

MSSICS Appeals Screens in Full Path Order

This is a summary document about MSSICS Appeals screens. It contains screen facsimiles, notes about each screen, and links to MSOM sections.

The screens shown are those used when there is an active claim iteration in MSSICS. If the claim was not processed using MSSICS, Direct Update is used to record high level summary appeal information. Information about Direct Update is found in [MSOM BUSSR 002.007](#) and following.

The screens are shown in full path order, as if every possible screen could be present for an appeal iteration. Most appeal iterations are very short. For example, a typical request for reconsideration for an initial disability issue contains only five screens.

MSOM contains a comprehensive introductory chapter to MSSICS Appeals in [MSOM MSSICS 020.001](#).

The screen facsimiles are from the MSSICS Detailed Functional Requirements. The key to the screen values is:

X	User can enter alpha/numeric characters
9	User can enter numeric characters only
S	Prefilled by the system and cannot be overkeyed
P	Prefilled by the system and can be overkeyed
B	Sometimes prefilled by the system and if so, cannot be overkeyed
V	Sometimes prefilled by the system and may or may not be overkeyed. Sometimes completed by the user.

If there are questions about the information in this document, please contact Paul Robie (410-965-9964).

MSSICS Appeals Screens in Full Path Order

APPEAL
SSS-SS-SSSS SSSSS SSSSSSSSSSS
APPEALS LIST
PAGE 5 OF APLS

SELECT APPEAL ITERATION (Y):

X NEW APPEAL

	NOTICE	UNIT	OFFICE	DISPOSITION	APPEAL TYPE	APPEAL ISSUE
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
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X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS
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X	SS/SS/SSSS	SSSSSS	SSS	SSSSSSSSSS	SSSSSSSSSSSSSSSS	SSSSSSSSSSSSSSSS

MORE (Y): V

Notes:

- Appeals List/Appeal Status (APLS) serves multiple purposes:
 - o Lists the appeal iterations, for the selected SSN, associated with the claim iteration on the MSSICS pending file
 - o Allows selection of one of the appeal iterations
 - o Allows selection of a new appeal iteration
 - o Displays the screens present in the selected existing appeal iteration

- APLS is presented when you:
 - o Select "Appeals" from SSI Main Menu (MSSI) and an appeal iteration is present
 - o Select a person on Appeal Person Selection (APSN) for whom an appeal iteration is present
 - o Select "APLS" from Person Screen Status (PERS)

- [MSOM MSSICS 020.003](#)

MSSICS Appeals Screens in Full Path Order

APPEAL NON CLAIMANT REQUESTOR ANCR
SSS-SS-SSSS SSSSS SSSSSSSSSSS

APPEAL REQUESTOR:

NAME: VVVVVVVVVVVVVVVV VVVVVVVVVVVVVVVV VVVVVVVVVVVVVVVVVVVV VVVV
TYPE SSSSSSSSSSSSSSSSSSSSSSSSSSSSS

IF NOT REPRESENTATIVE PAYEE OR AUTHORIZED REPRESENTATIVE:

RELATIONSHIP TO CLAIMANT: VVV

ADDRESS: VVVVVVVVVVVVVVVVVVVVVV VVVVVVVVVVVVVVVVVVVVVVVV
VVVVVVVVVVVVVVVVVVVVVVV VVVVVVVVVVVVVVVVVVVVVVVV

CITY: VVVVVVVVVVVVVVVVVVVVVV STATE: VV ZIP: VVVVV

DOMESTIC PHONE NUMBER: VVV VVV VVVV FOREIGN PHONE NUMBER: VVVVVVVVVVVVVVV
PHONE INFORMATION: VVVVVVVVVV

FOREIGN COUNTRY: VVVVVVVVVVVVVVVVVVVVVV POSTAL ZONE: VVVVVVVVVVVVVVVVV
CONSULAR CODE: VVV STATE/COUNTY CODE: VVVVVV

Notes:

- Non Claimant Requestor (ANCR) documents information about the requestor when the requestor is other than the claimant.
- Most appeal requests are received from claimants, however there are times when a representative payee or appointed representative requests the appeal on behalf of the claimant.
- Additionally, there are times when other persons insist on filing appeal requests, whether or not they are the proper people to file an appeal request.
- ANCR is presented when you complete NON CLAIMANT REQUESTOR TYPE on Core Appeal Data (ACAD).
- [MSOM MSSICS 020.005](#)

MSSICS Appeals Screens in Full Path Order

APPEAL MORE APPEAL DATA AMAD
SSS-SS-SSSS SSSSS SSSSSSSSSSS

SUBMITTING ADDITIONAL EVIDENCE (Y/N): V
IF YES, SUBMITTING WITH APPEAL REQUEST (Y/N): V
IF NO, WILL SUBMIT BY (MMDDYY): VVVVVV

CLAIMANT TO APPEAR AT HEARING (Y/N): V
CLAIMANT TO APPEAR AT MEDICAL CESSATION RECONSIDERATION HEARING (Y/N): V

IF APPEAL REQUEST TRANSCRIBED FROM PAPER, SSA RECEIVED DATE (MMDDYY): VVVVVV

WITHDRAW APPEAL (Y): V

Notes:

- More Appeal Data (AMAD) collects additional basic information about the appeal request.
- AMAD is presented in all appeal iterations.
- [MSOM MSSICS 020.007](#)

MSSICS Appeals Screens in Full Path Order

APPEAL

PAYMENT CONTINUATION

PAGE 1 OF APCN

SSS-SS-SSSS SSSSS SSSSSSSSSS

STATUTORY BENEFIT CONTINUATION REQUESTED (Y/N): X

CLAIMANT INITIATED WAIVER OF PAYMENT CONTINUATION (Y/N): X

DECISION NOTICE GIVEN (NOT MAILED) (Y): X

Notes:

- Payment Continuation (APCN) documents whether payment continuation is an issue, the claimant's decision about payment continuation, and if applicable, late filing development and disposition for payment continuation.
- Page 1 of APCN is presented when you complete INVOLVES REDUCTION, SUSPENSION, OR TERMINATION OF BENEFITS with "Y" on Core Appeal Data (ACAD) and
 - o TYPE on Core Appeal Data (ACAD) with "1=RECONSIDERATION" and ISSUE TYPE is other than "OVERPAYMENT" or DENIED WAIVER" on Appeal Issue (AISS), or
 - o TYPE on Core Appeal Data (ACAD) with "2=HEARING" and ISSUE TYPE is "AGE 18 DISABILITY REDETERMINATION" or "MEDICAL CESSATION OF DISABILITY" on Appeal Issue (AISS).
- [MSOM MSSICS 020.015](#)

February 6, 2007
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MSSICS Appeals Screens in Full Path Order

APPEAL

PAYMENT CONTINUATION

PAGE 2 OF APCN

SSS-SS-SSSS SSSSS SSSSSSSSSS

APPEAL REQUESTED FOR DECISION NOTICE DATED SS/SS/SSSS
CALCULATED LAST DAY OF CONTINUATION PERIOD SS/SS/SSSS
IF APPEAL REQUEST TRANSCRIBED FROM PAPER, SSA RECEIVED DATE SS/SS/SSSS

CLAIMANT'S STATEMENT EXPLAINING LATE FILING (Y/N): X
EVALUATION OF LATE FILING REQUEST AND DOCUMENTATION (Y/N): X

DISPOSITION OF GOOD CAUSE FOR LATE FILING OF CONTINUATION REQUEST: P
1=ESTABLISHED 2=NOT ESTABLISHED 3=PENDING

Notes:

- Page 2 of APCN is presented when the appeal request is received beyond the end of the continuation period.
- [MSOM MSSICS 020.015](#)

MSSICS Appeals Screens in Full Path Order

APPEAL PAYMENT CONTINUATION
SSS-SS-SSSS SSSSS SSSSSSSSSS

PAGE 3 OF APCN

STATUTORY BENEFIT BEGIN DATE SS/SSSS

STATUTORY BENEFIT END DATE (MMYY): BBBB

Notes:

- Page 3 of APCN is presented when you complete STATUTORY BENEFIT CONTINUATION REQUESTED with “Y” on page 1 of APCN and, when page 2 of APCN is presented, you complete DISPOSITION OF GOOD CAUSE FOR LATE FILING OF CONTINUATION REQUESTED with “1=ESTABLISHED.”
- [MSOM MSSICS 020.015](#)

MSSICS Appeals Screens in Full Path Order

APPEAL PAYMENT CONTINUATION LATE FILING EVALUATION PAGE 5 OF APCE
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MORE (Y): X



Notes:

- Payment Continuation Late Filing Evaluation (APCE) documents SSA's evaluation of the claimant's explanation and documentation of why the appeal request was not filed within the continuation period. This is required for development of good cause for late filing.
- APCE is entirely free format. There is no editing of what you key to this screen.
- There are nine pages of APCE available.
- This information does not appear on printed output.
- APCE is presented when you complete EVALUATION OF LATE FILING REQUEST AND DOCUMENTATION (Y/N) with "Y" on Payment Continuation (APCN).
- [MSOM MSSICS 020.017](#)

MSSICS Appeals Screens in Full Path Order

APPEAL TITLE XVI RECONSIDERATION TYPE ARCN
SSS-SS-SSSS SSSSS SSSSSSSSSS

RECONSIDERATION TYPE: 9

1=CASE REVIEW

2=CONFERENCE

IF CONFERENCE,

TYPE: 9 1=INFORMAL 2=FORMAL

WITNESSES TO APPEAR (Y/N): X

SCHEDULED DATE (MMDDYY): 999999

SCHEDULED TIME (HHMM): 9999

HELD (Y/N): V

NOTES:

- Title XVI Reconsideration Type (ARCN) documents the claimant's choice for the title XVI non-medical reconsideration.
- When the claimant selects a conference, ARCN also documents whether or not witnesses will appear, the scheduled date, and whether or not the conference has been held.
- ARCN is presented when you complete TYPE with "1=RECONSIDERATION" on Core Appeal Data (ACAD) and SELECT (Y) on Appeal Issue (AISS) with "Y" for at least 1 of the following:
 - o SUBSTANTIAL GAINFUL ACTIVITY
 - o AGE
 - o CITIZENSHIP
 - o MARITAL RELATIONSHIP
 - o LIVING ARRANGEMENT (INCLUDES VTR - 1/3 REDUCTION)
 - o INCOME
 - o RESOURCES
 - o PLAN TO ACHIEVE SELF SUPPORT
 - o OVERPAYMENT
 - o DENIED WAIVER
 - o OTHER
- [MSOM MSSICS 020.018](#)

February 6, 2007
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MSSICS Appeals Screens in Full Path Order

APPEAL INTERPRETER DATA PAGE 1 OF AINT
SSS-SS-SSSS SSSSS SSSSSSSSSSS

INTERPRETER NEEDED (Y/N): V

INTERPRETER TYPE: V

1=MULTILINGUAL EMPLOYEE 2=SSA PROVIDED 3=THIRD PARTY

INTERPRETED LANGUAGE: VV

1=ENGLISH	14=AMERICAN INDIAN - OTHER
2=SPANISH	15=AMHARIC
3=AMERICAN SIGN LANGUAGE	16=ARABIC
4=ALASKA NATIVE	17=ARMENIAN
5=ALBANIAN	18=ASSYRIAN
6=AMERICAN INDIAN - APACHE	19=BENGALI
7=AMERICAN INDIAN - CHOCTAW	20=BOSNIAN
8=AMERICAN INDIAN - CROW	21=BULGARIAN
9=AMERICAN INDIAN - DAKOTA	22=BURMESE
10=AMERICAN INDIAN - LAKOTA	23=CAMBODIAN
11=AMERICAN INDIAN - NAKOTA	24=CHAMORRO
12=AMERICAN INDIAN - NAVAJO	25=CHINESE - CANTONESE
13=AMERICAN INDIAN - ZUNI	26=CHINESE - FORMOSAN

Notes:

- Interpreter Data (AINT) documents interpreter information for non-medical reconsideration conferences.
- AINT is presented when you complete RECONSIDERATION TYPE with "2=CONFERENCE" on Title XVI Reconsideration Type (ARCN).
- [MSOM MSSICS 020.019](#)

MSSICS Appeals Screens in Full Path Order

APPEAL

INTERPRETER DATA

PAGE 2 OF AINT

SSS-SS-SSSS SSSSS SSSSSSSSSS

INTERPRETED LANGUAGE: VV

27=CHINESE - MANDARIN	45=GUJARATHI	63=OROMO
28=CHINESE - MIEN	46=HEBREW	64=PASHTO
29=CHINESE - SHANGHAINESE	47=HINDI	65=PENNSYLVANIA DUTCH
30=CHINESE - TAIWANESE	48=HMONG	66=PERSIAN
31=CHINESE - TOISHANESE	49=HUNGARIAN	67=PIDGIN-HAWAIIAN
32=CHINESE - OTHER	50=ILOCANO	68=POLISH
33=CREOLE - CRIOLLO	51=INDONESIAN	69=PORTUGESE
34=CREOLE - FRENCH	52=ITALIAN	70=PUNJABI
35=CREOLE - HAITIAN	53=JAPANESE	71=ROMANIAN
36=CREOLE - OTHER	54=KHMER	72=RUSSIAN
37=CROATIAN	55=KOREAN	73=SAMOAN
38=CZECH	56=KURDISH	74=SERBO-CROATIAN
39=DUTCH	57=LAO (LAOTIAN)	75=SLOVAK
40=FARSI	58=LITHUANIAN	76=SOMALI
41=FINNISH	59=MACEDONIAN	77=SWAHILI
42=FRENCH	60=MALAYALAM	78=SWEDISH
43=GERMAN	61=MONGOLIAN	79=SYRIAC
44=GREEK	62=NORWEGIAN	80=TAGALOG

Note:

[MSOM MSSICS 020.019](#)

MSSICS Appeals Screens in Full Path Order

APPEAL TITLE XVI CONFERENCE RESULT ACON
SSS-SS-SSSS SSSSS SSSSSSSSSSS

TYPE SSSSSSSSSSSSSSSSSSSSS CONFERENCE HELD DATE (MMDDYY): 999999

METHOD: 9 1=BY TELEPHONE
2=IN PERSON - FIELD OFFICE
3=IN PERSON - OTHER LOCATION:
XX

AUTHORIZED REPRESENTATIVE PRESENT (Y/N): X

NEW EVIDENCE PRESENTED DURING OR AFTER CONFERENCE (Y/N): X

OTHER CONFERENCE DETAILS (Y): X

Notes:

- Title XVI Conference Result (ACON) documents the title XVI reconsideration conference.
- ACON is presented when you complete HELD (Y/N) with "Y" on Title XVI Reconsideration Type (ARCN).
- [MSOM MSSICS 020.020](#)

MSSICS Appeals Screens in Full Path Order

APPEAL
SSS-SS-SSSS SSSSS SSSSSSSSSS

CONFERENCE WITNESSES

AWIT

APPEARED AT CONFERENCE (Y/N): X

RELATIONSHIP: XXX

NAME: XXXXXXXXXXXXXXX XXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXX XXXX

ADDRESS: XXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXX

CITY: XXXXXXXXXXXXXXXXXXXX STATE: XX ZIP: 99999

DOMESTIC PHONE NUMBER: 999 999 9999 FOREIGN PHONE NUMBER: 9999999999999999
PHONE INFORMATION: XXXXXXXXX

FOREIGN COUNTRY: XXXXXXXXXXXXXXXXXXXXXXX POSTAL ZONE: XXXXXXXXXXXXXXX
CONSULAR CODE: 999 STATE/COUNTY CODE: 99999X

ANOTHER WITNESS (Y): V

Notes:

- Conference Witnesses (AWIT) documents information about witnesses for title XVI reconsideration conferences.
- Three iterations of AWIT are available.
- AWIT is presented when you complete WITNESSES TO APPEAR (Y/N) with "Y" on Title XVI Reconsideration Type (ARCN).
- [MSOM MSSICS 020.021](#)

MSSICS Appeals Screens in Full Path Order

APPEAL

OTHER CONFERENCE DETAILS

PAGE 5 OF AOCD

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MORE (Y): V

Notes:

- Other Conference Details (AOCD) documents narrative information about the conference.
- AOCD is entirely free format. There is no editing of what you key to this screen.
- There are nine pages of AOCD available.
- This information does not appear on printed output.
- AOCD is presented when you complete OTHER CONFERENCE DETAILS (Y) with “Y” on TITLE XVI CONFERENCE RESULT (ACON).
- [MSOM MSSICS 020.022](#)

MSSICS Appeals Screens in Full Path Order

APPEAL JURISDICTION AND STATUS AJAS
SSS-SS-SSSS SSSSS SSSSSSSSSS

SERVICING OFFICE SSS
CLAIM PREFERRED OFFICE SSS

UNIT: PPPPPP APPEAL CONTROLLING OFFICE: PPP

APPEAL REQUEST STATUS: P

1=PENDING IN APPEAL CONTROLLING OFFICE
2=REFERRED TO ANOTHER OFFICE FOR DECISION
3=REMANDED TO ANOTHER OFFICE FOR DECISION
4=DECISION MADE BUT NOT EFFECTUATED
5=DECISION EFFECTUATED
6=OTHER DISPOSITION

REFERRED OR REMANDED FOR APPEAL DECISION TO OFFICE: VVV
REFERRED OR REMANDED DATE (MMDDYY): VVVVVV

Notes:

- Jurisdiction and Status (AJAS) collects information about the jurisdiction and status of the appeal iteration.
- Workload management systems control the appeal iteration independent of the claim iteration. AJAS collects your unit and office code designation for the appeal iteration. These determine where the appeal iteration information appears on listings.
- AJAS collects your determination about the appeal iteration status. Status information on AJAS determines when Disposition (ADIS) is presented in the path.
- Referral information is also collected on AJAS. When you indicate that the appeal request has been referred to a Disability Determination Service (DDS) site, the system notifies the National Disability Determination Services System (NDDSS).
- When you indicate that the appeal request has been referred to a DDS site or to an Office of Disability Adjudication and Review site, it is assumed that you are forwarding the request with the case folder. The system notifies SSI Control System (SSICS) of the movement.
- AJAS is presented in all appeal iterations.
- [MSOM MSSICS 020.023](#)

MSSICS Appeals Screens in Full Path Order

APPEAL COURT CASE DATA ACCD
SSS-SS-SSSS SSSSS SSSSSSSSSS

COURT CASE TYPE: V 1=INDIVIDUAL 2=CLASS ACTION

COURT DECISION OR OTHER DISPOSITION APPEALED (Y/N): X

IF YES, APPEALED BY: 9 1=CLAIMANT 2=SSA

Notes:

- Court Case Data (ACCD) documents information about a court case for which a decision or other disposition has been made.
- ACCD is presented when you complete both of the following:
 - o TYPE with "4=COURT CASE" on Core Appeal Data (ACAD)
 - o DECISION TYPE with "1=FULLY FAVORABLE," "2=PARTIALLY FAVORABLE," or "3=UNFAVORABLE" on Disposition (ADIS)
- [MSOM MSSICS 020.026](#)

MSSICS Appeals Screens in Full Path Order

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MSSICS                      MAILING/PAYMENT ADDRESS                 PAGE 1 OF ADDR
SSS-SS-SSSS  SSSSS  SSSSSSSSSS                                     TRANSFER TO: XXXX

ADDR: PXXXXXXXXXXXXXXXXXXXXX          PXXXXXXXXXXXXXXXXXXXXX
      PXXXXXXXXXXXXXXXXXXXXX          PXXXXXXXXXXXXXXXXXXXXX
CITY: PXXXXXXXXXXXXXXXXXXXXX  STATE: PP  ZIP: PXXXX

FOREIGN COUNTRY: PXXXXXXXXXXXXXXXXXXXXX  POSTAL ZONE: PXXXXXXXXXXXXX
CONSULAR CODE: PPP                      STATE/COUNTY CODE: 9999X
DOMESTIC PHONE NO: PPP PP PXXX        FOREIGN PHONE NO: PXXXXXXXXXXXXX
PHONE INFO: XXXXXXXXXXXX

EXPLAIN C/O ADDRESS: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

DIRECT DEPOSIT (Y/N): X
BANK NO: PXXXXXXX  ACCT TYPE (C/S): P  ACCT NO: PXXXXXXXXXXXXX

SELECT NOTICE OPTION: 9
      1=REGULAR           3=REGULAR WITH FOLLOW-UP PHONE CONTACT
      2=CERTIFIED        4=BRAILLE

REMARKS (Y): X
  
```

Notes:

- This is not a separate address for the appeal iteration. It is the mailing/payment address from the claim. Mailing/Payment Address (ADDR) is presented any time an appeal iteration is established. This permits SSA to confirm and update the claimant's address.
- [MSOM MSSICS 008.005](#)