

# National **Charter School Resource** Center

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at LEARNING POINT ASSOCIATES

## ***U.S. Department of Education Office of Innovation and Improvement (OII)***

### **CHARTER SCHOOL AUTHORIZER ANNUAL UPDATE**

***The National Charter School Resource Center and the U.S. Department of Education’s Office of Innovation and Improvement are developing a national database of all charter authorizers and the schools they have chartered. This survey is designed to gather information about reasons for charter school closures and renewals.***

***Answers to this survey and information gathered from public records will be entered into a publicly-available national database and updated each year.***

***Your participation in this survey is important to inform federal and state efforts to support and strengthen charter school authorizing.***

***We encourage you to complete this survey online. To do so, please go to **{to be determined}*****

***If you have any questions, please contact **{to be determined}*****

## Authorized Schools

1. Please review the list of schools below and provide or circle the necessary information in the columns as indicated. If you have chartered any schools not listed below, please add them in the empty rows at the bottom of the table. *Please list information for each school you authorize, even if multiple schools are operating under a single charter.*

{Table will have school names preprinted for each authorizer}

School name	NCES ID	What was the opening date of this school? (mm/yy)	What is the end date of the current charter term? (mm/yy)	What was the end date of the last charter term? (mm/yy) Note: if the school is still in its first term, please leave blank and skip the next column as well.	If the school was renewed/recertified at that time, was it on a provisional basis? (i.e., requiring the school to meet conditions for full renewal)	Is this school closed? If yes, please fill out Question 2 for each closed school.	Is this school an alternative school?*	If yes, describe population served.	Is this a cyber or virtual school?	Was this charter school converted from a traditional district school?	If this school is a conversion, was the school converted to charter as part of a school turnaround effort?
Name 1					Y N	Y N	Y N		Y N	Y N	Y N
Name 2					Y N	Y N	Y N		Y N	Y N	Y N
Name 3					Y N	Y N	Y N		Y N	Y N	Y N
Name 4					Y N	Y N	Y N		Y N	Y N	Y N
Name 5					Y N	Y N	Y N		Y N	Y N	Y N
Name 6					Y N	Y N	Y N		Y N	Y N	Y N
<b>Add any missing or additional schools below:</b>											
					Y N	Y N	Y N		Y N	Y N	Y N
					Y N	Y N	Y N		Y N	Y N	Y N

\* **Alternative schools are defined as:** schools serving a student population in which 80 percent or more of the students belong to at least one of the following categories: former dropouts; students at high risk of dropping out; expelled students or those at high risk of expulsion; adjudicated youth, homeless youth; youth in, or transitioning from, foster care; pregnant or parenting teens. Alternative schools do not include schools serving high percentages of low-income students or English language learners.

***Schools no longer under your oversight, including school closures***

**2. Please provide the following, additional, information for any school that is no longer under your oversight.**

School name	Reason for school no longer operating under your authorizer oversight	Closure Information			
		When was the decision made to close this school? (mm/yy)	What was the effective closing date of this school? (mm/yy)	Type of closure (Circle one)	Reason for school closure (Please circle all that apply)
	<b>1: School closed</b> (please fill out remaining sections to the right) <b>2:</b> School moved under the oversight of another authorizer <b>3:</b> School converted back to traditional district school status <b>4:</b> School consolidated with another charter school under your authorization <b>5:</b> Other, please explain:			<b>1:</b> Non-renewal at end of charter term <b>2:</b> Revocation of charter before end of charter term as a result of regularly scheduled high-stakes review process <b>3:</b> Revocation of charter before end of charter term, but <b>not</b> as a result of a regularly scheduled high-stakes review <b>4:</b> Voluntary closure/surrender of charter	<b>1:</b> Academic <b>2:</b> Compliance <b>3:</b> Enrollment <b>4:</b> Facilities <b>5:</b> Financial <b>6:</b> Governance <b>7:</b> Other _____ _____
	<b>1: School closed</b> (please fill out remaining sections to the right) <b>2:</b> School moved under the oversight of another authorizer <b>3:</b> School converted back to traditional district school status <b>4:</b> School consolidated with another charter school under your authorization <b>5:</b> Other, please explain:			<b>1:</b> Non-renewal at end of charter term <b>2:</b> Revocation of charter before end of charter term as a result of regularly scheduled high-stakes review process <b>3:</b> Revocation of charter before end of charter term, but <b>not</b> as a result of a regularly scheduled high-stakes review <b>4:</b> Voluntary closure/surrender of charter	<b>1:</b> Academic <b>2:</b> Compliance <b>3:</b> Enrollment <b>4:</b> Facilities <b>5:</b> Financial <b>6:</b> Governance <b>7:</b> Other _____ _____
	<b>1: School closed</b> (please fill out remaining sections to the right) <b>2:</b> School moved under the oversight of another authorizer <b>3:</b> School converted back to traditional district school status <b>4:</b> School consolidated with another charter school under your authorization <b>5:</b> Other, please explain:			<b>1:</b> Non-renewal at end of charter term <b>2:</b> Revocation of charter before end of charter term as a result of regularly scheduled high-stakes review process <b>3:</b> Revocation of charter before end of charter term, but <b>not</b> as a result of a regularly scheduled high-stakes review <b>4:</b> Voluntary closure/surrender of charter	<b>1:</b> Academic <b>2:</b> Compliance <b>3:</b> Enrollment <b>4:</b> Facilities <b>5:</b> Financial <b>6:</b> Governance <b>7:</b> Other _____ _____

Note: If you have additional school information, please check here and attach additional pages that provide the information requested in the table above.

**Cautionary or Remedial Action Status**

3. Please provide the following, additional, information for any charter school that you have *placed under a cautionary or remedial action* in the past year.

<b>School name</b>	<b>Was the action taken as the result of a formal review?</b>	<b>If yes, what type of review?</b>	<b>Reason for cautionary/remedial action taken (Please circle all that apply)</b>	<b>Please describe the action taken</b>
	Y N	<b>1:</b> Review to inform renewal process <b>2:</b> High stakes review outside of renewal process <b>3:</b> Other, please specify: _____	<b>1:</b> Academic <b>2:</b> Compliance <b>3:</b> Enrollment <b>4:</b> Facilities <b>5:</b> Financial <b>6:</b> Governance <b>7:</b> Other _____	
	Y N	<b>1:</b> Review to inform renewal process <b>2:</b> High stakes review outside of renewal process <b>3:</b> Other, please specify: _____	<b>1:</b> Academic <b>2:</b> Compliance <b>3:</b> Enrollment <b>4:</b> Facilities <b>5:</b> Financial <b>6:</b> Governance <b>7:</b> Other _____	
	Y N	<b>1:</b> Review to inform renewal process <b>2:</b> High stakes review outside of renewal process <b>3:</b> Other, please specify: _____	<b>1:</b> Academic <b>2:</b> Compliance <b>3:</b> Enrollment <b>4:</b> Facilities <b>5:</b> Financial <b>6:</b> Governance <b>7:</b> Other _____	

Note: If you have additional schools under cautionary or remedial status, please check here and attach additional pages that provide the information requested in the table above.

## ***Renewal Process***

**4. Are all the charter schools that you authorize chartered/certified for the same length of time?**

**YES**

If yes, what is the length of charters? \_\_\_\_\_years

Is this time period legislated by your state charter law?  **Yes**  **No**

**NO**

If no, please describe how charter length is set for charter schools that you authorize:

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**5. Do you conduct high-stakes charter school reviews at any time other than during the renewal process? (e.g., if charter terms are for 15 years, are high stakes reviews conducted every 5 years, with the possibility of closure as a result of the review?)**

**YES**

If yes, when do you conduct these reviews (e.g., every five years)?

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Is this time period legislated by your state charter law?  **Yes**  **No**

**NO**

**6. In what month, or time of the year, do you typically make charter renewal/recertification and closure decisions?**

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**7. Do you allow automatic renewals/recertifications?  Yes  No**

If yes, under what conditions? \_\_\_\_\_

8. Do you use a standard renewal/recertification protocol across all schools ?  Yes  No  
***Authorizer Standards and Practices***

9. What is the total number of charter applications you have received since 2005 (or later, if your organization did not exist or authorize charters at that time)? \_\_\_\_\_

10. Is there any additional information you would like to share?

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***Contact Information***

Please provide your contact information:

***Name*** \_\_\_\_\_

***Phone Number*** \_\_\_\_\_

***Email Address*** \_\_\_\_\_

***Backup Email Address*** \_\_\_\_\_

*Thank you for your time!*  
*Please return this survey in the enclosed envelope by **date** 2011, or complete it online at **url**.*  
***National Charter School Authorizer Survey***

***{return address to be determined}***  
**Paperwork Burden Statement**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 2.25 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the

data needed, and completing and reviewing the collection of information, the obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ Room 4W221, Washington D.C. 20202-2800 or email [ICDocketMgr@ed.gov](mailto:ICDocketMgr@ed.gov) and reference the OMB Control Number 1855-XXXX.