

**A NATIONAL INDEPENDENT STUDY OF THE STATE/TERRITORIAL
DEVELOPMENTAL DISABILITIES PROGRAMS**

**(FORMERLY THE DEVELOPMENTAL DISABILITIES PROGRAM INDEPENDENT EVALUATION OR
DDPIE)**

ADD ASSESSMENT

EXECUTIVE DIRECTOR QUESTIONNAIRE

OCTOBER 20, 2010

As an Executive Director of a state or territorial Developmental Disabilities (DD) program, you are an important source of information and advice for the Administration on Developmental Disabilities (ADD). We are asking for your opinions on ADD's roles, ADD activities, and interaction between your program and ADD. Questions on the Projects of National Significance are not included.

Please remember that all your responses will remain confidential.

Definitions:

State level

- **State/territorial program: a single** DD Council, or P&A, or UCEDD program.
- **State/territorial network:** the DD Council, P&A, and UCEDD(s) collectively in a single state/territory.

National Level*

- **National DD Program:** there are 3 National DD programs: 1) all DD Councils, 2) all P&A's, and 3) all UCEDDs,
- **National DD Network:** all programs in all states and territories collectively.

* The Projects of National Significance and the national associations (NDRN, NACDD, AUCD) are NOT included in these definitions.

A. Section A: ADD's Roles

This first set of questions deals with ADD roles. Please tell us (a) whether each item below has been one of ADD's roles in the past 3 years and (b) how important you think that role is now and into the future. If you have comments to explain or qualify your response, please provide them in the comments box (c).

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
1. Monitor state/territorial programs' compliance with the DD Act.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
2. Impose enforcement measures when a state/territorial program is out of compliance with the DD Act.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
3. Assess the impact of the National DD Network on people with developmental disabilities and their families.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
4. Assess the impact of each state/territorial program on the state/territory in which the program is located.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
5. Assess the collective impact of the state/territorial network on the state/territory in which the network is located.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
6. Articulate a vision for implementing the principles in the DD Act.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
7. Set performance goals for each state/territorial program.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
8. Set performance goals for the three National DD programs.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
9. Assess the performance of each state/territorial program.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
10. Assess the performance of each of the National DD Programs.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
11. Advocate for the National DD Network.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
12. Participate with federal partners in national policy making on behalf of people with developmental disabilities and their families.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
13. Assist and/or intervene on behalf of a state/territorial program when needed.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
14. Represent the interests of state/territorial programs at national forums (e.g., federal task forces, interagency work groups, national meetings).	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
15. Enter into collegial relationships with a state/territorial program to work toward state, regional, and national improvements to services for people with developmental disabilities.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
16. Provide or support technical assistance to a state/territorial program. For example:			

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
a. Conduct on-site technical assistance visits.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
b. Provide training on reporting requirements.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
c. Identify best practices.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
d. Monitor contracts with technical assistance providers.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
e. Generate opportunities for knowledge sharing among state/territorial programs.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
f. Fund the national organizations (NACDD, NDRN, AUCD) to provide technical assistance to state/territorial programs.	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

Role	(a) Has this been ADD's role in the past 3 years?	(b) How important do you think this role is now and into the future?	(c) Comments
g. Other _____	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	
h. Other _____	Yes No Don't Know	Extremely important..... Important..... 1 2 Somewhat important..... 3 Not important..... 4 ..	

B. Section B: ADD Activities

You have given your opinion on ADD’s roles. Now we would like you to consider ADD activities related to some of those roles. Please tell us:

- (a) What is your impression of how important ADD considers each activity?
- (b) How important do you consider each activity?

Activities	(a) Importance to ADD (your impression)	(b) Importance to You	(c) Comments
17. Develops and maintains collaborative working relationships with federal agencies that make policy and/or fund services that are relevant to people with developmental disabilities.	Extremely important.....	Extremely important.....	
	Important.....	Important.....	
	Somewhat important.....	
	Not important.....	Somewhat important..... Not important.....	

Activities	(a) Importance to ADD (your impression)	(b) Importance to You	(c) Comments
18. Establishes and implements reporting processes to monitor compliance with the DD Act.	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	
19. Develops goals and expected outcomes for each National DD Program.	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	

Activities	(a) Importance to ADD (your impression)	(b) Importance to You	(c) Comments
20. Assesses state/territorial program performance.	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	
21. Assesses performance of each National DD program.	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	

Activities	(a) Importance to ADD (your impression)	(b) Importance to You	(c) Comments
22. Develops technical assistance plans to improve compliance with the DD Act.	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	
23. Develops technical assistance plans to improve state/territorial program performance on achieving goals.	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	

Activities	(a) Importance to ADD (your impression)	(b) Importance to You	(c) Comments
24. Learns about the details of your program.	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	
25. Organizes regional and national meetings to share knowledge and experience on specific issues (e.g., best practices).	Extremely important..... 1 2 Important..... 3 Somewhat important..... 4 Not important.....	Extremely important..... 1 2 Important..... 3 4 Somewhat important..... Not important.....	

C. Section C: Interaction Between ADD and State/Territorial Programs

Please consider the interactions of the ADD with **YOUR** program. For each type of interaction, please tell us:

- (a) Whether each interaction has occurred between **YOUR** program and ADD at least once in the past 3 years (yes or no);
- (b) How valuable this interaction is (or would be) to your program;

If you have comments, please provide them in the comment box (c).

Type of interaction	(a) Has occurred in past three years		(b) How valuable is or would this interaction be to your program ...	(c) Comment
26. ADD provided feedback on your program’s annual report.	Yes	No	Extremely valuable..... 1 Valuable..... 2 3 4	
27. ADD provided technical assistance directly to your program.	Yes	No	Extremely valuable..... 1 Valuable..... 2 3 4	

Type of interaction	(a) Has occurred in past three years	(b) How valuable is or would this interaction be to your program ...	(c) Comment
28. At least 1 of your staff, per year, participated in a technical assistance activity provided or supported by ADD.	Yes No	Extremely valuable..... 1 Valuable..... 2 3 Somewhat 4	
29. At least 1 person per year from your DD Council, Board, or Consumer Advisory Committee participated in a technical assistance meeting provided or supported by ADD.	Yes No	Extremely valuable..... 1 Valuable..... 2 3 Somewhat valuable.... 4 Not	
30. ADD participated in an MTARS visit to your program. (For this item only, consider the last 10 years.)	Yes No	Extremely valuable..... 1 Valuable..... 2 3 Somewhat 4	
31. Your program contacted ADD for advice or information on a technical issue.	Yes No	Extremely valuable..... 1 Valuable..... 2 3 Somewhat 4	

Type of interaction	(a) Has occurred in past three years	(b) How valuable is or would this interaction be to your program ...	(c) Comment
32. ADD sent at least one email bulletin on a national issue to your program.	Yes No	Extremely valuable..... 1 Valuable..... 2 3 Somewhat 4	
33. ADD provided feedback on the performance of your program.	Yes No	Extremely valuable..... 1 Very valuable..... 2 Somewhat 3 4	
34. ADD solicited and obtained input from your program on a developmental disabilities issue.	Yes No	Extremely valuable..... 1 Very valuable..... 2 Somewhat 3 4	

D. Your comments

35. What else would you like to see ADD do, or do more?

36. What would like to see ADD do less, or not at all?

E. Final Questions

37. Which DD Network program do you represent?

- State Developmental Disabilities Council
- Protection and Advocacy System
- National Network of University Centers for Excellence in Developmental Disabilities Education, Research, and Service (UCEDD)

38. Was your program part of the sample of 19 states and 1 territory for the National Independent Study of the State Developmental Disabilities Programs (formerly known as the Developmental Disabilities Program Independent Evaluation or DDPIE)?

- Yes
- No

Thank you for completing this questionnaire.