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	necia	l Operati	ions I Self	Check I F	ederal Re	gister Ques	tions		
			Submitted	Date	Submission				
1	ID#	Source	Ву	Received	Туре	Category	Submission	Response	Stati
	1	TALX	David C Fowler (Dave.Fowler@tal x.com)	11/8/2010	Question	Employment Eligibility Results	Can U.S. workers share their E-Verify results? For example, can the worker share his or her E-Verify Self Check results with a current employer, prospective employer, or a pre- lemployment screener, and can the worker post his or her E-Verify Self Check results on a job	with a US worker's employer, prospective employer, a pre- employment screener, or posted on a job board. An E-Verify Self	New
							board?	Check result is not a USCIS issued credential and does not guarantee a US worker's right to work in this country. A US worker's status may change in between the time that he/she runs an E-Verify	
	3	TALX	David C Fowler (Dave.Fowler@tal David C Fowler	11/8/2010	-		What controls are in place to prevent a worker from running a query on someone else? What is the limit on the number of times a worker can take the identity quiz or run a query?	a query on someone else. First, the imposter must pass an identity	New
	4	TALX	(Dave.Fowler@tal David C Fowler	11/8/2010		·	What is the timeframe used to limit the number of times a worker can take the identity quiz or	period in the course of checking their status and making certain any A user may run a Self Check query a few times in a given time	New
	5	TALX	David C Fowler (Dave.Fowler@tal	11/8/2010	Question	Program/Policy	run a query? Does a worker need to or should a worker use Self Check to confirm that their immigration and/or SSA records have been properly updated?	period in the course of checking their status and making certain any A Self Check user may want to confirm that their immigration and/or SSA records have been updated after interaction with the E-Verify	New
	6	TALX	David C Fowler (Dave.Fowler@tal	11/8/2010	Question	Program/Policy	Does DHS anticipate that a worker will only run a query on themselves one time?		New
	7	TALX	David C Fowler (Dave.Fowler@tal David C Fowler	11/8/2010	-		The 3rd party identity authentication service must be identified. Is this one of the three credit reporting bureaus? Why is Self Check limited to individuals over the age of 16?	verification service due to the fact that it believes that disclosure	New
	9	TALX	(Dave.Fowler@tal David C Fowler	11/8/2010		Employment	Why inform the worker that they would 'likely' be employment authorized rather that stating	work authorized population. In future implementations, DHS may The E-Verify Self Check service can only give the user an answer to	
	10	TALX	(Dave.Fowler@tal David C Fowler (Dave.Fowler@tal	11/8/2010		Eligibility Results Program/System Information	definitively? What features does E-Verify envision being added to Self Check in the future, provided the program is successful?	their work authorization status at that moment. It cannot accurately Future features being considered by DHS to add to the E-Verify Self	
	11	TALX	David C Fowler (Dave.Fowler@tal	11/8/2010	Question	Privacy		Check service include ways to give greater information and clarity The information submitted to Self Check is considered confidential and is protected according to Federal Privacy and IT Security	New
	12	TALX	David C Fowler (Dave.Fowler@tal x.com)	11/8/2010	Question	Program/Policy	Why does E-Verify not intend to publish statistics on Self Check since these statistics could be used to determine the benefit and cost effectiveness of the program? USCIS states that information about each Self Check query will be retained for statistical purposes. Why not	Once launched, E-Verify Self Check will be evaluated and judged in conjunction with its effect on the E-Verify service itself. E-Verify Self Check evaluations will be shared with the general public as part of	New
			a.comy				share the statistical results with the public that is paying for the service?	reporting on E-Verify service effects.	
	13	TALX	David C Fowler (Dave.Fowler@tal	11/8/2010	Question	Program/Policy	Why would E-Verify allow the 3rd party identity authentication service to market other services on its website as part of the Self Check program?	service to market other services on its website as part of the Self	New
			x.com)					Check program. DHS has ownership of the screen and display of any and all information, and the third party identity verification service will not control nor/market and information through the Self	
			David C Enwler					Check website. Documentation has been changed accordingly.	
	14	TALX	(Dave.Fowler@tal x.com)	11/8/2010	Suggestion		function required by Self Check and should not be used to market other services to U.S. workers. Self Check should be a marketing tool for the 3rd party identity authentication	service to market other services on its website as part of the Self Check program, DHS has ownership of the screen and display of	New
							service.	any and all information, and the third party identity verification service will not control nor/market any information through the SElf Check website. Documentation changed accordingly.	
	15	TALX	David C Fowler (Dave.Fowler@tal	11/8/2010	Question	Privacy	How can USCIS say that the information collected by the 3rd party identity authentication service will only be retained for 1 year when USCIS also states that it has no control over the	USCIS controls the actions of the third party identity authentication service through a legal agreement that established the	New
			x.com)				3rd party?	government's contracting for that service. The third party service is limited by both contract and the Fair Credit Reporting Act to a 1 year retention period and limited in its use of the information to solely	
	16	TALX	David C Fowler	11/8/2010	Ouestion	Privacy	Is the Federal Credit Reporting Act (FCRA) one year data retention a minimum or maximum	fraud monitoring.	New
	17	TALX	(Dave.Fowler@tal x.com) David C Fowler	11/8/2010	Question	Program/Policy	requirement? Why won't USCIS at least assume responsibility for the accuracy of information provided by	requirement. USCIS assumes responsibility for the accuracy of the information	New
		TALX	(Dave.Fowler@tal x.com)				Self Check that originates with USCIS?	provided by USCIS to the extent practicable under law.	New
	18		David C Fowler (Dave.Fowler@tal x.com)		Suggestion	Program/System Information	There should be a published service level for the Self Check website.	are going to be published on the Self Check site.	
	19	TALX	David C Fowler (Dave.Fowler@tal x.com)	11/8/2010	Suggestion	Program/Policy	Since USCIS selected the 3rd party identity authentication service to be part of Self Check, which is a government system, USCIS must accept some responsibility for the information a worker is required to enter into such 3rd party website in order to access Self Check.	USCIS assumes responsibility for the protection of all data provided by the Self Check user in the course of the process. USCIS will be publishing a privacy impact assessment and system of record publishing the privacy protections of the data provided and	New
	20	TALX	David C Fowler	11/8/2010	Suggestion	Program/Policy	The user's liability must relate to 'intentionally' causing technical disruption. A user cannot be	notices detailing the privacy protections of the data provided and what if any data the government retains. USCIS agrees with this comment and will make the necessary	New
	-		(Dave.Fowler@tal x.com)	_2/0/2010		. J officy	The user's liability must relate to "intentionally causing technical disruption. A user cannot be held liable for unintentional consequences of attempting to use the Self Check program in the prescribed manner.	changes to the Terms of use.	
	21	TALX	David C Fowler (Dave.Fowler@tal x.com)	11/8/2010	Question	Privacy	requiring a user to provide PII to a 3rd party identity authentication service selected by USCIS	We agree with the comment and we will make the necessary changes to the Terms of Use to qualify that the information provided will be held as confidential and only disclosed to government	New
			x.com)				and incorporated as a required component of Self Check. Also, USCIS considers all information submitted through Self Check to be 'unconfidential' and USCIS may disclose, distribute, modify, or reproduce the information a user provides to any other government lagency. How is that maintaining privacy of a user's information?	will be held as confidential and only disclosed to government agencies with the legal authority to request the data.	
	22	TALX	David C Fowler	11/8/2010	Question	Identity Assurance		The Self Check session will create a unique user id that is	New
	**	· ALA	(Dave.Fowler@tal x.com)	11/0/2010	cmil	nosurance	What data is exchanged between USCIS and the 3rd party identity authentication service to connect the results of the identity verification to the user's Self Check session?	The Self Check session will create a unique user id that is transferred between the Self Check application and the third party authentication service, thereby tying the Self Check session to the identity verification transaction.	
	23	TALX	David C Fowler (Dave.Fowler@tal	11/8/2010	Question	Privacy	On page 10 of the September 2010 proposed website content it states that the 3rd party will retain personal information for 1 year, yet on page 17 of the same document is states that the		New
			x.com)				3rd party will delete the information when the questions are answered successfully. Which is it?		
	24	TALX	David C Fowler (Dave.Fowler@tal x.com)	11/8/2010	Suggestion	Self Check System	Fix the software to be smart enough to deal with Alien numbers of less than 9 digits.	The Self Check system leverages an existing web services interface with the Verification Information System. Future changes to VIS will address this issue.	New
	25	AILA	AILA	11/29/2010	Suggestion	1 -	Prevent use of Self Check as a pre-screening tool. Upon roll-out of the Self Check service, contemporaneously amend the E-Verify MOU to include a specific provision prohibiting	USCIS sees misuse of Self Check by employers attempting to pre-	New
							employers from requiring Self Check as a condition for hire or using it to perform any type of pre-employment screening. Establish sanctions to prevent the pre-screening of applicants by employers who are not enrolled in E-Verify and other third parties. Coordinate enforcement measures with the Department of Justice Office of Shorial Coursel, Publish advisories and	vigilant in addressing. Guidance on the Self Check website will specifically address this issue and amending existing E-Verify MOUs as the commenter suggested is something we will pursue in the near future. We are working with the DOJ Office of Special Counsel	
							make other efforts to educate employers and third parties that the Self Check service may only be used by individuals to verify their own E-Verify records and not as a tool for	near nuture. We are working with the DOJ Office of Special Counsel on how the use of Self Check can be monitored for pre-screening to ensure the protection of the US worker. Lastly, our outreach and education efforts will concentrate on worker's rights and the fact that	
							employers to pre-screen job applicants.	the use of Self Check is not for employers and they should not be asking or requiring applicants to use Self Check.	
	TBD	AILA	AILA	11/29/2010	Suggestion	Policy	Protect Privacy. The proposed on-line identification mechanism does not require any		New
							biometrics or other strict access protocols for secure identification of the individual. We are also concerned about the potential sharing of personal data and information regarding the use of the Self Check mechanism among government agencies without any clearly defined	use of Self Check as a tool for identity thieves to validate personal data. The use of knowledge based identity verification procedures will allow us to know that a person "is who they say the are" before	
							limits in the proposal. We appreciate that USCIS recognizes data privacy issues but we strongly urge the agency to review and augment the proposed access protocols so that identity thieves cannot mine data from public information sources and then use that data to	we allow them to determine if they are work authorized in the United States. This level of identity authentication is in line with the secure access protocols for a Level 2 system as defined in OMB M 04-04	
							gain access to Self Check data. Without strict access protocols, rather than protecting individuals from identity theft, Self Check would actually be a tool that identity thieves could use to verify that their victims' stolen data will successfully pass through the E-Verify system.	and NIST guidelines. We believe that the level of authentication incorporated into Self Check is sufficient and addresses the concerns of the comment. We plan to actively monitor the use of Self Check during its initial implementation to guard against fraud	
								and misuse and we will adjust the security protocls accordingly during its initial implementation. Furthermore, there is no "Self	
								Check data" that an identity thief could obtain as no new personally identifiable information is shown to the user via the application. Also, Self Check will not share data with any government agency unless	
								their is a legal obligation to do so under the E-Verify authorizing statute or other applicable laws. There are not any data sharing MOUs that currently exist to which the sharing of E-Verify Self	
	TBD	AILA	AILA	11/29/2010	Suggestion	Policy	Provide Options for Self Check Access to Individuals Without Credit Histories. Our final concern is that because the proposed access protocol for Self Check relies entirely on background checks, it will render Self Check unavailable to populations of foreign nationals	Check data is subject to. USCIS recognizes that the workers who could see the most benefit from using the Self Check service may be those who have the lightest identity "footprint" because they will have arrived in the	New
							who have one controlled in the United and the Charlest an	United States very recently. We are looking into ways to increase the availability of the service to those persons, including finding additional databases to utilize during the identity proofing process.	
							temporary protected status (TPS). Due to their recent arrival in the United States, these individuals will often lack the financial and credit history necessary to generate the questions for access into the Self Check system. Due to their often complex work authorization	We thank you for your suggestion for addressing this concern by making visits to field offices or application support centers and will take the development of these processes in the future into	
							documentation, it is exactly these individuals who are likely to have the greatest need to update or correct their EVerify records through Self Check. The proposed system of access based on credit history will leave those who are most likely to need the Self Check	consideration.	
							mechanism the least able to access it. We urge the agency to consider alternate means of identity verification to access the Self Check system, such as presentation of identity documents at an InfoPass appointment or Application Support Center and then conducting the Self Check query at that government office. Again, because asylees, refugees and TPS		
							holders are among those who most need the opportunity to correct errors in the E-Verify system, we urge the agency to provide meaningful mechanisms		
	TBD	NILC	NILC	11/30/2010	Suggestion	Policy	E-Verify "Self-Check" should guarantee that no data from Self-Check will be shared with other components within the Department of Homeland Security (DHS) or the Social Security Administration (SSA). Without this guarantee, the quantity and quality of information that DHS	sharing that are set out in the E-Verify (Basic Pilot) authorizing statute. The sharing of E-Verify Self Check information is not subject	New
							receives through Self-Check will be highly limited. Individuals unsure of their employment eligibility or immigration status will be afraid to use Self-Check, essentially vitiating the purpose of the program. Self-Check's design enables a worker who is unsure of their	to any data sharing MOUs that the E-Verify program has entered into with the Department of Justice Office of Special Counsel and DHS Immigration and Customs Enforcement. DHS believes it is	
							employment eligibility to obtain vital information and expedite his entry into the workforce through this program. However, if a worker fears inputting their information into Self-Check, it will significantly decrease the utility of the information sought through this program.	important that individuals feel comfortable in their use of the E-Verify Self Check and take advantage of this important service.	
	TBD	NILC	NILC	11/30/2010	Suggestion	Policy	USCIS should develop an appeals process for workers wrongfully denied, rejected, or miscategorized by Self-Check and a complaint process for workers subject to employer	As Self Check is providing no benefit or credential to the user, and users cannot be denied a job based on a failure to successfully	New
	TBD	NILC	NILC	11/30/2010	Suggestion	Policy	miscategorized by Jeni-Crieck and a Configuration process of workers subject to emproyer	USCIS has no authority to follow up with individuals who fail to correct their information upon receiving a Self Check mismatch, just	New
								as we have no authority to follow up with those workers who fail to contest an E-Verify TNC. We will ensure that all outreach and educational materials address this fact. Additionally, the government	
								educational materials address this fact. Additionally, the government	
								will never know anything about the identity proofing portion of Self Check other than the fact that an identity proofing transaction	
								will never know anything about the identity proofing portion of Self Check other than the fact that an identity proofing transaction occurred and whether it was successfully completed. We will not retain any personally identificate information from the transactions retain any personally identificate information from the transactions after a successful identity verification. However, we are unable destroy all of the information used to check DHS and SSA records	
								will never know anything about the identity prooring portion of Self Check other than the fact that an identity proofing transaction (Check other than the fact that an identity proofing transaction or retain any presonally identifiable information from the transaction retain any presonally identifiable information from the transaction unless the user chooses to confirm hister work authorization status jaher as successful identity verification. However, we are unable identity all of the information used to heck DHS and SSA records due to data neteritor in requirements and the way the Verification due to data neteritor in requirements and the way the Verification will be used by Self Check, is currently configured. We believe that	
							As a matter of policy, USCIS should not follow-up with individuals who fail to correct their information under Self-Check. NLC recommends that SSA and DHS both issue guidance committing not track in individual in this situation. Additionally, no world thrus privacy infringements, NLC	will never know anything about the identity proofing portion of Self Check other than the fact that an identity proofing transaction (Check other than the fact that an identity proofing transaction (retain any personally identifiable information from the transaction (retain any personally identifiable information from the transaction that is accessful identity verification. However, we are unable although the control of the control of the control of the check of the control of the control of the due to data retention requirements and the way the Verification (information System (VIS), which is the system used by E-Verify and will be used by Self Check, is currently configured. We believe that configuring VIS to destroy this information would severely injust of would be greatly limited in our ability to detect faul, system misuse, would be greatly limited in our ability to detect faul, system misuse,	
	TBD	NILC	NILC		Suggestion	Policy	information under Self-Check, NILC recommends that SSA and DHS both issue guidance committing	will never know anything about the identity proofing portion of Self Check other than the fact that an identity proofing transaction (check other than the fact that an identity proofing transaction (retain any personally identifiable information from the transaction (retain any personally identifiable information in the management detecting and the information used to check DHs and SSA records (destiny all of the information used to check DHs and SSA records information System (VIS), which is the system used by E-Verify and will be used by Self Check, is currently configured. We believe that configuring VIS to destroy this information would severely impact the reporting capabilises for both E-Verify and Self Check such that we and discriminatory practices. We are working with NARA to establish a seperate record retention schedule for E-Verify Self-Check query	New
	TBD	NILC	NILC		Suggestion	Policy	information under Self-Check. MLC recommends hat SSA and DHS both issue guidance committing not to make all the properties of the propert	will never know anything about the identity proofing portion of Self Check other than the fact that an identity proofing transversion occurred and whether it was successfully completed. We will not unless the user chooses to confirm hisher work authorization status after as successful identity verification. However, we are unable destroy all of the information used to check DHS and SSA records due to data retention requirements and the way the Verification information System (VIS), which is the system used by E-Verliy and configuring VIS to destroy this information would severely impact the reporting capabilise for both E-Verliy and Self Check such that we would be greatly limited in our ability to detect fraud, system misuse, and discriminatory practices. We are working with NAFA to establish a septrate record retention schedule for E-Verliy Self Check vigor USCIS is taking a phased-in approach to the implementation of E- Verliy Self Check to provide for adequate feedback based on the saproach and the fraidnale behind (1). Self Check vigil intally be	New
	TBD	NILC	NILC		Suggestion	Policy	information under Self-Check, NIC recommends hat SSA and DIS both issue guidance committing information under Self-Check, NIC and Additionally, as and distinguish proper self-commends that SSA and DIS Selmy the information transmitted from the information to the agency as part of Self-Check. Self-Check is not sufficiently available to individuals who reed languages other than English or Spatish, NICC recommends that DIS provides Self-Check in languages including, but not limited to.	will never know anything about the identity proofing portion of Self Check other than the fact that an identity proofing transaction (check other than the fact that an identity proofing transaction (retain any personally identifiable information from the transaction (retain any personally identifiable information from the transaction that is accessful identity verification. However, we are unable after as successful identity verification. However, we are unable due to data retention requirements and the way the Verification (information System (VIS), which is the system used by E-Verify and will be used by Self-Check, is currently configured. We believe that (reporting capabilities for both E-Verify and Self-Check such that we would be greatly limited in our ability to detect fatual, system misuse, and discriminatory practices. We are working with NAPAR to establish a septrate record it election schedule for E-Verify Self-Check query. USCIS is taking a phases the or any time of the E-Verify Self-Check query. USCIS is taking a phases to all US. workers. Given this like system before making a available to all US. workers. Given this	New
	TBD	NILC NILC	NILC NILC	11/30/2010	Suggestion Suggestion	Policy Policy	information under Self-Check, NLC recommends that SSA and DSIS both issue guidance committing not to track an individual in this situation. Additionally, as not finance privacy infringeness, NLC as part of Self-Check. Self-Check in the self-check self-check in the self-check in	will never know anything about the identity prooring portion of Self Check other than the fact that an identity proofing parasaction (Check other than the fact that an identity proofing transaction (retain any personally identifiable information from the transaction unless the user chooses to confirm hisher work authorization status after as uccessful identity verification. However, we are unable destroy all of the information used to check OHs and SSA in conds will be used by Self Checks, in currently configured. We believe that configuring VIS to destroy this information would severely impact the propring capabilises for both E-Verly and Self Check such that we and discriminatory practices. We are working with NARA to establish a seperate record retention schedule for E-Verly Self Check Check USCIS is taking a phase-di- approach to the implementation of E- verly Self Check to provide for adequate feedback based on the live system before making it available to all U.S. workers. Given this canadation of the proprise of the self- or the self- or Spanish. We plan to make the service available in inultiple languages in future releases.	New
				11/30/2010		Policy	information under Self-Check, NLC recommends that SSA and DSIS both issue guidance committing not track an individual in this situation. Additionally, a sord faitment privacy infringements, NLC as part of Self-Check, as part of Self-Check. Self-Check is not sufficiently available to individuals who reed languages other than English or Search NLC recommends that DHS provides Self-Check in languages including, but not limited to, Mandarin (Chinese). Carolinian, Chamoron, Japanese, Korean, Urdu, Punjabi, Gujarati and Tagalog, Since the language-needs cannot likely be provided at the outset, a phased approach may be beneficial. Currently, there is no schedule restort that discusses how and salven Self-Check will become active.	will never know anything about the identity proofing portion of Self Check other than the fact that an identity proofing parasaction (check other than the fact that an identity proofing transaction (retain any personally identifiable information from the transaction (retain any personally identifiable information from the transaction unless the user chooses to confirm histher work authorization status after as successful identity verification. However, we are unable destroy all of the information used to neak DHS and SSA records will be used by SSA records will be used by SSA records information System (VIS), which is the system used by E-Verify and will be used by SSA records information System (VIS), which is the system used by E-Verify and will be used by SSA records configuring VIS to destroy this information would severely impact the configuring VIS to destroy this information would severely impact the would be greatly infered for any time of the system missue, and discriminatory practices. We are working with NARA to establish a seperate record retention schedule for E-Verify Self Check for provide for adequate feetback beaded on the suppract and the rationale behind it, Self Check will rintially be available only in English, with ministant guidance also available in Spanish. We plan to make the service available in multiple languages in future releases. USCI'S is currently pushing toward a March roll-out of the E-Verify Self Check service. The exact data, escope, and locations of the inflat release are not yet soldfield. USCI's will make this information froward to yook with NILC and others in the sakeholder in the sakeholder forward to yook with NILC and others in the sakeholder in the sakeholder forward to yook with NILC and others in the sakeholder in the sakeholder forward to yook with NILC and others in the sakeholder in the sakeholder forward to yook with NILC and others in the sakeholder in the sakeholder forward to yook with the sakeholder forward by the sakeholder	
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TC1	Assign JULS Case to MPA	Test that a new JULS Case can be located by a Supervisor and assigned to an MPA	Unassigned JULS case	* Log in as a Supervisor * Find JULS Case in unassigned queue * Open Case * Assign to MPA	Assigned JULS case			
TC2	Approve a new JULS Case	Test than an MPA can locate a JULS Case, approve the JobLock application (lock the SSN), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Choose resolution to Lock SSN * Add comments * Receive correct email notice	* Approved Application / Locked SSN * Comments added * Email notice of successful application received			
тсз	Case (FTC	Test that an MPA can locate a JULS Case, reject the JobLock application (for the reason that no matching FTC complaint was found), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Select resolution to Reject Case for "Application not Found in FTC" * Add comments * Receive correct email notice	* Rejected Application * Data purged * Comments added * Email notice of rejected application received			
TC4	Case (Complaint	Test that an MPA can locate a JULS Case, reject the JobLock application (for the reason that the FTC complaint data does not match the JULS Case), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Select resolution to Reject Case for "FTC Does not Match Application" * Add comments * Receive correct email notice	* Rejected Application * Data purged * Comments added			
TC5	Case to Pending	Test that an MPA can locate a JULS Case, place it into a Pending state (for the reason that the FTC Complaint has not been Verified), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Select resolution to set Case to Pending for "FTC Not Validated" * Add comments * Receive correct email notice	* Pending Application			
тс6	System changes Pending JULS Case to unassigned	Test that the system will move Pending JULS Cases into the unassigned queue after 15 days have elapsed	Pending JULS case not in a workflow queue	* System determines that 15 days have elapsed * System moves the Pending Case into the unassigned queue	Unassigned JULS case			Automated system action
тс7	Assign JULS Case to MPA (after Pending timer has expired)	(after the Danding timer expires) and assigned to an	Unassigned JULS case	* Log in as a Supervisor * Find JULS Case in unassigned queue * Open Case * Assign to MPA	Assigned JULS case			
тс8	Assign JULS Case to MPA (before Pending timer has expired)	(before the Pending timer expires) and assigned to an		* Log in as a Supervisor * Search for JULS Case * Open Case * Assign to MPA	Assigned JULS case			

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#	Case Name	Case Description	Precondition	Steps	Expected Outcome	Pass/Fail	Defect #s	Comments
тс9	Case after it has	Test than an MPA can locate a JULS Case (after it has been Pending and then assigned back out), approve the JobLock application (lock the SSN), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Select resolution to Lock SSN * Add comments * Receive correct email notice	* Approved Application / Locked SSN * Comments added * Email notice of successful application received			
TC10	Case after it has been Pending (FTC complaint not	Test that an MPA can locate a JULS Case (after it has been Pending and then assigned back out), reject the JobLock application (for the reason that no matching FTC complaint was found), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Select resolution to Reject Case for "Application not Found in FTC" * Add comments * Receive correct email notice	* Rejected Application * Data purged * Comments added * Email notice of rejected application received			
TC11	Case after it has been Pending (Complaint does	Test that an MPA can locate a JULS Case (after it has been Pending and then assigned back out), reject the JobLock application (for the reason that the FTC complaint data does not match the JULS Case), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Select resolution to Reject Case for "FTC Does not Match Application" * Add comments * Receive correct email notice	* Rejected Application * Data purged * Comments added * Email notice of rejected application received			
TC12	Case after it has	Test that an MPA can locate a JULS Case (after it has been Pending and then assigned back out), reject the JobLock application (for the reason that the FTC complaint was not verified), and receive the correct notification email	Assigned JULS case	* Log in as an MPA * Find JULS Case in assigned queue * Open JULS Case * Select resolution to Reject Case for "FTC Not Validated" * Add comments * Receive correct email notice	* Rejected Application * Data purged * Comments added * Email notice of rejected application received			
TC13	Case	Test that a Supervisor can locate a JULS Case currently assigned to an MPA and can assign to a different MPA	Assigned JULS case	* Log in as a Supervisor * Search for JULS Case * Open Case * Assign to different MPA * Add comments	* Assigned JULS case * Comments added			
TC14	Case after is has	Test that a Supervisor can locate a JULS Case currently assigned to an MPA and can assign to a different MPA, after the Case has been Pending	Assigned JULS case	* Log in as a Supervisor * Search for JULS Case * Open Case * Assign to different MPA * Add comments	* Assigned JULS case * Comments added			
TC15	Challenge	Test than an MPA can locate a locked SSN in JULS, unlock it in the situation that a Challenge Question has been answered correctly, and receive the correct notification email	Locked SSN	* Log in as an MPA * Find JULS Case * Open Case * Select resolution to Unlock * Add comments * Receive correct email notice	* Unlocked SSN / Closed JULS case * Comments added * Email notice of unlocked SSN received			Same as TC18? (successful ASC visit)
TC16	Challenge Questions all failed	Test that an MPA can locate a locked SSN in JULS, respond to a failed unlock attempt (where all Challenge Questions were answered incorrectly) outside of the TNC process, and receive the correct notification email with ASC referral instructions	Locked SSN	* Log in as an MPA * Find JULS Case * Open Case * Select "Challenge Questions Failed" option to send email to participant * Add comments * Receive correct email notice	* Locked SSN * Comments added * Email notice of failed unlock attempt received (ASC referral instructions)			

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#	Case Name	Case Description	Precondition	Steps	Expected Outcome	Pass/Fail	Defect #s	Comments
TC17		Test that an MPA can purge a JobLock participant's personal information from JULS after a successful unlock request	Unlocked SSN / Closed JULS case	* Select to "Purge" Data * Add comments	* Data purged * Comments added			
TC18	JULS after successful ASC	Test that an MPA can locate a locked SSN in JULS, unlock it in response to email notification of a successful ASC visit (where the employee's identity was authenticated), and receive the correct notification email	Locked SSN	* Log in as an MPA * Find JULS Case * Open Case * Select resolution to Unlock * Add comments * Receive correct email notice	* Unlocked SSN / Closed JULS case * Comments added * Email notice of unlocked SSN received			Same as TC15? (Ch Q's correct)
TC19	unsuccessful ASC	Test that an MPA can locate a locked SSN in JULS and respond to email notification of an unsuccessful ASC visit (where the employee visited an ASC but did not authenticate his/her identity appropriately)	Locked SSN	* Log in as an MPA * Find JULS Case * Open Case * Select resolution to record unsuccessful ASC visit * Add comments	* Locked SSN * Comments added			
TC20		Test that an MPA can open a JobLock TNC and clear it, using the option that the SSN will remain locked	New JobLock TNC	* Open SVS Case (using provided Test Data) * Select resolution: JobLock Authorized - SSN Remains Locked * Submit * Receive correct email notice	* Resolved TNC: JobLock Authorized - SSN Remains Locked * Email notice of successful SSN usage received			
TC21		Test that an MPA can open a JobLock TNC and clear it, using the option that the SSN will be unlocked	New JobLock TNC	* Open SVS Case (using provided Test Data) * Select resolution: JobLock Authorized - Unlock SSN * Submit	* Resolved TNC: JobLock Authorized - SSN Unlocked			
TC22	JobLock TNC to an	Test that an MPA can open a JobLock TNC and place the TNC into a Pending state (referring the caller/employee to an ASC for identity authentication)	New JobLock TNC	* Open SVS Case (using provided Test Data) * Select resolution: Pending JobLock * Submit	* Unresolved TNC: Pending JobLock			
TC23	ASC VISIT (email	Test that an MPA can clear a JobLock TNC after it has been placed into Pending (in the case that the employee confirms his/her identity at an ASC)	Unresolved TNC: Pending JobLock	* Select resolution: JobLock Authorized - Unlock SSN * Submit	* Resolved TNC: JobLock Authorized - SSN Unlocked			
TC24	visit (email notice),		Unresolved TNC: Pending JobLock	* Select resolution: JobLock FNC * Submit	* Resolved TNC: JobLock FNC - ASC Visit Failed			
TC25	Pending	Test that the system will change a JobLock TNC to an FNC after the Pending timer expires with no communication from an ASC (in the case of an ASC no show)	Unresolved TNC: Pending JobLock	* System determines that 32 days have elapsed * System changes JobLock resolution to "JobLock FNC - No Show'	* Resolved TNC: JobLock FNC - ASC No Show			Automated system action
TC26	JobLock TNC	Test that an MPA can open a new JobLock/DHS "double" TNC and clear both TNC reasons, keeping the SSN locked for the JobLock TNC	New JobLock & DHS TNC	* Open SVS Case (using provided Test Data) * Select resolution: "JobLock Authorized - SSN Remains Locked" * Select resolution: "DHS Authorized" * Submit * Receive correct email notice	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Resolved DHS TNC: DHS Authorized * Email notice of successful SSN usage received			

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#	Case Name	Case Description	Precondition	Steps	Expected Outcome	Pass/Fail	Defect #s	Comments
TC27	Open a new JobLock & DHS TNC, clear the JobLock TNC keeping the SSN locked, and do not change the DHS resolution	Test that an MPA can open a new JobLock/DHS "double" TNC and clear the JobLock TNC, keeping the SSN locked, without changing the DHS resolution	New JobLock & DHS TNC	* Open SVS Case (using provided Test Data) * Select resolution: "JobLock Authorized - SSN Remains Locked" * Submit * Receive correct email notice	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Unresolved DHS TNC: No Resolution * Email notice of successful SSN usage received			
TC28	no DHS resolution	Test that an MPA can update a TNC from no DHS resolution to DHS Authorized, with the JobLock TNC already cleared and the SSN remaining locked	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS Authorized" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Resolved DHS TNC: DHS Authorized			
TC29	to DUC FNC (om/	Test than an MPA can update a TNC from no DHS resolution to a type of DHS FNC, with the JobLock TNC already cleared and the SSN remaining locked	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS FNC" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Resolved DHS TNC: DHS FNC (any type)			
TC30	to Continue to	Test that an MPA can update a TNC from no DHS resolution to Continue to Process, with the JobLock TNC already cleared and the SSN remaining locked	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS Continue to Process" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Unresolved DHS TNC: Continue to Process			
TC31		Test that an MPA can update a TNC from Continue to Process to DHS Authorized, with the JobLock TNC already cleared and the SSN remaining locked	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Unresolved DHS TNC: Continue to Process	* Select resolution: "DHS Authorized" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Resolved DHS TNC: DHS Authorized			
TC32		Test that an MPA can update a TNC from Continue to Process to a type of DHS FNC, with the JobLock TNC already cleared and the SSN remaining locked		* Select resolution: "DHS FNC" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Remains Locked * Resolved DHS TNC: DHS FNC (any type)			
тсзз	JobLock TNC	Test that an MPA can open a new JobLock/DHS "double" TNC and clear both TNC reasons, unlocking the SSN for the JobLock TNC	New JobLock & DHS TNC	* Open SVS Case (using provided Test Data) * Select resolution: "JobLock Authorized - Unlock SSN" * Select resolution: "DHS Authorized"	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Resolved DHS TNC: DHS Authorized			
TC34	JobLock TNC	Test that an MPA can open a new JobLock/DHS "double" TNC and clear the JobLock TNC, unlocking the SSN, without changing the DHS resolution	New JobLock & DHS TNC	* Open SVS Case (using provided Test Data) * Select resolution: "JobLock Authorized - Unlock SSN" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Unresolved DHS TNC: No Resolution			
TC35	no DHS resolution	Test that an MPA can update a TNC from no DHS resolution to DHS Authorized, with the JobLock TNC already cleared and the SSN unlocked	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS Authorized" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Resolved DHS TNC: DHS Authorized			

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#	Case Name	Case Description	Precondition	Steps	Expected Outcome	Pass/Fail	Defect #s	Comments
TC36	to DHS ENC (any	Test than an MPA can update a TNC from no DHS resolution to a type of DHS FNC, with the JobLock TNC already cleared and the SSN unlocked	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS FNC" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Resolved DHS TNC: DHS FNC (any type)			
TC37	to Continue to	Test that an MPA can update a TNC from no DHS resolution to Continue to Process, with the JobLock TNC already cleared and the SSN unlocked	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS Continue to Process" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Unresolved DHS TNC: Continue to Process			
TC38		Test that an MPA can update a TNC from Continue to Process to DHS Authorized, with the JobLock TNC already cleared and the SSN unlocked	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Unresolved DHS TNC: Continue to Process	* Select resolution: "DHS Authorized" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Resolved DHS TNC: DHS Authorized			
TC39	Update a TNC from Continue to Process to DHS FNC (any type)	Test that an MPA can update a TNC from Continue to Process to a type of DHS FNC, with the JobLock TNC already cleared and the SSN unlocked		* Select resolution: "DHS FNC" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Resolved DHS TNC: DHS FNC (any type)			
TC40	Pending (ASC	Test that an MPA can open a new JobLock/DHS "double" TNC, set the JobLock TNC to Pending (in the case of failed Challenge Questions and ASC referral), and clear the DHS TNC		* Open SVS Case (using provided Test Data) * Select resolution: "Pending JobLock" * Select resolution: "DHS Authorized" * Submit	* Unresolved JobLock TNC: Pending JobLock * Resolved DHS TNC: DHS Authorized			
TC41	JobLock TNC to Pending (ASC	Test that an MPA can open a new JobLock/DHS "double" TNC and set the JobLock TNC to Pending (in the case of failed Challenge Questions and ASC referral) without changing the DHS resolution	New JobLock & DHS TNC	* Open SVS Case (using provided Test Data) * Select resolution: "Pending JobLock" * Submit	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: No Resolution			
TC42		Test that an MPA can update a TNC from no DHS resolution to DHS Authorized, while the JobLock TNC is set to Pending	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS Authorized" * Submit	* Unresolved JobLock TNC: Pending JobLock * Resolved DHS TNC: DHS Authorized			
TC43	Update a TNC from Pending to JobLock Authorized (unlocking the SSN)	Test that an MPA can update a TNC from Pending to JobLock Authorized (unlocking the SSN), when the DHS TNC has already been cleared	* Unresolved JobLock TNC: Pending JobLock * Resolved DHS TNC: DHS Authorized	* Select resolution: "JobLock Authorized - Unlock SSN" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Resolved DHS TNC: DHS Authorized			
TC44	JobLock FNC	Test that an MPA can update a TNC from Pending to JobLock FNC (unsuccessful ASC visit), when the DHS TNC has already been cleared	JobLock	* Select resolution: "JobLock FNC - ASC visit failed" * Submit	* Resolved JobLock TNC: JobLock FNC - ASC Visit Failed * Resolved DHS TNC: DHS Authorized			
TC45	(ASC no show)	Test that the system will change a JobLock TNC to an FNC after the Pending timer expires with no communication from an ASC (in the case of an ASC no show) - this will occur even if a DHS TNC has already been cleared	* Unresolved JobLock TNC: Pending JobLock * Resolved DHS TNC: DHS Authorized	* System determines that 32 days have elapsed * System changes JobLock resolution to "JobLock FNC - No Show'	* Resolved JobLock TNC: JobLock FNC - ASC No Show * Resolved DHS TNC: DHS Authorized			

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#	Case Name	Case Description	Precondition	Steps	Expected Outcome	Pass/Fail	Defect #s	Comments
TC46	to DUC FNC (om/	Test that an MPA can update a TNC from no DHS resolution to DHS FNC (any type), while the JobLock TNC is set to Pending	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS FNC" * Submit	* Unresolved JobLock TNC: Pending JobLock * Resolved DHS TNC: DHS FNC (any type)			
TC47	to Continue to	Test that an MPA can update a TNC from no DHS resolution to Continue to Process, while the JobLock TNC is set to Pending	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: No Resolution	* Select resolution: "DHS Continue to Process" * Submit	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: Continue to Process			
TC48	Update a TNC from Continue to Process to DHS Authorized	Test that an MPA can update a TNC from Continue to Process to DHS Authorized, while the JobLock TNC is set to Pending	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: Continue to Process	* Select resolution: "DHS Authorized" * Submit	* Unresolved JobLock TNC: Pending JobLock * Resolved DHS TNC: DHS Authorized			
TC49	Update a TNC from Continue to Process to DHS FNC (any type)	Test that an MPA can update a TNC from Continue to Process to a type of DHS FNC, while the JobLock TNC is set to Pending	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: Continue to Process	* Select resolution: "DHS FNC" * Submit	* Unresolved JobLock TNC: Pending JobLock * Resolved DHS TNC: DHS FNC (any type)			
TC50		Test that an MPA can update a TNC from Pending to JobLock Authorized (unlocking the SSN), while the DHS TNC is in Continuance	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: Continue to Process	* Select resolution: "JobLock Authorized - Unlock SSN" * Submit	* Resolved JobLock TNC: JobLock Authorized - SSN Unlocked * Unresolved DHS TNC: Continue to Process			
TC51	JobLock FNC	Test that an MPA can update a TNC from Pending to JobLock FNC (unsuccessful ASC visit), while the DHS TNC is in Continuance	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: Continue to Process	* Select resolution: "JobLock FNC - ASC visit failed" * Submit	* Resolved JobLock TNC: JobLock FNC - ASC Visit Failed * Unresolved DHS TNC: Continue to Process			
TC52	TNC from Pending	Test that the system will change a JobLock TNC to an FNC after the Pending timer expires with no communication from an ASC (in the case of an ASC no show) - this will occur even if a DHS TNC is in Continuance	* Unresolved JobLock TNC: Pending JobLock * Unresolved DHS TNC: Continue to Process	* System determines that 32 days have elapsed * System changes JobLock resolution to "JobLock FNC - No Show'	* Resolved JobLock TNC: JobLock FNC - ASC No Show * Unresolved DHS TNC: Continue to Process			
TC53	Attempt to use JULS without proper access	Test that users without sufficient rights in JULS can not use the system	* SVS user accounts with various level sof JULS access	* Log in as MPA * Attempt to perform Supervisor actions * Log in with Read Only access Attempt to perform MPA and Supervisor actions	* MPA user account unable to perform Supervisor actions * Read Only user account unable to perform MPA actions			
TC54		Search for JULS Cases by SSN, Verification Number, and Receipt Number	* Various types of JULS Cases	* Log in as MPA * Use JULS search functions to find Cases by Receipt Number (JobLock Reference Number) * by Social Security NUmber * by Verification Number (after TNCs have been generated due to JULS Cases)	* Search results displayed for each type of search criteria			
TC55	Attempt to modify closed JULS Cases	Attempt to manipulate an unlocked (closed) JULS Case	* JULS Cases that have been unlocked	* Log in as an MPA * Open an unlocked JULS Case * Attempt to modify the status or data of the Case	* MPA user account unable to modify the status or data in an unlocked JULS Case			

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#	Case Name	Case Description	Precondition	Steps	Expected Outcome	Pass/Fail	Defect #s	Comments
TC56	Generate JobLock TNC documentation	Generate TNC and Referral documents for JobLock TNC	* SSN locked in JULS (and related personal information known)	* Log into E-Verify * Perform a query using the information of a locked SSN	* JobLock TNC generated			
TC57	Generate JobLock and DHS mismatch documentation	Generate TNC and Referral documents for JobLock & DHS mismatch "dual" TNC	* Non-Citizen SSN locked in JULS (and related personal information known)	* Log into E-Verify * Perform a query using the information of a locked SSN (and incorrect immigration information)	* JobLock and DHS mismatch "double" TNC generated			
TC58	Create and modify JULS user accounts	Create/Set up JULS user	* SVS/JULS Superuser account	* Log into SVS as a Superuser * Modify the JULS access rights an SVS user account * Log into JULS with each access level	* Ability to modify JULS access rights of an SVS account * Ability to perform JULS actions appropriate for each access level			
TC59		Test that the JULS Case exists in the Pending state and does not appear in any work queues	* JULS Case in a Pending state	* Log into JULS as a Supervisor * Search unassigned and assigned work queues for Pending JULS Case * Search all JULS Cases for Pending Case	* Pending Case does not appear in unassigned or assigned work queues * Pending Case can be found by searching all JULS Cases			

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USCIS Special Operations | JobLock UAT | Test Data Requirements

Data Type	Description	Special Conditions	Quantity
New JobLock Applications	JobLock Applications waiting in the JULS unassigned queue as they would appear after arriving from E-Filing	Please see the Additional Notes below	5 Applications/Tester 3 Testers/Group 4 Groups 60 Applications
Pending JobLock Applications	JobLock Applications in JULS with a Pending status (awaiting FTC complaint verification), timed such that the 15 day timer will elapse during UAT	Please see the Additional Notes below These JULS Case should be set to elapse soon after the first day of UAT - this will allow testers to identify that the JULS Case is in the Pending state at the beginning of UAT These JULS Cases should be set to elapse before the last day of UAT - this will allow testers to test that the system has placed these Cases into the proper status	1 Application/Group 4 Groups 4 Applications
Locked SSNs	SSNs locked in JULS that can be unlocked during testing	Please see the Additional Notes below These locked SSNs are necessary in the event that testers are not able to test with locked SSNs that result from testing the lock process	2 Cases/Tester 4 Groups 8 Cases
JobLock TNCs	New TNCs in SVS generated due to a JobLock reason (without SSA or DHS mismatches)	Please see the Additional Notes below	4 JobLock TNCs/Tester 4 Groups 16 JobLock TNCs
Pending JobLock TNCs	JobLock TNCs in SVS in a Pending status (referred to ASC), timed such that the 32 day timer will elapse during UAT	Please see the Additional Notes below Please see the Special Conditions listed above in the Pending JobLock Applications Data Type, as system actions in SVS need to be tested in the same way as in JULS	1 Pending JL TNC/Grp 4 Groups 4 Pending JL TNCs
JobLock and DHS Mismatch TNCs	New TNCs with both a JobLock reason and a DHS mismatch	Please see the Additional Notes below	8 Dual TNCs/Tester 4 Groups 32 Dual TNCs
Pending JobLock and DHS Mismatch TNCs	TNCs, with both a JobLock reason and a DHS mismatch, in a Pending Status (referred to ASC), timed such that the 32 day timer will elapse during UAT	Please see the Additional Notes below The status of the DHS mismatch may be either "Authorized" or "Continue to Process," as the elapsed timer should cause an FNC in either situation. The DHS resolution must not be an "FNC."	1 Pending Dual TNC/Grp 4 Groups 4 Pending Dual TNCs
Locked SSN that will clear an SSA automated check	A Name, Date of Birth, and SSN combination, with the SSN locked in JULS, that will produce a JobLock TNC (and no other TNCs) when queried in E-Verify	All of the data necessary to run an E-Verify query will be needed to test the TNC generation The queried data will need to clear an SSA check and generate a JobLock TNC without a DHS mismatch	1 Locked SSN with related data
Locked immigrant SSN that will clear an SSA automated check	A Name, Date of Birth, and SSN combination, with the SSN locked in JULS, that will produce a JobLock and DHS mismatch TNC when queried in E-Verify	All of the data necessary to run an E-Verify query will be needed to test the TNC generation The queried data will need to clear an SSA check and generate a TNC that has both a JobLock reason and a DHS mismatch	1 Locked SSN with related data
Additional Notes			
Test Data Designation by Location	UAT will be performed by the following four distinct organiza - 3 SVO staff in Los Angeles - 3 SVO staff in Buffalo - 3 SVO and Special Operations staff in Washington, DC - 3 CCO staff With these separate Groups, we would like a method for tes We believe the test cases can be designated for use by a sg - For JULS Cases, through fields such as Receipt Number, SULS Cases to be used by the SVO Buffalo staff are "Buffale - For TNCs, through Verification Case Number or other field		
Email Addresses in Test Data			

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