

**APPENDIX D:
ADMINISTRATOR QUESTIONNAIRE**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such a collection displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0852. The time required to complete this information collection, including assessment, time to review instructions, and complete and review the information collection is estimated to be an average of 90 minutes.

If you have any comments concerning the accuracy of the time estimate or suggestions for improving the interview, please write: U.S. Department of Education, Washington D.C. 20202-4651. If you have comments or concerns regarding the status of your individual interview, write directly to:

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OMB Clearance No.: 1850-0852 | Expiration Date: **07/31/2011**

Administrator

Screen: A2AINTRO

Wording: First we have a few questions about [school name]'s characteristics.

Routing: Go to A2SCHTYP

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**Screen:** A2SCHTYP

**Pre-Logic:** For private schools, the first option will not include "--not including magnet or charter schools", the second option will be hidden, and the third option will not include "or magnet school."

**Wording:** Which of the following best describes [school name]? Would you say...

**Item:** A2SCHTYP

- 1=a regular school [-- not including magnet or charter schools] not including magnet or charter schools"
- 2=a charter school (a school that in accordance with an enabling state statute, has been granted a charter exempting it from selected state or local rules and regulations)
- 3=a special program school[ or magnet school] --such as a science or math school, performing arts school, talented or gifted school, or a foreign language immersion school
- 4=a vocational or technical school or
- 5=an alternative school (a school that offers a curriculum designed to provide nontraditional education to students -- for example, to students at risk of school failure or dropout in a traditional setting)?

**Routing:** If school is magnet or special program school then go to A2MAGNET. Otherwise go to A2CHOC.

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Screen: A2MAGNET

Wording: Is [school name]'s special focus on...

Item: A2MAGNET

1=Science, Technology, Engineering, or Math or

2=something else such as performing arts, education for talented or gifted students, or foreign language immersion?

Routing: Go to A2CHOC

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**Screen:** A2CHOC

**Wording:** Does [school name] participate in a public school choice program? Do not include public school choice that is mandatory due to Adequate Yearly Progress requirements.

**Item:** A2CHOC

1=Yes

0=No

**Routing:** If school participates go to A2CHOCE. Otherwise, go to A2YRRND.

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Screen: A2CHOCE

Wording: In which of the following types of public school choice programs does [school name] participate?

Item: A2CHOC1

Item wording: Students assigned to [school name] can choose to enroll in [school name] or another school within the district

1=Yes

0=No

Item: A2CHOC2

Item wording: Students can enroll in a public school in another district at no tuition cost to themselves or their families

1=Yes

0=No

Item: A2CHOC4

Item wording: Students from other districts can enroll in [school name] at no tuition cost to themselves or their families

1=Yes

0=No

Item: A2CHOC3

Item wording: Students assigned to [school name] can choose to enroll in a private school using state or district funds

1=Yes

0=No

Item: A2CHOC5

Item wording: Another public school choice program (Please specify)

1=Yes

0=No

Item: A2CHOC5_other

Routing: Go to A2YRRND

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**Screen:** A2YRRND

**Wording:** Is [school name] a year round school?

**Item:** A2YRRND

1=Yes

0=No

**Routing:** Go to A2CALEN

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Screen: A2CALEN

Wording: What kind of academic calendar does [school name] have for grades 9 through 12?

Item: A2CALEN

1=Semester calendar

2=Trimester calendar

3=Quarter calendar

4=Other calendar

Item: A2CALEN_OTHER

Item wording: Please specify

Routing: go to A2CRSSCH

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**Screen:** A2CRSSCH

**Wording:** How are courses scheduled in [school name] for grades 9 through 12? Would you say...

**Item:** A2CRSSCH

1=traditional scheduling only (no block scheduling)

2=block scheduling only such as 4x4 or A/B, or

3=both traditional and block scheduling?

**Routing:** Go to A2HRSINS

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Screen: A2HRSINS

Wording: On average, how many hours of instruction per day, excluding study hall and lunch, do students in grades 9 through 12 receive at [school name]?

Item: A2HRSINS

Item wording: | hours (Please use decimals for partial hours.)

Routing: Go to A2BINTRO

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**Screen:** A2BINTRO

**Wording:** Now we would like to ask you some questions about [school name]'s programs and policies. We will also be asking you to provide us with some statistics for [school name].

Some questions may request information that is time-consuming to report with exact numbers.

For those questions, informed estimates are acceptable.

**Routing:** go to A2CAPAC.

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Screen: A2CAPAC

Wording: What is [school name]'s current enrollment for grades 9 through 12 expressed as a percentage of capacity such as 90 percent filled or 105 percent filled?

Item: A2CAPAC

Item wording: |% (Please round to the nearest whole number.)

Routing: go to A2PCTSB

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**Screen:** A2PCTSB

**Wording:** What percentage of students in grades 9 through 12 in [school name]...

**Item:** A2FRPLNC

**Item wording:** receives free or reduced-price lunch? | %

**Item:** A2ELL

**Item wording:** have limited English proficiency? | %

**Item:** A2SPECED

**Item wording:** receives Special Education services for students with disabilities? | %

**Routing:** go to A2ADA.

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Screen: A2ADA

Wording: What was the average daily attendance (ADA) for students in the following grades in your school last year?

(Please round to the nearest whole number.)

Item: A2ADA1

Item wording: 9th grade |%

Item: A2ADA2

Item wording: 10th grade |%

Item: A2ADA3

Item wording: 11th grade |%

Item: A2ADA4

Item wording: 12th grade |%

Routing: go to A2EXCUSE

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**Screen:** A2EXCUSE

**Wording:** Which of the following occur when students in grades 9 through 12 are absent without an excuse?

**Item:** A2EXCUSE1

**Item wording:** Parents are notified

1=Yes

0=No

**Item:** A2EXCUSE2

**Item wording:** Students receive detentions

1=Yes

0=No

**Item:** A2EXCUSE3

**Item wording:** Students receive in-school suspensions

1=Yes

0=No

**Item:** A2EXCUSE4

**Item wording:** Students receive out-of-school suspensions

1=Yes

0=No

**Item:** A2EXCUSE5

**Item wording:** Other (Please specify)

1=Yes

0=No

**Item:** A2EXCUSE5\_other

**Item wording:** Please specify

**Routing:** Go to S2FAILABS

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Screen: A2FAILABS

Wording: Does [school name] have a course failure policy that is tied to absenteeism?

Item: A2FAILABS

1=Yes

0=No

Routing: If school has a course failure policy tied to absenteeism then go to A2FAILENF. Otherwise, go to A2CREDITS.

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**Screen:** A2FAILENF

**Wording:** Who is responsible for enforcing the course failure policy that is tied to absenteeism?

**Item:** A2FAILENF1

**Item wording:** Administrators

0=No

1=Yes

**Item:** A2FAILENF2

**Item wording:** School counselors

0=No

1=Yes

**Item:** A2FAILENF3

**Item wording:** Teachers

0=No

1=Yes

**Item:** A2FAILENF4

**Item wording:** None of these

0=No

1=Yes

**Routing:** Go to A2CREDITS

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Screen: A2CREDITS

Wording: Are students in grades 9 through 11 at [school name] required to earn a certain number or type of credits to be academically promoted to the next grade?

Item: A2CREDITS

1=Yes

0=No

Routing: If school does not require a certain number or type of credits for academic promotion skip to A29ACSTG. Otherwise, go to A29REPET.

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**Screen:** A29REPET

**Wording:** What percentage of [school name]'s 2009-2010 11th grade class did not accumulate enough credits to be promoted to 12th grade academic status?

**Item:** A29REPET

**Item wording:** |% (Please round to the nearest whole number.)

**Routing:** go to A29ACSTG

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Screen: A29ACSTG

Wording: Does your high school offer any of the following programs to assist 11th graders who are struggling academically?

Item: A2STRSUM

Item wording: Summer program prior to 12th grade that provides supplemental instruction

1=Yes

0=No

Item: A2STRSML

Item wording: Small learning communities or Achievement Academies for over-aged students who have not met criteria for promotion to 12th grade

1=Yes

0=No

Item: A2STRCOM

Item wording: Small learning communities or academies separate from the rest of the school that have double-block or extended-block scheduling

1=Yes

0=No

Item: A2STRCAT

Item wording: Catch-up courses or “double-dosing” of classes

1=Yes

0=No

Item: A2STRSS

Item wording: Classes in study skills

1=Yes

0=No

Item: A2STRPD

Item wording: Specific professional development, coaches, or technical assistance for teachers working with struggling 11th graders

1=Yes

0=No

Item: A2STRTUT

Item wording: Tutoring

1=Yes

0=No

Item: A2STROTH

Item wording: Other (Please specify)

1=Yes

0=No

Item: A2STROTH_other

Item wording: Please specify

Routing: If school has any program to assist 11th graders who are struggling academically then go to A29ASIST. Otherwise, skip to A29RTRN.

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**Screen:** A29ASIST

**Wording:** On what basis are 11th graders who are struggling academically recommended to receive assistance?

**Item:** A2NSTAR

**Item wording:** Absentee record

1=Yes

0=No

**Item:** A2NSTAP

**Item wording:** Having poor or failing grades

1=Yes

0=No

**Item:** A2NSTBEH

**Item wording:** Insufficient credits for promotion to 12th grade

1=Yes

0=No

**Item:** A2NSTDP

**Item wording:** Having disciplinary problems

1=Yes

0=No

**Item:** A2NSTTR

**Item wording:** Teacher's referral

1=Yes

0=No

**Item:** A2NSTCR

**Item wording:** Counselor's referral

1=Yes

0=No

**Item:** A2NSTPR

**Item wording:** Parental request

1=Yes

0=No

**Item:** A2SSTSR

**Item wording:** Student request

1=Yes

0=No

**Item:** A2NSTELEC

**Item wording:** Electronic grading systems that identify failing students early in a semester

1=Yes

0=No

**Item:** A2NSTNON

**Item wording:** Another way (Please specify)

1=Yes

0=No



**Item:** A2NSTNON\_other

**Item wording:** Please specify

**Routing:** Go to A29RTRN

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Screen: A29RTRN

Wording: What percentage of 11th graders at [school name] in September of 2009 returned to [school name] in September of 2010?

Item: A29RTRN

Item wording: |% (Please round to the nearest whole number.)

Routing: go to A2RTRN_METH

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**Screen:** A2RTRN\_METH

**Wording:** Did you have any difficulty answering the previous question?

**Item:** A2RTRN\_METH

0=No

1=Yes

**Item:** A2RTRN\_METH\_OTHER

**Item wording:** Please describe any difficulty you had:

0=No

1=Yes

**Routing:** Go to A2TRNALT

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Screen: A2TRNALT

Wording: What percentage of students attending [school name] in the 2009-2010 school year were transferred out to an alternative program or alternative school (such as a program that addresses the needs of students who are at risk for dropping out or a school that offers a curriculum designed to provide nontraditional education)?

Item: A2TRNALT

Item wording: |% (Please round to the nearest whole number. Enter '0' if none.)

Routing: Go to A2PCTSB2

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**Screen:** A2PCTSB2

**Wording:** What percentage of students in grades 9 through 12 in [school name]...

**Item:** A2ALTED

**Item wording:** are enrolled in an alternative program either at [school name] or off-site? (such as a program that addresses the needs of students who are at risk for dropping out of high school) | %

**Item:** A2DROPRE

**Item wording:** are enrolled in a dropout prevention program (either at [school name] or off-site)? | %

**Item:** A2CBAP

**Item wording:** are enrolled in College Board Advanced Placement (AP) courses (either at [school name] or off-site)? | %

**Item:** A2IBP

**Item wording:** are enrolled in an International Baccalaureate program? | %

**Routing:** go to A2PROOFF

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Screen: A2PROOFF

Wording: Which of the following programs or courses does [school name] offer on-site?

Item: A2PROALT

Item wording: Alternative program (such as a program that addresses the needs of students who are at risk for dropping out of high school)

1=Yes

0=No

Item: A2PRODR

Item wording: Dropout prevention program

1=Yes

0=No

Item: A2PRAP

Item wording: College Board Advanced Placement (AP) courses

1=Yes

0=No

Item: A2PRSS

Item wording: Programs to develop student study skills (such as AVID)

1=Yes

0=No

Item: A2PRCHILD

Item wording: Childcare services

1=Yes

0=No

Routing: go to A2ACHIEVEIS

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**Screen:** A2ACHIEVEIS

**Wording:** Approximately what percentage of students in grades 9 through 12 in [school name] were recognized at some time during the 2009-2010 school year for their academic achievement (excluding athletics and performing arts) in a public, in-school acknowledgment such as an assembly where the student appears on stage to receive awards?

**Item:** A2ACHIEVIS

**Item wording:** | %

**Item:** A2ACHIEVISNA

**Item wording:** School does not do this

0=No

1=Yes

**Routing:** Go to A2ACHIEVOS

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Screen: A2ACHIEVEOS

Wording: Approximately what percentage of students in grades 9 through 12 in [school name] were recognized at some time during the 2009-2010 school year for their academic achievement (excluding athletics and performing arts) in a public, out-of-school acknowledgment such as an announcement in a community newspaper or media?

Item: A2ACHIEVEOS

Item wording: | %

Item: A2ACHIEVOSNA

Item wording: School does not do this

1=Yes

0=No

Routing: Go to A2ACHIEVEP

~~~~~  
**Screen:** A2ACHIEVEP

**Wording:** Approximately what percentage of students in grades 9 through 12 in [school name] were recognized at some time during the 2009-2010 school year for their academic achievement (excluding athletics and performing arts) in a private acknowledgment such as a certificate or letter of congratulation that was mailed to the student?

**Item:** A2ACHIEVEP

**Item wording:** | %

**Item:** A2ACHIEVPNA

**Item wording:** School does not do this

1=Yes

0=No

**Routing:** Go to A2ENCINS

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Screen: A2ENCINS

Wording: Does your school do any of the following to raise 9th through 12th grade students' interest and achievement in math or science?

Item: A2ENC1

Item wording: Hold school-wide math or science fairs, workshops, or competitions

1=Yes

0=No

Item: A2ENC2

Item wording: Partner with community colleges or universities that offer math or science summer programs or camps for high school students

1=Yes

0=No

Item: A2ENC5

Item wording: Pair students with mentors in math or science

1=Yes

0=No

Item: A2ENC6

Item wording: Bring in guest speakers to talk to students about math or science

1=Yes

0=No

Item: A2ENC7

Item wording: Take students on math- or science-relevant field trips

1=Yes

0=No

Item: A2ENC8

Item wording: Tell students about regional or state math or science contests, web sites, blogs, or programs (such as a 21st Century Community Learning Center program or Girls Incorporated Operation SMART)

- 1=Yes
- 0=No

Item: A2ENC4

Item wording: Require teacher professional development in how students learn math or science

- 1=Yes
- 0=No

Item: A2ENC4A

Item wording: Require teacher professional development in increasing student interest in math or science

- 1=Yes
- 0=No

Routing: Go to A2GRADREQ

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**Screen:** A2GRADREQ

**Wording:** How many years of coursework are required in each of the following subjects to meet high school graduation requirements in [school name]?

Please answer with the graduating class of 2012 in mind.

**Item:** A2GRADREQ1

**Item wording:** English

- 1=Not offered
- 2=Not required
- 3=Less than 1 year
- 4=At least 1 year, but less than 2
- 5=At least 2 years, but less than 3
- 6=At least 3 years, but less than 4
- 7=4 years

**Item:** A2GRADREQ2

**Item wording:** Mathematics

- 1=Not offered
- 2=Not required
- 3=Less than 1 year
- 4=At least 1 year, but less than 2
- 5=At least 2 years, but less than 3
- 6=At least 3 years, but less than 4
- 7=4 years

**Item:** A2GRADREQ3

**Item wording:** Science

- 1=Not offered
- 2=Not required
- 3=Less than 1 year
- 4=At least 1 year, but less than 2
- 5=At least 2 years, but less than 3

6=At least 3 years, but less than 4

7=4 years

**Item:** A2GRADREQ4

**Item wording:** History or social studies

1=Not offered

2=Not required

3=Less than 1 year

4=At least 1 year, but less than 2

5=At least 2 years, but less than 3

6=At least 3 years, but less than 4

7=4 years

**Item:** A2GRADREQ5

**Item wording:** Computer education

1=Not offered

2=Not required

3=Less than 1 year

4=At least 1 year, but less than 2

5=At least 2 years, but less than 3

6=At least 3 years, but less than 4

7=4 years

**Item:** A2GRADREQ6

**Item wording:** Foreign language

1=Not offered

2=Not required

3=Less than 1 year

4=At least 1 year, but less than 2

5=At least 2 years, but less than 3

6=At least 3 years, but less than 4

7=4 years

**Item:** A2GRADREQ7

**Item wording:** Fine arts such as art, music, dance, or theater

1=Not offered

2=Not required

3=Less than 1 year

4=At least 1 year, but less than 2

5=At least 2 years, but less than 3

6=At least 3 years, but less than 4

7=4 years

**Item:** A2GRADREQ8

**Item wording:** Physical education and health

1=Not offered

2=Not required

3=Less than 1 year

4=At least 1 year, but less than 2

5=At least 2 years, but less than 3

6=At least 3 years, but less than 4

7=4 years

**Routing:** Go to A2GRADCOL

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Screen: A2GRADCOL

Wording: For a high school diploma, are the requirements for graduation less than, equal to, or more than the requirements for entry into a state supported 4-year college in your state?
Please answer with the graduating class of 2012 in mind.

Item: A2GRADCOL1

Item wording: English

- 1=Less than
- 2=Equal to
- 3=More than
- 4=Do not know

Item: A2GRADCOL2

Item wording: Mathematics

- 1=Less than
- 2=Equal to
- 3=More than
- 4=Do not know

Item: A2GRADCOL3

Item wording: Science

- 1=Less than
- 2=Equal to
- 3=More than
- 4=Do not know

Item: A2GRADCOL4

Item wording: History or social studies

- 1=Less than
- 2=Equal to
- 3=More than
- 4=Do not know

Item: A2GRADCOL5

Item wording: Computer education

- 1=Less than
- 2=Equal to
- 3=More than
- 4=Do not know

Item: A2GRADCOL6

Item wording: Foreign language

- 1=Less than
- 2=Equal to
- 3=More than
- 4=Do not know

Item: A2GRADCOL7

Item wording: Fine arts such as art, music, dance, or theater

- 1=Less than
- 2=Equal to

3=More than
4=Do not know

Item: A2GRADCOL8

Item wording: Physical education and health

1=Less than
2=Equal to
3=More than
4=Do not know

Routing: Go to A212LAST

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**Screen:** A212LAST

**Wording:** (For the following question, your answers should sum to 100%. Please round to whole numbers and answer '0' if there are no students in a category.)

What percentage of last year's 12th-grade class...

**Item:** A212HIGHED

**Item wording:** entered higher education programs (4-year, Bachelor's degree-granting colleges or 2-year Associates degree-granting colleges)? |%

**Item:** A212WORK

**Item wording:** entered the labor market? |%

**Item:** A212MIL

**Item wording:** joined the military? |%

**Item:** A212RTGRAD

**Item wording:** returned to complete high school courses in order to have enough credits to graduate? |%

**Item:** A212OTH

**Item wording:** did something else? |%

**Item:** A212UNKWN

**Item wording:** pursued activities that are unknown to the school? |%

**Item:** A212TOTL

**Item wording:** Total|%

**Routing:** go to A2SOURCE

~~~~~  
Screen: A2SOURCE

Wording: What information source(s) does your school use to determine what students do after high school?

Item: A2SOURCE1

Item wording: Student survey

1=Yes
0=No

Item: A2SOURCE2

Item wording: Statewide Longitudinal Data System

1=Yes
0=No

Item: A2SOURCE3

Item wording: National Student Clearinghouse

1=Yes

0=No

Item: A2SOURCE4

Item wording: Another source (Please specify)

1=Yes

0=No

Item: A2SOURCE4_other

Item wording: Please specify

Routing: Go to A2CINTRO

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**Screen:** A2CINTRO

**Wording:** Now we would like to ask you some questions about [school name]'s teachers for grades 9 through 12.

Some questions may request information that is time-consuming to report with exact numbers. For those questions, informed estimates are acceptable.

**Routing:** go to A2FTPT

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Screen: A2FTPT

Wording: How many teachers work full-time and how many teachers work part-time at [school name] in grades 9 through 12?

Item: A2FTPTF

Item wording: | full-time teachers

Item: A2FTPTP

Item wording: | part-time teachers

Routing: Go to A2NUMTCH

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**Screen:** A2NUMTCH

**Wording:** For each of the following subject areas, please indicate the number of full-time teachers and part-time teachers that instruct students in grades 9 through 12 in [school name]. Please give your best estimate. If a teacher works full-time in [school name], but divides his or her time between subject areas, consider that teacher as part-time in each subject area.

(Please enter '0' if none.)

**Item:** A2MATHFT

**Item wording:** Math (full-time)|

**Item:** A2MATHPT

**Item wording:** Math (part-time)|

**Item:** A2SCIFT

**Item wording:** Science (full-time)|

**Item:** A2SCIPT

**Item wording:** Science (part-time)|

**Item:** A2OTHFT

**Item wording:** All other subjects (full-time)|

**Item:** A2OTHPT

**Item wording:** All other subjects (part-time)|

**Routing:**

If the school has at least one math teacher (full-time or part-time) or no response for math teachers, go to A2MTCERT.



Otherwise, if school has no math teachers (full- or part-time) skip to A2SCCERT.

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Screen: A2MTCERT

Pre-Logic: If a school has no full-time math teachers then hide A2MTCRT1.

If a school has no part-time math teachers then hide A2MTCRT2.

Wording: Of the [[# of FT math teachers] full-time and [# of PT math teachers] part-time/[# of FT math teachers] full-time/[# of PT math teachers] part-time] high school math teachers in [school name], how many are certified by your state to teach math at the secondary school (9-12) level?

Item: A2MTCRT1

Item wording: | certified full-time high school math teachers (If none, enter 0)

Item: A2MTCRT2

Item wording: | certified part-time high school math teachers (If none, enter 0)

Routing: go to A2SCCERT.

~~~~~  
**Screen:** A2SCCERT

**Pre-Logic:** If school has no science teachers (full- or part-time) skip to A2MTHABS.

Otherwise, if a school has no full-time science teachers then hide A2SCCERT1.

Otherwise, if a school has no part-time science teachers then hide A2SCCERT2.

**Wording:** Of the [[# of FT science teachers] full-time and [# of PT science teachers] part-time/[# of FT science teachers] full-time/[# of PT science teachers] part-time] high school science teachers in your school, how many are certified in the state to teach science at the secondary school (9-12) level?

**Item:** A2SCCRT1

**Item wording:** | certified full-time high school science teachers (If none, enter 0)

**Item:** A2SCCRT2

**Item wording:** | certified part-time high school science teachers (If none, enter 0)

**Routing:** Go to A2MTABS

~~~~~  
Screen: A2MTHABS

Wording: What percentage of [school name]'s teachers in grades 9 through 12 are absent on an average day?

Item: A2MTHABS

Item wording: | % teachers absent

Routing: go to A2MTNORT

~~~~~  
**Screen:** A2MTNORT

**Wording:** How many full-time high school math teachers who taught in [school name] last year (2009-2010) did not return to teach at [school name] this year (2010-2011)?

**Item:** A2MTNORT

**Item wording:** | math teachers (Please enter 0 if all high school math teachers returned this school year.)

**Routing:** go to A2MATVC

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Screen: A2MATVC

Wording: For the 2010-2011 school year, how easy or difficult was it to fill the teaching vacancies for grades 9 through 12 in the mathematics department in [school name]?

Item: A2MATVC

- 1=Easy
- 2=Somewhat difficult
- 3=Very difficult
- 4=You could not fill the vacancies in the math department
- 5=There were no vacancies in the math department

Routing: go to A2MBONUS

~~~~~

**Screen:** A2MBONUS

**Wording:** Does your school or district offer signing bonuses or incentives for example, monetary bonuses, tuition aid, or tuition tax credits to attract qualified full-time math teachers for grades 9 through 12?

**Item:** A2MBONUS

- 1=Yes
- 0=No

**Routing:** go to A2SCNORT

~~~~~

Screen: A2SCNORT

Wording: How many full-time high school science teachers who taught in your school last year (2009-2010) did not return to teach at your school this year (2010-2011)?

Item: A2SCNORT

Item wording: | science teachers (Please enter 0 if all high school science teachers returned this school year.)

Routing: go to A2SCIVC

~~~~~

**Screen:** A2SCIVC

**Wording:** How easy or difficult was it to fill the high school teaching vacancies for grades 9 through 12 in the science department in [school name]?

**Item:** A2SCIVC

- 1=Easy
- 2=Somewhat difficult
- 3=Very difficult
- 4=You could not fill the vacancies in the science department
- 5=There were no vacancies in the science department

**Routing:** go to A2SBONUS

~~~~~

Screen: A2SBONUS

Wording: Does your school or district offer signing bonuses or incentives for example monetary bonuses, tuition aid, or tuition tax credits to attract qualified full-time science teachers for grades 9 through 12?

Item: A2SBONUS

- 1=Yes
- 0=No

Routing: go to A2SUPPORT

~~~~~  
**Screen:** A2SUPPORT

**Wording:** Which of the following kinds of support does your school provide to new math and science teachers in grades 9 through 12?

**Item:** A2SUPPORT1

**Item wording:** Formal new teacher induction program

1=Yes

0=No

**Item:** A2SUPPORT2

**Item wording:** Reduced teaching schedule or number of preparations

1=Yes

0=No

**Item:** A2SUPPORT3

**Item wording:** Common planning time with other math and science teachers

1=Yes

0=No

**Item:** A2SUPPORT4

**Item wording:** Seminars or classes for beginning teachers

1=Yes

0=No

**Item:** A2SUPPORT5

**Item wording:** Extra classroom assistance such as teacher aides

1=Yes

0=No

**Item:** A2SUPPORT6

**Item wording:** Regular supportive communication with principals, other administrators, or department chair

1=Yes

0=No

**Item:** A2SUPPORT7

**Item wording:** Ongoing guidance or feedback from a master or mentor teacher in the same subject area

1=Yes

0=No

**Item:** A2SUPPORT8

**Item wording:** Ongoing guidance or feedback from a master or mentor teacher in a different subject area

1=Yes

0=No

**Item:** A2SUPPORT9

**Item wording:** Opportunities to attend subject-specific professional development

1=Yes

0=No

**Item:** A2SUPPORT10

**Item wording:** Opportunities to attend non-subject-specific professional development

1=Yes

0=No

**Item:** A2SUPPORT11

**Item wording:** Other (Please specify)

1=Yes

0=No

**Item:** A2SUPPORT11\_other

**Routing:** Go to A2DINTRO

~~~~~

Screen: A2DINTRO

Wording: THIS SECTION SHOULD ONLY BE COMPLETED BY THE SCHOOL PRINCIPAL.

This section of the interview asks about your opinions and background.

Routing: go to A2MTOPS

~~~~~

**Screen:** A2MTOPS

**Wording:** For the 2010-2011 school year, what percentage of full-time math teachers currently teaching in grades 9 through 12 in [school name] would you put in the following categories, based on your overall opinion of their teaching ability?

(Your answers should sum to 100%. If none of your full-time math teachers fall into a certain category, please enter '0'.)

**Item:** A2MTOPS1

**Item wording:** Outstanding teachers (These teachers' levels of skills, knowledge, and professionalism are exceptional. You would easily nominate them for teaching awards due to their performance in the classroom. They make excellent examples to other teaching faculty members.) | %

**Item:** A2MTOPS2

**Item wording:** Good teachers (These teachers' levels of skills, knowledge, and professionalism make them successful teachers in the classroom. You are glad to have them as part of your faculty, but they are not at the very top of teachers for their grade and subject.) | %

**Item:** A2MTOPS3

**Item wording:** Fair teachers (These teachers only exert the effort necessary to get the job done in the classroom. They do an adequate job but are not exemplars for other teachers. They could potentially improve with proper on-the-job training or coaching.) | %

**Item:** A2MTOPS4

**Item wording:** Unsatisfactory teachers (These teachers have levels of skills, knowledge, and professionalism that are inadequate, and at present they do not belong in the teaching profession.) | %

**Routing:** Go to A2SCOPS

~~~~~

Screen: A2SCOPS

Wording: For the 2010-2011 school year, what percentage of full-time science teachers currently teaching in grades 9 through 12 in [school name] would you put in the following categories, based on your overall opinion of their teaching ability?

(Your answers should sum to 100%. If none of your full-time science teachers fall into a certain category, please enter '0'.)

Item: A2SCOPS1

Item wording: Outstanding teachers (These teachers' levels of skills, knowledge, and professionalism are exceptional. You would easily nominate them for teaching awards due to their performance in the classroom. They make excellent examples to other teaching faculty members.) | %

Item: A2SCOPS2

Item wording: Good teachers (These teachers' levels of skills, knowledge, and professionalism make them successful teachers in the classroom. You are glad to have them as part of your faculty, but they are not at the very top of teachers for their grade and subject.) | %

Item: A2SCOPS3

Item wording: Fair teachers (These teachers only exert the effort necessary to get the job done in the classroom. They do an adequate job but are not exemplars for other teachers. They could potentially improve with proper on-the-job training or coaching.) | %

Item: A2SCOPS4

Item wording: Unsatisfactory teachers (These teachers have levels of skills, knowledge, and professionalism that are inadequate, and at present they do not belong in the teaching profession.) | %

Routing: Go to A2SCOP_METH

~~~~~  
**Screen:** A2SCOP\_METH

**Wording:** Did you have any difficulty answering the two previous questions about the teaching ability of teachers at [school name]?

**Item:** A2SCOP\_METH

1=Yes

0=No

**Item:** A2SCOP\_METH\_OTHER

**Item wording:** Please describe any difficulty you had:

**Routing:** Go to A2STPROB

~~~~~  
Screen: A2STPROB

Wording: To what degree is each of the following a problem at [school name]?

Item: A2STPRB1

Item wording: Student tardiness

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPRB2

Item wording: Student absenteeism

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPRB3

Item wording: Student class cutting

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPB5

Item wording: Students dropping out

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPB6

Item wording: Student apathy

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPB7

Item wording: Lack of parental involvement

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPB9

Item wording: Students come to school unprepared to learn

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPB10

Item wording: Poor student health

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Item: A2STPB8

Item wording: Lack of resources and materials for teachers

1=Not a problem

2=Minor problem

3=Moderate problem

4=Serious problem

Routing: Go to A2PROB1

~~~~~

**Screen:** A2PROB1

**Wording:** To the best of your knowledge how often do the following types of problems occur at [school name]?

**Item:** A2SCPPC

**Item wording:** Physical conflicts among students

1=Daily

- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

**Item:** A2SCPVA

**Item wording:** Robbery or theft

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

**Item:** A2SCPUA

**Item wording:** Vandalism

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

**Item:** A2SCPID

**Item wording:** Student use of illegal drugs while at school

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

**Item:** A2SCPDA

**Item wording:** Student use of alcohol while at school

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

**Item:** A2SCPDR

**Item wording:** The sale of drugs on the way to or from school or on school grounds

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

**Routing:** go to A2PROB2

~~~~~  
Screen: A2PROB2

Wording: (continued from previous screen)

To the best of your knowledge how often do the following types of problems occur at [school name]?

Item: A2SCPWE

Item wording: Student possession of weapons

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

Item: A2SCPPA

Item wording: Physical abuse of teachers

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

Item: A2SCPRT

Item wording: Student racial tensions

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

Item: A2SCPBU

Item wording: Student bullying

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

Item: A2SCVAT

Item wording: Student verbal abuse of teachers

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

Item: A2SCPMS

Item wording: Student in-class misbehavior

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

Item: A2SCPDI

Item wording: Student acts of disrespect for teachers

- 1=Daily
- 2=At least once a week
- 3=At least once a month

- 4=On occasion
- 5=Never happens

Item: A2SCPGA

Item wording: Student gang activities

- 1=Daily
- 2=At least once a week
- 3=At least once a month
- 4=On occasion
- 5=Never happens

Routing: go to A2PRISEX

~~~~~

**Screen:** A2PRISEX

**Wording:** What is your sex?

**Item:** A2PRISEX

- 1=Male
- 2=Female

**Routing:** go to A2PRHISP

~~~~~

Screen: A2PRHISP

Wording: Are you of Hispanic or [Latino/Latina] origin?

Item: A2PRHISP

- 1=Yes
- 0=No

Routing: go to A2PRRACE

~~~~~

**Screen:** A2PRRACE

**Wording:** [In addition to learning about your Hispanic background, we would also like to know about your racial background.]

Which of the following choices describe your race?

**Item:** A2PRRCW

**Item wording:** White

- 0=No
- 1=Yes

**Item:** A2PRRCB

**Item wording:** Black or African American

- 0=No
- 1=Yes

**Item:** A2PRRCA

**Item wording:** Asian

- 0=No
- 1=Yes

**Item:** A2PRRCNA

**Item wording:** Native Hawaiian or other Pacific Islander

- 0=No
- 1=Yes

**Item:** A2PRRCAI

**Item wording:** American Indian or Alaska Native

- 0=No
- 1=Yes

**Routing:** go to A2HIDEG.

~~~~~  
Screen: A2HIDEG

Wording: What is the highest degree you have earned?

Item: A2HIDEG

- 2=Associate's degree
- 3=Bachelor's degree
- 4=Master's degree
- 5=Educational Specialist diploma
- 6=Ph.D., Ed.D, M.D., law degree, or other high level professional degree
- 1=You do not have a degree

Routing: If principal has a postsecondary degree, go to A2GRAD.

Otherwise, if no response, skip to A2DEGREE.

Otherwise, skip to A2PRMANG.

~~~~~  
**Screen:** A2GRAD

**Wording:** What was your major field of study for your [highest degree] ?

(Please type your major in the space below and click on 'Search for major.' Do not enter abbreviations.)

**Item:** A2GRMAJ

**Routing:** If principal has a Master's degree or higher go to A2DEGREE.

Otherwise, skip to A2DEGREE.

~~~~~  
Screen: A2DEGREE

Wording: What was your major field of study for your Bachelor's degree?

(Please type your major in the space below and click on 'Search for Major.' Do not enter abbreviations.)

Item: A2MAJR

Routing: go to A2PRMANG

~~~~~  
**Screen:** A2PRMANG

**Wording:** Before you became a principal, did you have any management experience outside of the field of education?

**Item:** A2PRMANG

- 1=Yes
- 0=No

**Routing:** go to A2TRAIN

~~~~~  
Screen: A2TRAIN

Wording: How much training, if any, have you received in each of the following areas? If you have received training in more than one way in a particular area, please choose the most intensive.

Item: A2TRAIN1

Item wording: School law

- 1=No training
- 2=Topic of a workshop or seminar
- 3=Part of a college course
- 4=An entire college course
- 5=Two or more college courses

Item: A2TRAIN2

Item wording: Fiscal management

- 1=No training
- 2=Topic of a workshop or seminar
- 3=Part of a college course
- 4=An entire college course
- 5=Two or more college courses

Item: A2TRAIN3

Item wording: Long-range planning

- 1=No training
- 2=Topic of a workshop or seminar
- 3=Part of a college course
- 4=An entire college course
- 5=Two or more college courses

Item: A2TRAIN4

Item wording: Physical plant management

- 1=No training
- 2=Topic of a workshop or seminar
- 3=Part of a college course
- 4=An entire college course
- 5=Two or more college courses

Item: A2TRAIN5

Item wording: Managing personnel

- 1=No training
- 2=Topic of a workshop or seminar
- 3=Part of a college course
- 4=An entire college course
- 5=Two or more college courses

Item: A2TRAIN6

Item wording: Instructional leadership

- 1=No training
- 2=Topic of a workshop or seminar
- 3=Part of a college course
- 4=An entire college course
- 5=Two or more college courses

Item: A2TRAIN7

Item wording: Data-driven decision making

- 1=No training
- 2=Topic of a workshop or seminar
- 3=Part of a college course

4=An entire college course
5=Two or more college courses

Routing: Go to A2TRAIN_METH

~~~~~  
**Screen:** A2TRAIN\_METH

**Wording:** Did you have any difficulty in answering the previous question?

**Item:** A2TRAIN\_METH

1=Yes  
0=No

**Item:** A2TRAIN\_METH\_OTHER

**Item wording:** Please describe any difficulty you had:

**Routing:** Go to A2PRALT

~~~~~  
Screen: A2PRALT

Wording: Did you become a principal through an alternative prep program, such as New Leaders for New Schools?

Item: A2PRALT

1=Yes
0=No

Routing: go to A2PRCERT.

~~~~~  
**Screen:** A2PRCERT

**Wording:** Are you currently certified as a principal in your state?

**Item:** A2PRCERT

1=Yes  
0=No

**Routing:** go to A2PRSRVA.

~~~~~  
Screen: A2PRSRVA

Wording: Including this school year, how many years have you served as the principal of [school name] or any other school ?

Item: A2PRSRVA

Item wording: | years

Routing: If principal has one year of teaching experience skip to A2PRCURT.

Otherwise go to A2PRSRVS

~~~~~  
**Screen:** A2PRSRVS

**Wording:** Including this school year, how many years have you served as the principal of [school name]?

**Item:** A2PRSRVS

**Item wording:** | years

**Routing:** Go to A2PRCURT

~~~~~  
Screen: A2PRCURT

Wording: In addition to serving as principal, are you currently teaching at [school name]?

Item: A2PRCURT

1=Yes

0=No

Routing: Go to A2EXPTCH.

~~~~~  
**Screen:** A2EXPTCH

**Wording:** [Including this school year, how /How ]many years of middle school and high school teaching experience do you have?

(Please enter '0' if you have no teaching experience at a level.)

**Item:** A2PRTMI

**Item wording:** Middle school (grades 6-8) | years

**Item:** A2PRTSEC

**Item wording:** High school (grades 9-12) | years

**Routing:** If principal has experience teaching at the middle school or high school level go to A2SUBJECT.

Otherwise go to END

~~~~~  
Screen: A2SUBJECT

Wording: What is the main subject that you taught?

Item: A2SUBJECT

1=English

2=Math

3=History or social science

4=Natural or physical sciences

5=Foreign languages

6=Physical education

7=Vocational education

8=Business

9=Other subject

Item: A2SUBJECT_OTHER

Item wording: Please specify

Routing: Go to END