State ID: [Field 1]

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| **Completing the 2011 OTP Survey on the Internet**  |

 **We encourage you to complete this questionnaire on the Internet.**

**It’s quick, easy and secure.**

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| To respond on the internet, follow these simple steps:1) Log on at: https://survey.xxx.com (this is a secure site.) 2) Enter your facility’s unique **USER ID** and **PASSWORD**:  User ID: [Field 2] (all numbers) Password: [Field 3] (all numbers)3) Select the “2011 OTP Survey”4) That’s it – you’re ready to start  |  |

**We are available to help you access and complete the survey. If you have any questions about the survey or about responding on the Internet, please contact us at our toll-free helpline or by e-mail.**

**Telephone Helpline: 1-(xxx) xxx-xxxx E-mail: xxx@xxx.com**

**Available 8 a.m. - 8 p.m. EST**