

PAPERWORK REDUCTION ACT CHANGE WORKSHEET

Agency/subagency Department of Homeland Security, U.S. Citizenship and Immigration Services	OMB Control Number 1615 - 0015
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Enter only items that change

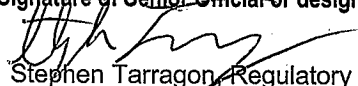
	Current record	New record
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Agency form number (s) I-140		
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Annual reporting and recordkeeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically	0 %	0 %
Total annual hours		
Difference		
Explanation of difference		
Program change		
Adjustment		

Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference		
Program change		
Adjustment		

Other changes**
The filing location for this information collection is being changed. See attached table of changes.

Signature of Senior Official or designee:  Stephen Tarragon, Regulatory Products Division	Date: 2-18-2011	For OIRA Use _____ _____
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**TABLE OF CHANGES
FORM I-140 INSTRUCTIONS
2-2011**

LOCATION	Form I-140 (Rev. 11/23/10)	PROPOSED Form I-140
<p>Page 6 Instructions First column, Amend #1, under the <i>Filing Form I-140 Petition</i> header.</p>	<p>**** 1. All Form I-140 Petitions, except those marked "f" in Part 2, Petition Type, filed alone or with Form I-485 (Application to Register Permanent Residence or Adjust Status), must be filed at the USCIS Dallas Lockbox facility. See addresses below. For Form I-140 Petitions marked "f" see number 2 below. ****</p>	<p>**** 1. All Form I-140 Petitions filed alone or with Form I-485 (Application to Register Permanent Residence or Adjust Status), must be filed at the USCIS Dallas Lockbox facility. See addresses below. ****</p>
<p>Page 6 Instructions Delete starting at First Column #2, under the <i>Filing Form I-140 Petition</i> header and ending at Dallas, TX 75227 in the Second Column</p>	<p>**** 2. If Form I-140 is marked "f," a skilled worker (requiring at least 2 years of specialized training or experience in the skill) the petition must be sent to either the USCIS Nebraska Service Center or the USCIS Texas Service Center, depending on the location of the beneficiary's permanent employment. See addresses below. If the Location Of the Beneficiary's Permanent Employment Will Be In: Alaska, Arizona, California, Colorado, Commonwealth of Northern Mariana Islands, Guam, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, North Dakota, Ohio, Oregon, South Dakota, Utah, Washington, Wisconsin, or Wyoming: And Form I-140 is filed alone, then file the petition at the USCIS Nebraska Service Center: For U.S. Postal Service: USCIS Nebraska Service Center PO Box 87140 Lincoln, NE 68501-7140 If Form I-140 is filed with Form I-485, then file the petition at: USCIS Nebraska Service Center PO Box 87485 Lincoln, NE 68501-7485</p>	<p>**** THE TEXT SHOULD BE DELETED. ****</p>

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	<p>For Express Mail and courier deliveries: USCIS Nebraska Service Center Attn: I-140 850 S. Street Lincoln, NE 68508</p> <p>If the Location Of the Beneficiary's Permanent Employment Will Be In:</p> <p>Alabama, Arkansas, Connecticut, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Mississippi, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Oklahoma, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, Tennessee, Texas, Vermont, Virginia, U.S. Virgin Islands, or West Virginia:</p> <p>And Form I-140 is filed alone or with Form I-485, then file the petition at the USCIS Texas Service Center:</p> <p>For U.S. Postal Service: USCIS Texas Service Center PO Box 852135 Mesquite, TX 75185</p> <p>For Express Mail and courier deliveries: USCIS Texas Service Center Attn: I-140 4141 St. Augustine Dallas, TX 75227</p> <p>****</p>	
<p>Page 6 Instructions Second column, Amend section titled, E-Notification.</p>	<p>****</p> <p>E-Notification If you are filing Form I-140 at a USCIS Lockbox facility you may elect to receive an email and/or text messages notifying you that your petition has been accepted. You must complete Form G-1145, E-Notification of Application/Petition Acceptance, and clip it to the first page of your I-140 petition. To download a copy of Form G-1145, including the instructions, refer to www.uscis.gov "FORMS." ****</p>	<p>****</p> <p>E-Notification The Form I-140 is filed with a USCIS Lockbox Facility. As such, you may elect to receive an email and/or text message notifying you that your petition has been accepted. You must complete Form G-1145, E-Notification of Application/Petition Acceptance, and clip it to the first page of your I-140 petition. To download a copy of Form G-1145, including the instructions, refer to www.uscis.gov "FORMS." ****</p>

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FORM I-140 INSTRUCTIONS
2-2011**

<p>Page 6 Instructions Second column, What is the filing Fee?</p>	<p>What is the Filing Fee?</p> <p>The Filing fee for a Form I-140 is \$580.</p> <p>Use the following guidelines when you prepare your check or money order for the Form I-140 fee:</p> <ol style="list-style-type: none"> 1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and 2. Make the check or money order payable to U.S. Department of Homeland Security, unless: <ol style="list-style-type: none"> A. If you live in Guam and are filing your petition there, make it payable to Treasurer, Guam. B. If you live in the U.S. Virgin Islands and are filing your petition there, make it payable to Commissioner of Finance of the Virgin Islands. <p>NOTE: Please spell out...</p>	<p>What is the Filing Fee?</p> <p>The Filing fee for a Form I-140 is \$580.</p> <p>Use the following guidelines when you prepare your check or money order for the Form I-140 fee:</p> <ol style="list-style-type: none"> 1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and 2. Make the check or money order payable to U.S. Department of Homeland Security. <p>NOTE: Please spell out...</p>
<p>Page 6 Instructions, First Column, Address Change</p>	<p>Address Changes</p> <p>If you change your address and you have an application or petition pending with USCIS, you may change your address on-line at www.uscis.gov, click on "Online Change of Address" and follow the prompts or by completing and mailing Form AR-11, Alien's Change of Address Card to:</p> <p>U.S. Citizenship and Immigration Services Change of Address P.O. Box 7134 London, KY 40742-7134</p> <p>For commercial overnight or fast freight services only, mail to:</p> <p>U.S. Citizenship and Immigration Services Change of Address 1084-I South Laurel Road London, KY 40744</p>	<p>Address Changes</p> <p>If you change your address and you have an application or petition pending with USCIS, you may change your address on-line at www.uscis.gov, click on "Online Change of Address" and follow the prompts or by completing and mailing Form AR-11, Alien's Change of Address Card.</p> <p><i>Delete Addresses</i></p>
<p>Page 7 Instructions, First Column, Amend BLS email address in Section</p>	<p>****</p> <p>The Standard Occupational Classification (SOC) System codes can be obtained from the U.S. Department of Labor, Bureau of Labor Statistics (http://stats.bls.gov/soc/socguide.htm).</p>	<p>****</p> <p>The Standard Occupational Classification (SOC) System codes can be obtained from the U.S. Department of Labor, Bureau of Labor Statistics (http://stats.bls.gov/soc/home.htm).</p>

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2-2011**

titled, SOC Code.	****	****
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The I-140 Form is currently undergoing a centralization effort to process and adjudicate this application at a newly identified central location. USCIS is therefore revising the Instructions for Form I-140 *Where to File* mail delivery information due to a change of address.

The deletion of the monetary information is due to the Office of the Chief Financial Officer providing guidance that a check made out to USDHS will be sufficient and applicants will not have to differentiate based on location.

The deletion of the London, KY address is due to the Records Management Branch ending the contract with the London, KY operating contractor. The new instructions will be revised to guide applicants to the Form AR-11 which will have the new address of where to send the form. The new address is not being placed on individual forms in order to prevent revisions to forms of this matter at a future time.