Memorandum of Agreement (MOA) Progress Report U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB Approval No. 2577-0237 Expires 2/28/2011

Public reporting and recordkeeping burden for the collection of information is estimated to average 30.13 hours depending on the size of Public Housing Agency (PHA). This includes the time for collecting, reviewing, and reporting the data. In order for HUD to monitor the progress of a troubled PHA, they are required to submit periodic MOA performance progress reports. This information is required to obtain benefits. No assurance of confidentiality is needed. The information will be used for monitoring PHA progress in bringing performance up to standard levels. Response to this request for information is required in order to receive the benefits to be derived, including eligibility to apply for funding. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

PHA Name: PHA FYE: MOA Term:

Progress Report

Reporting period ending

MM/DD/YY

I certify that all of the information in this report is true and accurate, to the best of my knowledge; this information has been/will be shared with the Board.

Typed name/title:	Date	

Operational Area: 1. GOVERNANCE

Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates	Comments
1.1			
A.			
1)			
a)			

Operational Area: 2. ORGANIZATION AND STAFFING

Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates	Comments
2.1			
A.			
1)			
a)			

Operational Area: 3. FINANCE AND PROCUREMENT

Indicator #:	PHAS Performance Targets Name:	Previous Quarter Actual	Current quarter target	1 st period (mm/yy) actual	2 nd period (mm/yy) actual	3 rd period (<u>mm/yy)</u> actual
2-1	Current ratio					
2-2	Expendable Fund Balance					
2-3	Tenant Receivable/Outstanding					
2-5	Expense Management/Utilities					
2-6	Net Income/Loss Divided by the Expendable Fund Balance					
		T: 1	т	1		
	Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates		Comments	
3.1						
A.						
1)						
a)						

Operational Area: 4. HOUSING MANAGEMENT

	PHAS Performance Targets	Previous Quarter	Current quarter	1 st period (mm/yy)	2 nd period (mm/yy)	3 rd period (mm/yy)
Indicator #:	Name:	Actual	target	actual	actual	actual
3-1	Vacant Unit Turnaround Time					
2-4	Occupancy Loss					
			l.		ı	
	Targets and Strategies	Final Performance Target	Estimated 8 Actual Completion Dates		Comments	3
4.1						
A.						
1)						
a)						

Operational Area: 5. PROPERTY MAINTENANCE

Indicator #:	PHAS Performance Targets Name:	Previous Quarter	Current quarter	1 st period (mm/yy)	2 nd period (mm/yy)	3 rd period (mm/yy)
 		Actual	target	actual	actual	actual
1	Physical Conditions					
3-3a	Emergency WOs					
3-3b	Non-emergency WOs					
3-4a	Unit inspections					
3-4b	System inspections					
	Targets and Strategies	Final	Estimated &		Comments	5
	-	Performance	Actual			
		Target	Completion Dates			
5.1			Dates			
A.						
1)						
a)						
(a)						

Operational Area: 6. RESIDENT SATISFACTION

Indicator #:	PHAS Performance Targets Name:	Previous Quarter Actual	Current quarter	1 st period (mm/yy) actual	2 nd period (mm/yy) actual	3 rd period (mm/yy) actual	
4	Resident satisfaction	Actual	target	actuai	actual	actual	
3-6			+				
3-0	Economic uplift & self sufficiency						
	Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates		Comments		
6.1							
A.							
1)							
a)							

Operational Area: 7. CAPITAL FUNDS

	PHAS Performance Targets	Previous Quarter	Current quarter	1 st period (mm/yy)	2 nd period (mm/yy)	3 rd period (mm/yy)
Indicator #:	Name:	Actual	target	actual	actual	actual
3-2a	Funds unexpended					
3-2b	Funds unobligated					
3-2c	Quality of work					
3-2d	Contract administration					
3-2e	Budget controls					
	Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates		Comments	
7.1						
A.						
1)						
a)						

Operational Area: 8. SECURITY

Indicator #:	PHAS Performance Targets Name:	Previous Quarter Actual	Current quarter target	1 st period (mm/yy) actual	2 nd period (mm/yy) actual	3 rd period (mm/yy) actual
3-5a	Reporting and tracking crime					
3-5b	Applicant screening					
3-5c	Lease enforcement					
3-5d	Grant management					
	Targets and Strategies	Final performanc e Target	Estimated & Actual Completion Dates		Coments	
8.1						
A.						
1)						
a)						

Operational Area: 9. MANAGEMENT INFORMATION SYSTEM

9.1 A. 1) a)	
1)	
a) ———————————————————————————————————	

Continuation of Operational Area:

Targets and Strategies	Final Performance Target	Estimated & Actual Completion Dates	Comments

Implementation of Cooperative Agreements

Grant # Date	Activity	Award Amount	Planned Obligation	Actual Obligation	Planned Expense	Actual Expense

Comments: