

SUMMARY OF INFORMATION COLLECTION**7 CFR 1776 Household**

INSTRUCTIONS:

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Use this form when a single information collection document involves multiple reporting and

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keeping requirements.

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) (If "none" so state) (c)	NO. OF	
			RESPONDENTS (d)	RESPONSES PER RESPONDENT (e)
Items Cleared With This Package				
7 CFR Part 1776.7(c) Application Guide	Statement of Experience	Written	10	1
Application Guide	Project Proposal	Written	10	1
7 CFR Part 1776.7(b) Application Guide	Work Plan (scope of work)	Written	10	1
Application Guide	Budget Justification	Written	10	1
7 CFR Part 1776.7(d)	Prior year Audit / Financial Statement	Written	10	1
7 CFR Part 1776.9(d)	Pro-forma Balance Sheet and Financial Statements	Written	10	1
Application Guide	Organizational Documents-Evidence of Legal Existence and Authority	Written	10	1
Application Guide	List of Directors and Officers	Written	10	1
Application Guide	Evidence of Tax Exempt Status	Written	10	1
RD Instruction 1900-D	Identify Employee Relationship	Written	10	1
7 CFR Part 3018.110 & Application Guide	Certification Regarding Lobbying	Written	10	1

7 CFR Part 3017.335 & Application Guide	Debarment and Suspension Information	Written	10	1
7 CFR Part 3021.230 & Application Guide	Drug-Free Workplace Requirements	Written	10	1
Executive Order 13166	Limited English Proficiency	Written	10	1
7 CFR Part 1776.1	Grant Agreement	Written	5	1
7 CFR Part 3019.26 and 7 CFR Part 3052	Annual Audit / Financial Statement	Written	5	1
7 CFR Part 3019.25	Request written approval of workplan changes	Written	5	1
7 CFR Part 3019.51	Project Performance Report	Written	5	4
Total Items Cleared Under This Package			10	
Items Cleared Under Other Packages				
7 CFR Part 1776.9(a)(1)	Application for Federal Assistance	SF-424 (0348-0043 & 4040-0004)	10	1
7 CFR Part 1776.9(a)(2)	Budget Information	SF-424A (0348-0044& 4040-0006)	10	1
7 CFR Part 1776.9(a)(3)	Assurances - Non Construction Programs	SF-424B (0348-0040 & 4040-0007)	10	1
7 CFR Part 3018.110 & Application Guide	Disclosure of Lobbying Activities	SF-LLL (0348-0038)	5	1

Application Guide	Equal Opportunity Agreement	RD 400-1 (0575-0018)	5	1
Application Guide	Assurance Agreement	RD 400-4 (0575-0018)	5	1
7 CFR Part 3019.22	Request for Advance or Reimbursement	SF 270 (0348-0004)	5	12
7 CFR Part 3019.52	Federal Financial Report	SF 425 (0348-0061)	37	4

Water System Program	OMB No. 0572-0139
	Date Prepared Jan-11

(f) TOTAL	(h) TOTAL	(k) TOTAL	
-----	= (e) Average	----- = (g) Average	----- = (j) Average
(d) TOTAL	(f) TOTAL	(i) TOTAL	

ANNUAL BURDEN

REPORTS			RECORDS		
TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f & g)</i>	NO. OF RECORD-KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD-KEEPER <i>(j)</i>	TOTAL RECORD-KEEPING HOURS <i>(Col. i & j)</i>
<i>(f)</i>	<i>(g)</i>	<i>(h)</i>	<i>(i)</i>	<i>(j)</i>	<i>(k)</i>
10	4.00	40.00			
10	72.00	720.00			
10	8.00	80.00			
10	4.00	40.00			
10	0.25	2.50			
10	5.00	50.00			
10	0.50	5.00			
10	0.25	2.50			
10	0.25	2.50			
10	1.00	10.00			
10	0.08	0.80			

10	0.42	4.20
10	0.42	4.20
10	1.00	10.00
5	3.00	15.00
5	0.25	1.25
5	1.00	5.00
20	2	40
175.00		###
10	4	40.00
10	1.5	15.00
10	1	5.00
5	0.25	1.25

5	0.25	1.25			
5	0.25	1.25			
60	1	60.00			
148	1.50	222.00			