _____ Location(s): _____

Detailed Description of Vessel and Comments: _____

SAFETY CHECK OFF FORM

STATION BILL

Trip # _____

	Person Overboard Signal:	Fire Signal:	Flooding Signal:	Abandon Ship Signal:
Position	Station/Bring/Duty	Station/Bring/Duty	Station/Bring/Duty	Station/Bring/Duty
Captain				
Crew				
Crew				
Crew				
Observer				
Date performed				

Vessel Safety Orientation (check all performed)

Vessel Layout:

- Engine on/off, steering, gear selection, etc. _____
- Shut off and crossover valves. _____
- Alarms: what they are, what they mean, reporting inoperative alarms. _____
- Entrapment: exit routes. _____
- Hazards: hatches, winches, machinery, lines, slippery areas, stability concerns, etc. _____

Emergency Assignments (not on the Station Bill): Each Crew Member's Specific Duties In

- Launching survival craft and recovering life boats and rescue boats. _____
- Donning immersion suits and wearable PFDs. _____
- Making a voice radio distress call. _____
- Using visual distress signals. _____
- Activating the general alarm. _____

Pre-Trip Safety Skill(s)

At least once per month and before each new departure, one safety skill/assignment must be performed and logged. In the space below list the skill (s) performed and/or include safety assignment, then sign and date at the bottom.

Observer Signature and Date: _____

Captain Signature and Date: _____