

Appendix F

Letters to be sent to respondents (store managers)

Date

Store manager

Store name

Store Address

Dear *Store manager*,

The National Institute for Occupational Safety and Health, part of the Centers for Disease Control and Prevention, is conducting an evaluation of the impact of your city's ordinances for convenience store safety.

The purpose of our evaluation is to determine the level of store compliance with your city's ordinance, whether the ordinance has reduced robberies and assaults to store workers, and if and how compliance to the ordinance has benefited your store. Benefits of importance are whether compliance to the ordinance has resulted in less robbery, assaults to workers, and shoplifting, less loitering, less gang and drug activity, less stress for employees from workplace violence, better clientele, increased sales, and a positive return on investment to comply.

Our objective is to document the success of your city's program and to provide recommendations to other cities about your city's success in an attempt to lower crime and to protect workers in retail establishments nationwide.

An interviewer will be visiting your store within a month to ask your store manager some questions. This interview will take about 20 minutes. We have received support for our evaluation project from the (enter Houston or Dallas) Police Department, your Mayor's Task Force for Convenience Store Safety, and industry representatives and community leaders. I have included some letters of support for your review.

If you have any questions about the purpose of our evaluation study and the interview, you can contact me at 304-285-5753 or e-mail me at hamandus@CDC.gov.

Sincerely,

Harlan Amandus, Ph.D.
Chief, Analysis and Field Evaluations Branch
National Institute for Occupational Safety and Health

Enclosed: Letters of Support from community partners

Enclosures for Dallas Stores:

- Dallas Chief of Police, co-Chair, Dallas Mayor's Task Force for C-store Security
- Patrick DeVine, 7-Eleven, Inc., co-Chair, Dallas Mayor's Task Force for C-store Security

Enclosures for Houston Stores

- Houston Chief of Police, co-Chair Houston Mayor's Task Force on Convenience Store Violence
- Zafar Tahir, President STADA, co-Chair Houston Mayor's Task Force on Convenience Store Violence, Houston

- Philip Nguyen, Leader, Vietnamese Community of Houston & vicinities, Houston
- Chi-Mei Lin, Executive Director, Chinese community Center, Houston
- Joseph Eunhyeok Chung, Executive Director, Korean Community Center of Houston
- Katherine Cabaniss, Executive Director, Crime Stoppers of Houston, Inc.