

Evaluation of the Aging Worker Initiative

Additional Data Elements (Beyond Those Collected for Reporting Purposes)

Additional Background Data on Participants

Reporting Item	Definition	Definition Source
Current Employment and Retirement Status (Please check all that apply) (Must provide at least one answer)		
Employed full-time	The participant is a person who either worked at least 34 hours per week (a) as a paid employee, (b) at all in his or her own business, profession, or farm, (c) as an unpaid worker in an enterprise operated by a member of the family, or (d) is one who was not working, but has a job or business (in which he/she typically worked at least 34 hours per week) from which he or she was temporarily absent because of illness, bad weather, vacation, labor-management dispute, or personal reasons, whether or not paid by the employer for time-off, and whether or not seeking another job. (Estimate of the number of hours must be provided.)	HGCJTG (modified)
Employed part-time	The participant is a person who either worked less than 34 hours per week (a) as a paid employee, (b) at all in his or her own business, profession, or farm, or (c) worked 15 hours or more as an unpaid worker in an enterprise operated by a member of the family, or (d) is one who was not working, but has a job or business (in which he/she typically worked less than 34 hours per week) from which he or she was temporarily absent because of illness, bad weather, vacation, labor-management dispute, or personal reasons, whether or not paid by the employer for time-off, and whether or not seeking another job.	HGCJTG (modified)
In a temporary/intermittent job	The individual is employed in (1) temporary work, generally for a year or less, although there may be extraordinary circumstances where the temporary services or labor might last longer; (2) seasonal work, in which the job is recurring and is traditionally tied to a season of the year; or (3) occasional or intermittent work, in which services or labor is performed for short periods.	8 U.S.C. § 1101(A)(15)(H)(II)(B) (modified)
Major Occupation(s) in Work life (must check one)		
Refer to ONET codes – 8 digit codes	Note: Please select all major occupations that the individual has had during their working life.	

Goals/Motivation for Participating (check all that apply)		
Retain current job		
Get a full time job		
Get a part time job		
Start own business or become a consultant		
Upgrade skills in current/previous occupation		
Learn skills for new occupation		
Improve reading or number skills		
Improve English		
Obtain certificate or degree (what type _____)	Note: Must be filled in	
Employer encouraged participation		
Family/spouse encouraged participation		
Personal	Such as seeking challenge, sense of purpose, new people, etc.	
Other _____(please specify) (Note: Doesn't have to be filled in	
Challenges/Barriers to Employment (Please check all that apply.)		
Basic skills deficient	The participant is a person who computes or solves problems, reads, writes, or speaks English at or below the 8th grade level or is unable to compute or solve problems, read, write, or speak English at a level necessary to function on the job, in the individual's family, or in society. In addition, states and grantees have the option of establishing their own definition, which must include the above language. In cases where states or grantees establish such a definition, that definition will be used for basic literacy skills determination.	WIASRD
Ex-Offender	The individual is a person who requires assistance in overcoming barriers to employment resulting from a record of arrest or conviction for committing delinquent acts, such as crimes against persons, crimes against property, status offenses, or other crimes.	WIASRD (modified)
No high school diploma or GED	The individual does not have a high school diploma or GED.	
Limited English proficient	The individual is a person who has limited ability in speaking, reading, writing or understanding the English language and (a) whose native language is a language other than English, or (b) who lives in a family or community environment where a language other than English is the dominant language.	WIASRD
Lack of work history	The individual has no substantial employment history.	New
Homeless	The individual is a person who lacks a fixed, regular, adequate night time residence. This definition includes any individual who has a primary night time residence that is a publicly or privately operated shelter for temporary accommodation; an institution providing temporary residence for individuals intended to be institutionalized; or a	WIASRD

	public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings; or a person under 18 years of age who absents himself or herself from home or place of legal residence without the permission of his or her family (i.e., runaway youth). This definition does not include an individual imprisoned or detained under an Act of Congress or State law. An individual who may be sleeping in a temporary accommodation while away from home should not, as a result of that alone, be recorded as homeless.	
Long Term Unemployment	The individual has been unemployed (and seeking work) for a period of 27 weeks or more.	New
Responsible for a dependent (under 18, disabled, or elderly)	The individual has sole or primary responsibility for one or more dependents, either children under age 18, person with a disability, or an elderly person.	New
None/Don't know		
Participation/Co-enrollment in Other Programs (Please check all that apply.)		
Workforce Investment Act (WIA) Training or Intensive Services	Participant received services financially assisted under WIA Adult or Dislocated Worker programs.	WIASRD (modified)
Job Service	Participant is receiving services financially assisted under the Wagner-Peyser Act.	WIASRD (modified)
Unemployment Insurance (UI)	Participants who filed a claim and have been determined monetarily eligible for benefit payments under one or more State or Federal Unemployment Compensation programs during the reporting period.	WIA Adult/Dislocated Worker Monthly Report Definitions (modified)
Trade Adjustment Assistance (TAA)	Participant received services financially assisted under the Trade Adjustment Act (TAA).	WIASRD
Senior Community Service Employment Program (SCSEP)	Participant is receiving services financially assisted under SCSEP.	New
Temporary Assistance to Needy Families (TANF)	Participant is receiving cash assistance or other support services from the TANF agency.	WIASRD (modified)
Other public assistance. Please specify _____	Note: Please specify is optional Participant is receiving cash or other support services from one of the following sources: General Assistance (GA) (State/local government), Refugee Cash Assistance (RCA), Food Stamp Assistance, or Supplemental Security Income (SSI-SSA Title XVI). Do not include foster child payments.	WIASRD (modified)
Community College	Participant is enrolled at a community/junior college. This information may be updated at any time during participation.	New
Pell Grant	Participant has been notified that s/he will be receiving a Pell Grant at any time during	WIASRD

	participation in the program. This information may be updated at any time during participation.	
Other. Please specify _____	Note: Please specify is optional	
Don't Know or Not Applicable		

Additional Data on Program Activities Provided Under the AWI Grant

Reporting Item	Definition	Definition Source
Add a Qualifying Service		
Intensive - Comprehensive assessment	Includes comprehensive and specialized testing and assessment.	New
Intensive - Counseling (includes individual, group or career planning)	Any formal counseling, whether one on one or in a group setting, provided on a specific life skill or related to career guidance.	New
Intensive - Individual Employment Plan (IEP) or related plan	The IEP helps each individual clarify their goals and the landmarks that need to be established to meet the goals . The IEP determines the training strategy and timing/phasing of each strategy.	New
Intensive - Mentoring	Mentoring is a sustained relationship between a mentor and participant, whether one on one or in a group setting. Through continued involvement, a mentor offers support and guidance in the individual's development to become a responsible member of the community. A variety of approaches may be used such as coaching, training, discussion, and counseling.	PRI
Training - Adult Basic Education/English Second Language	Training in Adult Basic Education, GED Attainment, literacy training and English language training, provided alone or in conjunction with other training or intensive services.	New
Training - Customized Training	Training that is: (a) designed to meet the special requirements of an employer (including a group of employers); (b) conducted with a commitment by the employer to employ an individual on successful completion of the training; and (c) for which the employer pays for not less than 50 percent of the cost of the training.	WIA Adult/Dislocated Worker Monthly Report Definitions (modified)
Training - Entrepreneurial Training	Training involving entrepreneurial and small business development technical assistance and training.	New
Training - Occupational Skills Training	Occupational skills training is a type of occupational training consisting of specific classroom and/or work-based study in a specific occupation leading to a degree or certificate. This can include skill upgrading and retraining.	PRI
Training - On-the-Job Training—	Training by an employer that is provided to a paid participant while engaged in productive work in a job that:	WIASRD

	<p>(A) provides knowledge or skills essential to the full and adequate performance of the job;</p> <p>(B) provides reimbursement to the employer of up to 50 percent of the wage rate of the participant, for the extraordinary costs of providing the training and additional supervision related to the training; and</p> <p>(C) is limited to the period of time required for a participant to become proficient in the occupation for which the training is being provided. In determining the appropriate length of the contract, consideration should be given to the skill requirements of the occupation, the academic and occupational skill level of the participant, prior work experience, and the participant's individual employment plan.</p>	
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