According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0579-0335. The time required to complete this information collection is estimated to average .053 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

OMB Approved 0579-0335 EXP XX/XXXX

SURVEY FOR COLLECTING PRICES FOR MIS RESOURCES PROTECTED						
1.	2.	3.	4.	5.	6.	7.
SELLER/DEALER	CONTACT INFO	RESOURCE (Product)	PRICE	UOM	DATE	COMMENTS

WS FORM 45

FEB 2011

## INSTRUCTIONS FOR GATHERING PRICES FOR MIS RESOURCES PROTECTED

1. While canvassing for prices on www, advertisements or other sources, enter the Seller/Dealer name and Contact Info in columns 1 & 2, respectively. Enter the name of the resource / product you will be requesting pricing etc. about in column 3.

2. Call or e-mail the respondent and ask for a price quote on the resource / product for a specific UOM (Unit of Measure: each, per 100, feet, yards, square foot, pounds, tons, etc.)

3. Enter UOM and price in columns 4 & 5, respectively

4. Enter date in column 6 as mm/dd/yy.

5. Enter any comments needed in column 7.