

On behalf of the U.S. Department of Housing and Urban Development, I certify that the collection of information encompassed by this request complies with 5 CFR 1320.9.

Note: The text of 5 CFR 1320.9, and the related provisions of 5 CFR 1320/8(b)(3) appears at the end of the instructions. The certification is to be made with reference to those regulatory provisions as set forth in the instructions.

The following is a summary of the topics, regarding the proposed collections of information that the certification covers:

- (a) It is necessary for the proper performance of agency functions;
- (b) It avoids unnecessary duplication;
- (c) It reduces burden on small entities;
- (d) It uses plain, coherent, and unambiguous terminology that is understandable to respondents;
- (e) Its implementation will be consistent and compatible with current reporting and recordkeeping practices;
- (f) It indicates the retention periods for recordkeeping requirements;
- (g) It informs respondents of the information called for under 5 CFR 1320.8(b)(3):
 - (i) Why the information is being collected;
 - (ii) Use of the information;
 - (iii) Burden estimate;
 - (iv) Nature of response (voluntary, required for a benefit, or mandatory);
 - (v) Nature and extent of confidentiality; and
 - (vi) Need to display currently valid OMB control number;
- (h) It was developed by an office that PHAs planned and allocated resources for the efficient and effective management and use of the information to collected (see note in item 19 of the instructions);
- (i) It uses effective and efficient statistical survey methodology; and
- (j) It makes appropriate use of information technology.

If you are unable to certify compliance with any of these provisions, identify the item below and explain the reason in item 18 of the Supporting Statement.

Signature of Program Official:

Date:

X
Collete Pollare

Supporting Statement for Paperwork Reduction Act Submissions

A. Justification:

1. Why is this information necessary?

The HUD Appropriations Act, 2010 (Public Law 111-117, enacted on December 16, 2009) permits the Secretary to use up to \$40,000,000 of capital fund appropriations for grant funding to develop facilities to provide early childhood education, adult education, job training or similar services for public housing residents based on an identified need.

2. How is this information to be used?

Public housing agencies (PHAs) submit applications for funding in response to the Capital Fund Education and Training Community Facilities (CFCF) Notice of Funding Availability (NOFA). The submitted information demonstrates applicant experience and plans to implement the grant requirements, including narrative response to NOFA criteria, exhibits, certifications, data forms, supporting documentation, maps and drawings. The information will be used by HUD staff to evaluate threshold requirements and rate and rank grant applications.

The purpose of the CFCF program is to provide capital funding for the construction, rehabilitation or purchase of facilities. These facilities offer comprehensive, integrated supportive services to help public housing residents achieve better educational and economic outcomes resulting in long-term economic self-sufficiency. Funding is awarded on a competitive basis based on NOFA criteria and the information contained in each PHAs application.

Form/Document	Title	Description
	Application for Education and Training Facilities	Information used to score PHAs application for funding of education and training facilities
SF-LLL	Disclosure of Lobbying Activities	Required for grant recipients
SF-424		Required for grant recipients
HUD-2990	Certification of Consistency with the RC/EZ/EC-IIs Strategic Plan	Proposed activities/projects in application are consistent with the empowerment zone (EZ), or rural renewal community (RC) designated by HUD, or the strategic plan for an enterprise community (EC) rules
HUD-50075.1	Annual Statement/Performance and Evaluation Report	Project Budget

3. Describe whether, and to what extent, the collection of information is automated?

The CFCF application is collected through electronic means through grants.gov and PHAs are notified of grant award through web postings.

4. Duplication of Information

Information for CFCF applications is not collected elsewhere. The information collected is specific to current funding; this information from PHAs is not previously collected.

5. Does the collection of information impact small businesses or other small entities?

This collection of information does not significantly impact small businesses or entities.

6. Describe consequences to federal program or policy if collection is not conducted or conducted less frequently.

HUD would not be able to ensure distribution and effective use of funds if this collection were not conducted. This is a one-time collection unless annual funds are renewed by Congress.

7. Explain any special circumstances - NA

8. Identify the date and page number of the Federal Register notice soliciting comments on the information.

A notice of proposed information collection for the Capital Fund Education and Training Community Facilities was published in the *Federal Register* on October 29, 2010, Volume 79; page 66774. No comments were received.

9. Explain any payments or gifts to respondents, other than remuneration of contractors or grantees.
No payments or gifts to respondents are provided.

10. Describe any assurance of confidentiality provided to respondents.
The information provided is not of a confidential nature.

11. Justify questions of a sensitive nature; such as sexual, religious beliefs and other matters commonly considered private. - The information collected does not contain questions of a sensitive nature.

12. Annual Reporting Burden

The annual reporting burden hours are based on the experience and estimated amount of time to report the requested information. The number of respondents is based on 3,100 PHAs nation-wide and HUD's historic number of PHAs seeking competitive capital funds.

	Form/Document	No. of Respondents	Frequency	Total Responses	Hours per Response	Total Hours	Cost per hour	Total Cost
1	Application for Education and Training Facilities	300	1	300	40	12,000	\$47	\$564,000
2	SF-LLL	300	1	300	0.25	75	\$47	\$3,525
3	SF-424	300	1	300	0.25	75	\$47	\$3,525
4	HUD-2990	300	1	300	0.25	75	\$47	\$3,525
5	HUD-50075.1	300	1	300	7	2,100	\$47	\$98,700
	Totals			300		14,325		\$673,275

13. Additional Cost to Respondents - There are no additional costs to respondents.

14. Annualized cost to the Federal Government - The estimated annualized cost to the Federal Government is based on the hourly rate of \$47, the 2008 General Pay Scale for a GS 14 Step 1, which represents the staff of HUD's Office of Public Housing Investments (OPHI). This office primarily administers the Capital Fund Program.

15. Explain any program changes or adjustments.

This is an extension to a previously approved new collection adapted for this new competitive offering of funds.

16. Publishing information - The results of this information collection will not be published.

17. OMB Expiration Date - HUD is not seeking approval to avoid displaying the OMB expiration date.

18. Certification of Paperwork Reduction Act Submission There is no exception to Item # 19 "Certification of Paperwork Reduction Act Submission."

B. Collections of Information Employing Statistical Methods.

The collection of information does not employ statistical methods.