



DATE: June 23, 2010

TO: Sharon Milgram, Ph.D.
Director, Office of Intramural Training & Education, OIR, OD

FROM: NIH Privacy Act Officer

SUBJECT: Applicability of the Privacy Act: NIH Office of Intramural Training and Education Application

I have reviewed the OD/OITE submission to OMB requesting approval for the use of the above named application. I have determined that the Privacy Act will apply to this data collection which involves the collection of personally identifiable records that are designed to be retrieved by an identifier.

The purpose of the proposed information collection is to assure that prospective trainees to the NIH Intramural Research Program meet basic eligibility requirements, to assess their potential as future scientists, to determine where mutual research interests exist and to make decisions regarding which applicants will be proposed and approved for traineeship awards.

Sensitive data collected on the applicants such as race, gender, ethnicity and recruitment method are made available only to OITE staff members or in aggregate form to select NIH offices and are not used by the admission committee for consideration.

The data collection is covered by several NIH Privacy Act System of Record Notices listed here:

09-25-0014, Clinical Research: Student Records, HHS/NIH/OD/OIR/OE
09-25-0108, Personnel: Guest Researchers, Special Volunteers, and Scientists Emeriti, HHS/NIH/OHRM
09-25-0140, International Scientific Researchers in Intramural Laboratories, ORS/DIRS
09-25-0158, Administration Records of Applicants and Awardees of the Intramural Research Training Awards Program, HHS/NIH/OD/OE
09-25-0165, Office of Loan Repayment and Scholarship (OLRS), HHS/NIH/OD

If you have any questions, please contact my office at (301) 496-2832.

Attachments

Karen M. Plá