

**Memorandum of Agreement (MOA)  
Part B**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0237  
Expires 2/28/2011

Public reporting and recordkeeping burden for the collection of information is estimated to average 13.74 hours for Parts A and B of the Memorandum of Agreement depending on the size of Public Housing Agency (PHA). In order for HUD to monitor the progress of a troubled PHA, they are required to submit periodic MOA performance progress reports. This information is required to obtain benefits. No assurance of confidentiality is needed. This includes the time for collecting, reviewing, and reporting the data. The information will be used for monitoring PHA progress in bringing performance up to standard levels. Response to this request for information is required in order to receive the benefits to be derived, including eligibility to apply for funding. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

**PHA Name:**

**PHA FYE:**

**MOA Term:**

**Operational Area:**

**1. GOVERNANCE**

Targets and Strategies	Baseline as of:	Final Performance Target	Estimated Completion Date	Lead staff for PHA and HUD
1.1				
A.				
1)				
a)				

**Operational Area: 2. ORGANIZATION AND STAFFING**

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<b>Targets and Strategies</b>	<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>
2.1				
A.				
1)				
a)				

**Operational Area: 3. FINANCE AND PROCUREMENT**

<b>PHAS Performance Targets</b>		<b>Baseline as of:</b>	<b>1<sup>st</sup> qtr Performance Target</b>	<b>2<sup>nd</sup> qtr Performance Target</b>	<b>3<sup>rd</sup> qtr Performance Target</b>	<b>Final Performance Target</b>
<b>Indicator #:</b>	<b>Name:</b>					
2-1	Current ratio					
2-2	Expendable Fund Balance					
2-3	Tenant Receivable/Outstanding					
2-5	Expense Management/Utilities					
2-6	Net Income/Loss Divided by the Expendable Fund Balance					
<b>Targets and Strategies</b>						
		<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>	
3.1						
A.						
1)						
a)						

**Operational Area: 4. HOUSING MANAGEMENT**

PHAS Performance Targets		Baseline as of:	1 <sup>st</sup> qtr Performance Target	2 <sup>nd</sup> qtr Performance Target	3 <sup>rd</sup> qtr Performance Target	Final Performance Target
Indicator #:	Name:					
3-1	Vacant Unit Turnaround Time					
2-4	Occupancy Loss					
Targets and Strategies		Baseline as of:	Final Performance Target	Estimated Completion Date	Lead staff for PHA and HUD	
4.1						
A.						
1)						
a)						

**Operational Area: 5. PROPERTY MAINTENANCE**

<b>PHAS Performance Targets</b>		<b>Baseline as of</b>	<b>1<sup>st</sup> qtr Performance Target</b>	<b>2<sup>nd</sup> qtr Performance Target</b>	<b>3<sup>rd</sup> qtr Performance Target</b>	<b>Final Performance Target</b>
<b>Indicator #:</b>	<b>Name:</b>					
1	Physical Conditions					
3-3a	Emergency WOs					
3-3b	Non-emergency WOs					
3-4a	Unit inspections					
3-4b	System inspections					
<b>Targets and Strategies</b>		<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>	
5.1						
A.						
1)						
a)						

**Operational Area: 6. RESIDENT SERVICES AND INITIATIVES**

<b>PHAS Performance Targets</b>		<b>Baseline as of:</b>	<b>1<sup>st</sup> qtr Performance Target</b>	<b>2<sup>nd</sup> qtr Performance Target</b>	<b>3<sup>rd</sup> qtr Performance Target</b>	<b>Final Performance Target</b>
<b>Indicator #:</b>	<b>Name:</b>					
4	Resident satisfaction					
3-5	Economic self sufficiency					
<b>Targets and Strategies</b>						
		<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>	
6.1						
A.						
1)						
a)						

**Operational Area: 7. CAPITAL FUNDS**

<b>PHAS Performance Targets</b>		<b>Baseline as of:</b>	<b>1<sup>st</sup> qtr Performance Target</b>	<b>2<sup>nd</sup> qtr Performance Target</b>	<b>3<sup>rd</sup> qtr Performance Target</b>	<b>Final Performance Target</b>
<b>Indicator #:</b>	<b>Name:</b>					
3-2a	Funds unexpended					
3-2b	Funds unobligated					
3-2c	Quality of work					
3-2d	Contract administration					
3-2e	Budget controls					
<b>Targets and Strategies</b>		<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>	
7.1						
A.						
1)						
a)						

**Operational Area: 8. SECURITY**

<b>PHAS Performance Targets</b>		<b>Baseline as of:</b>	<b>1<sup>st</sup> qtr Performance Target</b>	<b>2<sup>nd</sup> qtr Performance Target</b>	<b>3<sup>rd</sup> qtr Performance Target</b>	<b>Final Performance Target</b>
<b>Indicator #:</b>	<b>Name:</b>					
3-6a	Reporting and tracking crime					
3-6b	Applicant screening					
3-6c	Lease enforcement					
3-6d	Grant management					
<b>Targets and Strategies</b>		<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>	
8.1						
A.						
1)						
a)						



**Operational Area: 9. MANAGEMENT INFORMATION SYSTEMS**

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<b>Targets and Strategies</b>	<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>
9.1				
A.				
1)				
a)				

**Continuation of Operational Area:**

<b>Targets and Strategies</b>	<b>Baseline as of:</b>	<b>Final Performance Target</b>	<b>Estimated Completion Date</b>	<b>Lead staff for PHA and HUD</b>