Fill form out below, print and fax, with commerical versions of Acrobat save and email (optional).

U.S. DEPARTMENT OF AGRICULTURE
GRAIN INSPECTION, PACKERS AND STOCKYARDS ADMINISTRATION
FEDERAL GRAIN INSPECTION SERVICE

FIELD OFFICE:

FOR WEEK ENDING
Thursday

OMB NO. 0580-0013 (See reverse)

Information is collected in order to publish timely information on quantity and quality conditions of grain (7 U.S.C. 1622). Individual establishment information held confidential.

REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT

SERIAL NO	CERTIFICATE DATE (Mo./Day/Year)	LOCATION CODE	APPLICANT NO	TYPE SHIPMENT	TYPE SERVICE
				☐ Bulk ☐ Sack	☐ Insp/Weigh (IW) ☐ Weigh Only(W) ☐ Insp. Only (I) ☐ Other (OT) ☐ Phytosanitary (PS) ☐ Witness Trans.(WT)

CARRIER IDENTIFICATION	TYPE CARRIER				
	TYPE	☐ Ship	☐ Container	☐ Rail (Cu-Sum)	☐ Rail (Composite)
	CARRIER	☐ Truck	☐ Barge	☐ Rail (Single Lot)	☐ Other

DESTINATION	GRAIN	GRADE	SPECIAL GRADES	NO. S/L'S OR CARRIERS	QUANTITY (Pounds)

DOCKAGE/SUNFLOWER SEED FOREIGN MATERIAL				TEST WEIGHT	
High	Low	Average	Certified	Average	Certified (Optional)

WHEAT	CORN (whole or cracked)	BARLEY	SORGHUM	OATS	CANOLA
HT	HT	SMT	HT	HT	HT
DKT	DKT	HT	DKT	ODK	DGK
FM	BC	DKT	BN	FM	DKT
SHBN	FM	WO	FM	WO	ERG
DEF	BCFM	FM	BNFM	OG	SCT
CCL	OCOL	OG	**FLAXSEED**	SO	STON
WOCL	CCOM	SBLY		THIN	CADM
DHV-HVAC	OM	SKBN	HT		IADM
OWH	WK	BN	DKT		GLUC
WHCB	CC	THIN		**TRITICALE**	ERC
HARDNESS	**SOYBEANS**	PL			**RYE**
WG		IBHT	**SUNFLOWER SEEDS**	HT	
MIXED GRAIN	HT	FDK		DKT	FMOW
	DKT	IBF	HT	FMWR	FM
HT	FM	MDK	DKT	FM	HT
DKT	SPL	IBM	DH	SHBN	DKT
FM	OCOL	KT	ADM	DEF	THIN

LOAD ORDER					RESULTS		
Moisture	☐ Minimum (Min) ☐ Maximum (Max) ☐ Average (Avg) (Indicate checked amount) ____%				High	Low	Average
Protein	☐ Min ____ % ☐ Declared Avg ____ % ☐ Max ____ % ☐ Ordinary (Undeclared)	Basis ☐ Dry Matter ☐ Specified Moisture ____%			High	Low	Average
Oil	☐ Min ____ % ☐ Declared Avg ____ % ☐ Max ____ % ☐ Ordinary (Undeclared)	Basis ☐ Dry Matter ☐ Specified Moisture ____%			High	Low	Average
Starch	☐ Minimum ☐ Maximum ☐ Average (Indicate checked amount) ____%				High	Low	Average
Aflatoxin	Requested? ☐ Yes ☐ No Performed? ☐ Yes ☐ No	Basis ☐ Composite ☐ Sublot ☐ Both ☐ Other	Screening <= 20 ppb ___ > 20 ppb ___	Quantitative <= 20 ppb ___ > 20 ppb ___	Avg ppb		Rejects
DON	Requested? ☐ Yes ☐ No Performed? ☐ Yes ☐ No	Basis ☐ Composite ☐ Sublot ☐ Both ☐ Other	Qualitative	Quantitative	Avg ppm		Rejects
Falling Number	Basis ☐ Dry Matter ☐ As is ☐ Specified Moisture _____% M		Seconds				
Infestation	Sublots with Insects	Components Infested	Insects Per Lot				

ADDITIVES			FUMIGANT
Type Insecticide ☐ Malathion ☐ Reldan ☐ Actellic ☐ Other _____	Type Dust Suppressant ☐ Water ☐ Oil ☐ Other _____	Dye ☐ Yes ☐ No	☐ Aluminum Phosphide ☐ Other _____

ENTRIES BELOW ARE OPTIONAL

REPORTED BY	EGIS ENTRY BY	DATE

REMARKS	STOWAGE

Form FGIS-938 (03-06) Previous editions are obsolete. Expires January 2015

Clear Form

Grade Codes

Code	Grade
1	U.S. No. 1
2	U.S. No. 2
2 O/B	U.S. No. 2 or Better
3	U.S. No. 3
3 O/B	U.S. No. 3 or Better
4	U.S. No. 4
4 O/B	U.S. No. 4 or Better
5	U.S. No. 5
5 O/B	U.S. No. 5 or Better
SG	U.S. Sample Grade
SG O/B	U.S. Sample Grade or Better
MIXED	U.S. Mixed Grain

Grain Codes

Code	Subclass, Class, or Grain
BLY	Barley
SRB	Six Rowed Barley
SRBM	Six Rowed Blue Malting Barley
SRMB	Six Rowed Malting Barley
TRB	Two Rowed Barley
TRMB	Two Rowed Malting Barley
K	Canola
WHC	White Corn
XC	Mixed Corn
YC	Yellow Corn
FLAX	Flaxseed
XGR	Mixed Grain
OATS	Oats
RYE	Rye
S	Sorghum
TANS	Tannin Sorghum
WHS	White Sorghum
XS	Mixed Sorghum
XSB	Mixed Soybeans
YSB	Yellow Soybeans
SF	Sunflower Seeds
T	Triticale
ADU	Amber Durum Wheat
DNS	Dark Northern Spring Wheat
DU	Durum Wheat
HADU	Hard Amber Durum Wheat
HDWH	Hard White Wheat
HRW	Hard Red Winter Wheat
NS	Northern Spring Wheat
RS	Red Spring Wheat
SRW	Soft Red Winter Wheat
SWH	Soft White Wheat
UNCL	Unclassed Wheat
WHCB	White Club Wheat
WWH	Western White Wheat
XWHT	Mixed Wheat
WG	Wet Gluten
CSCR	Corn Screenings
HB	Hulless Barley
MDB	Malted Barley
SBML	Soybean meal
CC	Cracked Corn

Special Grade Codes

Code	Special Grade	Code	Special Grade
BLCH	Bleached	INF	Infested
BLIT	Blighted	LGAR	Light Garlicky
BRIT	Bright	LSM	Light Smutty
EHVY	Extra Heavy	PL	Plump
ERG	Ergoty	SMUT	Smutty
FLAD	Flint & Dent	STND	Stained
FLIN	Flint	THIN	Thin
GAR	Garlicky	TRET	Treated
HVY	Heavy	WAX	Waxy

Destination Codes

AFGHANISTAN	COOK ISLANDS	IRELAND	NEW ZEALAND	SWITZERLAND
ALBANIA	COSTA RICA	ISRAEL	NICARAGUA	SYRIA
ALGERIA	CROATIA	ITALY	NIGER	TAJIKISTAN
ANDORRA	CUBA	IVORY COAST	NIGERIA	TANZANIA
ANGOLA	CYPRUS	JAMAICA	NIUE	THAILAND
ANGUILLA	CZECH REP	JAPAN	NMARIANA	TOGO
ANTIGUA	DENMARK	JORDAN	NORFOLK IS	TOKELAU
ARGENTINA	DJIBOUTI	KAZAKHSTAN	NORTH KOREA	TONGA
ARMENIA	DOMINICA	KENYA	NORWAY	TRINIDAD
ARUBA	DOMINICN REP	KIRIBATI	OMAN	TUNISIA
AUSTRALIA	ECUADOR	KOREA REP	PAKISTAN	TURK IS
AUSTRIA	EGYPT	KUWAIT	PALAU	TURKEY
AZERBAIJAN	EL SALVADOR	KYRGYZSTAN	PANAMA	TURKMENISTAN
B VIRGIN	EQ GUINEA	LAOS	PARAGUAY	TUVALU
BAHAMAS	ERITREA	LATVIA	PERU	UGANDA
BAHRAIN	ESTONIA	LEBANON	PHILIPPINES	UKRAINE
BANGLADESH	ETHIOPIA	LESOTHO	PITCAIRN	UN ARAB EM
BARBADOS	F SO ANT	LIBERIA	POLAND	UN KINGDOM
BELARUS	FALKLAND IS	LIBYA	PORTUGAL	UNKNOWN
BELGIUM	FAROE ISLAND	LIECHTEN	PUERTO RICO	URUGUAY
BELIZE	FIJI	LITHUANIA	QATAR	USA
BENIN	FINLAND	LUXEMBOURG	REP S AFRICA	UZBEKISTAN
BERMUDA	FR GUIANA	MACAO	REUNION	VANUATU
BHUTAN	FRANCE	MACEDONIA	ROMANIA	VATICAN CITY
BOLIVIA	FRENCH POLY	MADAGASCAR	RUSSIA	VENEZUELA
BOSNIA-HERC	GABON	MALAWI	RWANDA	VIETNAM
BOTSWANA	GAMBIA	MALAYSIA	SAN MARINO	WALLIS
BR IND O TER	GAZA STRIP	MALDIVES	SAO TOME&PR	WEST BANK
BRAZIL	GEORGIA	MALI	SAUDI ARABIA	WEST SAMOA
BRUNEI	GERMANY	MALTA	SENEGAL	WST SAHARA
BULGARIA	GHANA	MARSHALL	SEYCHELLES	YEMEN
BURKINA	GIBRALTAR	MARTINIQUE	SIERRA LEONE	YUGOSLAVIA
BURMA	GREECE	MAURITANIA	SINGAPORE	ZAIRE
BURUNDI	GREENLAND	MAURITIUS	SLOVAKIA	ZAMBIA
CAMBODIA	GRENADA	MEXICO	SLOVENIA	ZIMBABWE
CAMEROON	GUATEMALA	MICRONESIA	SOLOMON IS	
CANADA	GUINEA	MOLDOVA	SOMALIA	
CANARY IS	GUINEA-BISSA	MONACO	SP MQEL	
CAPE VERDE	GUYANA	MONGOLIA	SPAIN	
CAYMAN IS	HAITI	MONTSERRAT	SRI LANKA	
CEN AFR REP	HEARD ISLAND	MOROCCO	ST. HELENA	
CHAD	HONDURAS	MOZAMBIQUE	ST. LUCIA	
CHILE	HONG KONG	NAMIBIA	ST. VINCENT	
CHINA MAIN	HUNGARY	NAURU	ST.KITTS&NEV	
CHINA T	ICELAND	NEPAL	SUDAN	
COCOS IS	INDIA	NETH ANTIL	SURINAME	
COLOMBIA	INDONESIA	NETHERLANDS	SVALBARD	
COMOROS	IRAN	NEW CALIDONIA	SWAZILAND	
CONGO (BRAZ)	IRAQ	NEW GUINEA	SWEDEN	

INSTRUCTIONS FOR FORM FGIS-938, "REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT"

The FGIS Export Grain Information System (EGIS) collects information on all export grain shipments. It also collects information on outbound non-export shipments from export locations where FGIS employees perform inspection and weighing services. This is done to enable calculation of the administrative tonnage fees. The information source for EGIS is the "Report of Grain Inspected and Weighed for Export", the FGIS-938.

Form FGIS-938 is completed by all official agencies and field offices where export grain inspections are performed. Field offices transmit the export data to FGIS headquarters electronically where the information is stored in a database. Information reported on the form FGIS-938 is used for:

a. Internal Quality Control Purposes. Provide FGIS with grain export information for use in publishing periodic export grain quality reports, reviewing grain standards, responding to inquiries about foreign complaints, analyzing other aspects of FGIS programs; and

b. External Marketing Information. Provide Departmental and other Governmental agencies with timely and accurate export grain volume reports to satisfy their external and internal reporting requirements.

Information contained in the export shipment reports may not be released by FGIS or official agency personnel without approval of the Administrator, Deputy Administrator, or the FGIS Freedom of Information Officer, as appropriate.

c. Agency Responsibilities. Each agency must:

(1) Complete a form FGIS-938 whenever grain is inspected and/or weighed for export.

(2) Complete a separate form FGIS-938 for each export lot regardless of carrier type. The exception to this is the grouping of single lot rail car, containers, or trucks. See "Reporting procedures", f. (1).

(3) If the agency has a version of software which allows saving the filled-out form, email the saved file to the agency's respective field office. Otherwise, fax completed forms promptly to the FGIS field office each reporting period. **A reporting period is a 7-day week from 12:00 AM,**

Friday through midnight Thursday. All reports must be submitted to the field office each week by 12:00 PM on Friday in time for data entry into EGIS. Reports may be submitted earlier in the week if time allows.

(4) Notify the FGIS field office of any corrections to previous reports and submit a corrected form.

d. FGIS Field Office Responsibilities. Each office must:

(1) Complete a form FGIS-938 whenever grain is inspected and/or weighed for export.

(2) Complete a separate form FGIS-938 for each export lot regardless of carrier type. The exception to this is the grouping of single lot rail car, containers, or trucks. See "Reporting procedures", d. (1).

(3) Review all forms FGIS-938 for completeness including those received from official agencies.

(4) Assemble the forms FGIS-938 for all service points in the circuit each reporting period. **A reporting period is a 7-day week from 12:00 AM, Friday through midnight Thursday.** Enter all reports into EGIS and transmit by COB on Fridays each reporting period. Weekend data entry is permitted as needed.

Data entry into EGIS is performed by logging on to the HP-3000 minicomputer located in Washington, DC, with a personal computer.

The records for a reporting period will be collected by the Application Development Branch every Monday morning (7 AM EST.) After the Application Development Branch collects the records, corrections must be submitted by fax or emailed on corrected forms.

In the case of rail car shipments, field offices shall notify the Information Technologies Staff, Application Development Branch, whenever they are informed that a previously reported export shipment was unloaded, diverted into domestic markets, or otherwise not shipped for export.

(5) File the form FGIS-938 with the respective export shipment file. If more than one form FGIS-938 is completed for any export lot (e.g., an agency completed a form FGIS-938 as a worksheet and telephoned the information to a field office where it was transcribed to another form FGIS-938), ensure that the form FGIS-938 serial number on file at the field office/agency matches the serial number of the form FGIS-938 which

was used as the data entry document. Space is provided on the Form FGIS-938 for a serial number. The EGIS data entry screen assigns the serial number; manually enter this number in the space provided (Circle # 3) for hardcopy filing of the form.

(6) Periodically review the accuracy of forms FGIS-938 completed in their circuit.

(7) Use the information provided from the EGIS to transmit the administrative tonnage and ship supervision fee billing information to the National Finance Center.

e. Availability of Forms. Download the latest revisions of the form at GIPSA's website, or contact a GIPSA field office for blank forms.

f. Reporting Procedures.

(1) For each reporting period, group rail cars, containers, or trucks which were certified as single lots or recertified as combined lots into categories of similar grade, grain, special grade, destination, and type of service. Prepare a separate form FGIS-938 for each reportable category for each specified service point. When more than 1-day's activities are grouped, use the most recent certification date for the "Certificate Date" entry on form FGIS-938.

For example, during the reporting period, rail cars are inspected and/or weighed for export at two specified service points within an agency circuit. The following is a record of the daily activities at each location.

Point A						
Date	Type Service	No. of Cars	Grade	Grain	Quantity (lb)	Destination
10/8/03	Insp. Only	12	2	YC	2 100 000	Mexico
10/9/03	Insp/Weigh	30	2	YC	5 250 077	Mexico
10/10/03	Insp/Weigh	45	2	YC	7 875 093	Mexico
10/10/03	Insp. Only	45	2	YC	7 875 000	Mexico

Point B						
Date	Type Service	No. of Cars	Grade	Grain	Quantity (lb)	Destination
10/6/03	Insp. Only	30	2	YSB	5 625 000	Mexico
10/6/03	Insp. Only	30	2	YC	5 250 000	Mexico
10/8/03	Insp. Only	30	2	YC	5 250 000	Mexico
10/9/03	Insp. Only	45	2	YSB	8 437 500	Mexico
10/10/03	Insp. Only	50	2	YSB	9 375 000	Mexico

Prepare four FGIS-938's for these shipments. For Point A prepare two reports. On the first, group the 57 "Insp. Only - 2 YC" rail cars together. Use "10/10/03" as the certificate date. On the second report for Point A, group the 75 "Insp/Weigh - 2 YC" railcars together. Use "10/10/03" as the certificate date.

For Point B prepare two more FGIS-938 reports. On the first, group the 125 "Insp. Only - 2 YSB" railcars together. Use "10/10/03" as the certificate date. On the second report for Point B, group the 60 "Insp. Only - 2 YC" railcars together. Use "10/8/03" as the certificate date.

(2) Complete a separate form FGIS-938 for each railcar lot inspected under the Cu-Sum plan.

(3) Complete a separate form FGIS-938 for unit train railcars not graded under the Cu-Sum plan, (e.g., railcar samples composited for grading). The same applies for composite samples for containers.

(4) Consolidate reports for shipments which were inspected by one agency and weighed by another agency on one form FGIS-938. This procedure will ensure that the same export shipments are not entered more than once into the EGIS data base.

For example, during the reporting period, an agency inspects and certificates 30 export hopper cars as U.S. No. 2 Yellow Corn. FGIS weighs the same 30 hopper cars. The field office shall consolidate the inspection and weighing information on one form FGIS-938. Indicate the type of service as inspected and weighed and show 30 in the block marked No. of S/Ls or Carriers.

(5) Only report intercoastal movements of grain or non-standardized grains within the continental United States or shipments to U.S. territories when the service is performed by FGIS employees. These are shipments that the administrative tonnage fees apply to. Note: These shipments are input into EGIS with the “Miscellaneous Shipment” data entry program.

(6) Report the most recent inspection results for each lot, regardless of whether they represent an original inspection, reinspection, or appeal inspection. If review inspection results became available after the form FGIS-938 data was transmitted and the superseding factor results differ from the original inspection results, change the data using the EGIS online data entry screens. If the factor result(s) cannot be changed online at the field office, fax the revised report to the Application Development Branch.

FORM FGIS-938, "REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT"

U.S. DEPARTMENT OF AGRICULTURE
GRAIN INSPECTION, PACKERS AND STOCKYARDS ADMINISTRATION
FEDERAL GRAIN INSPECTION SERVICE

FIELD OFFICE: 1

FOR WEEK ENDING 2
Thursday

OMB NO. 0580-0013 (See reverse)

Information is collected in order to publish timely information on quantity and quality conditions of grain (7 U.S.C. 1622). Individual establishment information held confidential.

REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT

SERIAL NO 3	CERTIFICATE DATE (Mo./Day/Year) 4	LOCATION CODE 5	APPLICANT NO 6	TYPE SHIPMENT 7	TYPE SERVICE 8
				☐ Bulk ☐ Sack	☐ Insp/Weigh (IW) ☐ Weigh Only(W) ☐ Insp. Only (I) ☐ Other (OT) ☐ Phytosanitary (PS) ☐ Witness Trans.(WT)

CARRIER IDENTIFICATION 9

TYPE CARRIER ☐ Ship ☐ Container ☐ Rail (Cu-Sum) ☐ Rail (Composite) ☐ Truck ☐ Barge ☐ Rail (Single Lot) ☐ Other 10

DESTINATION 11	GRAIN 12	GRADE 13	SPECIAL GRADES 14	NO. S/L'S OR CARRIERS 15	QUANTITY (Pounds) 16

DOCKAGE/SUNFLOWER SEED FOREIGN MATERIAL				TEST WEIGHT	
High 17	Low	Average	Certified	Average 18	Certified (Optional)

WHEAT	CORN (whole or cracked)	BARLEY	SORGHUM	OATS	CANOLA
HT	HT	SMT	HT	HT	HT
DKT	DKT	HT	DKT	ODK	DGK
FM	BC	DKT	BN	FM	DKT
SHBN	FM	WO	FM	WO	ERG
DEF	BCFM	FM	BNFM	OG	SCT
CCL	OCOL	OG	19 FLAXSEED	SO	STON
WOCL	CCOM	SBLY		THIN	CADM
DHV-HVAC	OM	SKBN	HT		IADM
OWH	WK	BN	DKT		GLUC
WHCB	CC	THIN		TRITICALE	ERC
HARDNESS	SOYBEANS	PL			RYE
WG		IBHT	SUNFLOWER SEEDS	HT	
MIXED GRAIN	HT	FDK		DKT	FMOW
	DKT	IBF	HT	FMWR	FM
HT	FM	MDK	DKT	FM	HT
DKT	SPL	IBM	DH	SHBN	DKT
FM	OCOL	KT	ADM	DEF	THIN

LOAD ORDER			RESULTS 21		
20 Moisture	☐ Minimum (Min) ☐ Maximum (Max) ☐ Average (Avg) (Indicate checked amount) ____%		High	Low	Average
22 Protein	☐ Min ____% ☐ Declared Avg ____% ☐ Max ____% ☐ Ordinary (Undeclared)	23 Basis ☐ Dry Matter ☐ Specified Moisture ____%	High 24	Low	Average
25 Oil	☐ Min ____% ☐ Declared Avg ____% ☐ Max ____% ☐ Ordinary (Undeclared)	26 Basis ☐ Dry Matter ☐ Specified Moisture ____%	High 27	Low	Average
28 Starch	☐ Minimum ☐ Maximum ☐ Average (Indicate checked amount) ____%		High 29	Low	Average

Aflatoxin	Requested? ☐ Yes ☐ No 30 Performed? ☐ Yes ☐ No	Basis ☐ Composite 31 ☐ Sublot ☐ Both ☐ Other	Screening <= 20 ppb 32 > 20 ppb	Quantitative <= 20 ppb 33 > 20 ppb	Avg. ppb 34	Rejects 35
DON	Requested? ☐ Yes ☐ No 36 Performed? ☐ Yes ☐ No	Basis ☐ Composite 37 ☐ Sublot ☐ Both ☐ Other	Qualitative 38	Quantitative 39	Avg. ppm 40	Rejects 41
Falling Number	Basis ☐ Dry Matter 42 ☐ As is ☐ Specified Moisture _____% M		Seconds 43			
44 Infestation	Sublots with Insects	Components Infested	Insects Per Lot			

ADDITIVES 45			FUMIGANT 46
Type Insecticide ☐ Malathion ☐ Reldan ☐ Actellic ☐ Other _____	Type Dust Suppressant ☐ Water ☐ Oil ☐ Other _____	Dye ☐ Yes ☐ No	☐ Aluminum Phosphide ☐ Other _____

ENTRIES BELOW ARE OPTIONAL 47

REPORTED BY	EGIS ENTRY BY	DATE

REMARKS	STOWAGE

Form FGIS-938 (03-06) Previous editions are obsolete

FGIS-938, "REPORT OF GRAIN INSPECTED AND WEIGHED FOR EXPORT (REVERSE)"

Grade Codes

Code	Grade
1	U.S. No. 1
2	U.S. No. 2
2 O/B	U.S. No. 2 or Better
3	U.S. No. 3
3 O/B	U.S. No. 3 or Better
4	U.S. No. 4
4 O/B	U.S. No. 4 or Better
5	U.S. No. 5
5 O/B	U.S. No. 5 or Better
SG	U.S. Sample Grade
SG O/B	U.S. Sample Grade or Better
MIXED	U.S. Mixed Grain

Grain Codes

Code	Subclass, Class, or Grain
BLY	Barley
SRB	Six Rowed Barley
SRBM	Six Rowed Blue Malting Barley
SRMB	Six Rowed Malting Barley
TRB	Two Rowed Barley
TRMB	Two Rowed Malting Barley
K	Canola
WHC	White Corn
XC	Mixed Corn
YC	Yellow Corn
FLAX	Flaxseed
XGR	Mixed Grain
OATS	Oats
RYE	Rye
S	Sorghum
TANS	Tannin Sorghum
WHS	White Sorghum
XS	Mixed Sorghum
XSB	Mixed Soybeans
YSB	Yellow Soybeans
SF	Sunflower Seeds
T	Triticale
ADU	Amber Durum Wheat
DNS	Dark Northern Spring Wheat
DU	Durum Wheat
HADU	Hard Amber Durum Wheat
HDWH	Hard White Wheat
HRW	Hard Red Winter Wheat
NS	Northern Spring Wheat
RS	Red Spring Wheat
SRW	Soft Red Winter Wheat
SWH	Soft White Wheat
UNCL	Unclassed Wheat
WHCB	White Club Wheat
WWH	Western White Wheat
XWHT	Mixed Wheat
WG	Wet Gluten
CSCR	Corn Screenings
HB	Hulless Barley
MDB	Malted Barley
SBML	Soybean meal
CC	Cracked Corn

Special Grade Codes

Code	Special Grade	Code	Special Grade
BLCH	Bleached	INF	Infested
BLIT	Blighted	LGAR	Light Garlicky
BRIT	Bright	LSM	Light Smutty
EHVY	Extra Heavy	PL	Plump
ERG	Ergoty	SMUT	Smutty
FLAD	Flint & Dent	STND	Stained
FLIN	Flint	THIN	Thin
GAR	Garlicky	TRET	Treated
HVY	Heavy	WAX	Waxy

Destination Codes

AFGHANISTAN	COOK ISLANDS	IRELAND	NEW ZEALAND	SWITZERLAND
ALBANIA	COSTA RICA	ISRAEL	NICARAGUA	SYRIA
ALGERIA	CROATIA	ITALY	NIGER	TAJIKISTAN
ANDORRA	CUBA	IVORY COAST	NIGERIA	TANZANIA
ANGOLA	CYPRUS	JAMAICA	NIUE	THAILAND
ANGUILLA	CZECH REP	JAPAN	NMARIANA	TOGO
ANTIGUA	DENMARK	JORDAN	NORFOLK IS	TOKELAU
ARGENTINA	DJIBOUTI	KAZAKHSTAN	NORTH KOREA	TONGA
ARMENIA	DOMINICA	KENYA	NORWAY	TRINIDAD
ARUBA	DOMINICN REP	KIRIBATI	OMAN	TUNISIA
AUSTRALIA	ECUADOR	KOREA REP	PAKISTAN	TURK IS
AUSTRIA	EGYPT	KUWAIT	PALAU	TURKEY
AZERBAIJAN	EL SALVADOR	KYRGYZSTAN	PANAMA	TURKMENISTAN
B VIRGIN	EQ GUINEA	LAOS	PARAGUAY	TUVALU
BAHAMAS	ERITREA	LATVIA	PERU	UGANDA
BAHRAIN	ESTONIA	LEBANON	PHILIPPINES	UKRAINE
BANGLADESH	ETHIOPIA	LESOTHO	PITCAIRN	UN ARAB EM
BARBADOS	F SO ANT	LIBERIA	POLAND	UN KINGDOM
BELARUS	FALKLAND IS	LIBYA	PORTUGAL	UNKNOWN
BELGIUM	FAROE ISLAND	LIECHTEN	PUERTO RICO	URUGUAY
BELIZE	FIJI	LITHUANIA	QATAR	USA
BENIN	FINLAND	LUXEMBOURG	REP S AFRICA	UZBEKISTAN
BERMUDA	FR GUIANA	MACAO	REUNION	VANUATU
BHUTAN	FRANCE	MACEDONIA	ROMANIA	VATICAN CITY
BOLIVIA	FRENCH POLY	MADAGASCAR	RUSSIA	VENEZUELA
BOSNIA-HERC	GABON	MALAWI	RWANDA	VIETNAM
BOTSWANA	GAMBIA	MALAYSIA	SAN MARINO	WALLIS
BR IND O TER	GAZA STRIP	MALDIVES	SAO TOME&PR	WEST BANK
BRAZIL	GEORGIA	MALI	SAUDI ARABIA	WEST SAMOA
BRUNEI	GERMANY	MALTA	SENEGAL	WST SAHARA
BULGARIA	GHANA	MARSHALL	SEYCHELLES	YEMEN
BURKINA	GIBRALTAR	MARTINIQUE	SIERRA LEONE	YUGOSLAVIA
BURMA	GREECE	MAURITANIA	SINGAPORE	ZAIRE
BURUNDI	GREENLAND	MAURITIUS	SLOVAKIA	ZAMBIA
CAMBODIA	GRENADA	MEXICO	SLOVENIA	ZIMBABWE
CAMEROON	GUATEMALA	MICRONESIA	SOLOMON IS	
CANADA	GUINEA	MOLDOVA	SOMALIA	
CANARY IS	GUINEA-BISSA	MONACO	SP MQEL	
CAPE VERDE	GUYANA	MONGOLIA	SPAIN	
CAYMAN IS	HAITI	MONTSERRAT	SRI LANKA	
CEN AFR REP	HEARD ISLAND	MOROCCO	ST. HELENA	
CHAD	HONDURAS	MOZAMBIQUE	ST. LUCIA	
CHILE	HONG KONG	NAMIBIA	ST. VINCENT	
CHINA MAIN	HUNGARY	NAURU	ST.KITTS&NEV	
CHINA T	ICELAND	NEPAL	SUDAN	
COCOS IS	INDIA	NETH ANTIL	SURINAME	
COLOMBIA	INDONESIA	NETHERLANDS	SVALBARD	
COMOROS	IRAN	NEW CALIDONIA	SWAZILAND	
CONGO (BRAZ)	IRAQ	NEW GUINEA	SWEDEN	

Form FGIS-938 (Reverse)

Instructions for Completing Form FGIS-938,
"Report of Grain Inspected and Weighed for Export"

Complete items 1-19 for all export shipments. Complete applicable items 17-41 for all lots loaded into vessels, barges, and railcars inspected under the Cu-Sum loading plan.

1. Enter the field office name.

2. Enter the reporting period Thursday ending date.

3. Enter the number generated by the data entry screen.

4. Enter the certification date in MM/DD/YYYY format.

5. Enter the 6-digit export elevator code or specified service point code. Use the on-line pick list or the printed inspection point list from the GIWIS.

6. Enter 9-digit applicant number. This only applies to shipments where the administrative tonnage fee is to be charged. It is for billing applicants who use FGIS employees for inspection services.

7. Check the appropriate box (Bulk or Sack) to indicate the type of shipment.

8. Check the appropriate box to indicate the type of service. Check Insp/Weigh (IW) for shipments inspected and weighed; check Insp. Only (I) for shipments only inspected; check Weigh Only (W) for shipments only weighed; (PS) for phytosanitary inspections only; and, (WT) for witness transfer. Check Other (OT) for any other types of service.

9. Enter the vessel name, unit train number, or other appropriate carrier identification. Do not enter vessel prefixes (M/V, S/S, etc) on the EGIS data entry screen. If the report represents several rail cars, containers, or trucks inspected and certified as single lots, enter the identification of one of the carriers.

10. Check the appropriate carrier code. In the case of railcars, check Rail (single lot) for all railcars which were certified as single lots or single lots recertified as combined lots. Check Rail (Cu-Sum) for all railcars which were inspected under the Cu-Sum plan. Check Rail (Composite) for unit train railcars not graded under the Cu-Sum plan, and the railcar samples are combined for grading.

11. Enter the country of destination using only the approved destination codes listed on the reverse side of form FGIS-938.

12. Enter the abbreviation for the subclass, class, or grain, whichever is appropriate. Refer to the reverse side of Form FGIS-938 for a list of the valid grain codes. Some common not standardized grain codes are listed also.

13. Enter the numeric grade of the lot. Include O/B for "or better" grade designations (Example: 2 O/B). Refer to the reverse side of form FGIS-938 for a list of valid grade codes. If the type of service indicated in item 8 is Weighed Only (W), Other (OT), Phytosanitary (PS), or Witness Transfer (WT), leave blank.

14. Enter the abbreviation for special grades, if applicable. Refer to the reverse side of Form FGIS-938 for a list of valid special grade codes.

15. Enter the number of sublots inspected whenever the lot was inspected under the Cu-Sum uniform loading plan. Otherwise, enter the number of carriers inspected and/or weighed.

16. Enter the actual weight of the lot in pounds. For rail cars, containers, or trucks, if the actual weight is not available, calculate an estimated weight using the following formula:

Carriers X standard test weight per bushel X carrier bushel capacity = est. weight			
Use the following carrier bushel capacities in the formula:			
Boxcar	=	2000	bushels
Hopper car	=	4000	bushels
Truck	=	750	bushels
Container	=	775	bushels

Use the following standard test weights in the formula:			
Wheat	60	Canola	50
Soybean	60	Barley	48
Corn	56	Triticale	48
Cracked Corn	52	Oats	32
Sorghum	56	Mixed Grain	32
Rye	56	Sunflower Seeds	28
Flaxseed	56		

Obtain from the elevator personnel the estimated weights for other types of carriers which are not weighed.

NOTE: **Complete the following items if the type carrier in item 10 is Ship, Rail (Cu-Sum), or Barge and the type service in item 8 is (IW) Insp/Weigh or (I) Insp. Only.**

17. Enter the high, low, and average dockage or sunflower seed foreign material results for the sublots, in hundredths. Enter the certified result to one decimal place. Report dockage results for all applicable grains, even if no dockage was certified.

18. Enter the average test weight result in hundredths. The block marked Certified is optional and for field office or agency use only.

19. Enter the factor averages which are applicable to the subclass, class, or grain. Report the results in tenths or as whole numbers as they are certified.

20. Check the appropriate box (Minimum, Maximum, or Average) to indicate the moisture load order requirements declared by the applicant, if any, and enter the declared percentage. If a moisture load order was not declared, leave the load order boxes blank.

21. Enter the high, low, and average moisture results for the sublots in tenths.

22. Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the protein load order requirements declared by the applicant. If a minimum, maximum, or average protein is declared, enter the declared percentage. If protein analysis is requested but a specific load order is not declared, leave the load order boxes blank.

23. The basis for wheat protein reported in EGIS is a specified moisture basis of 12 percent. Check the box marked Specified Moisture and enter 12.0 percent as the moisture basis.

    The basis for soybean protein reported in EGIS is a specified moisture basis of 13.0 percent. Check the box marked Specified Moisture and enter 13.0 percent as the moisture basis.

    The basis for corn protein reported in EGIS is on a dry matter basis. Check the box marked Dry Matter.

    The basis for barley protein reported in EGIS is on a dry matter basis. Check the box marked Dry Matter.

24. Enter the high, low, and average protein results for the sublots in tenths. Report only sublot results not composite sample results.

    For wheat, report results only on a 12.0 percent moisture basis.

    For soybeans, report results only on a 13.0 percent moisture basis.

    For corn, report results only on a dry matter basis.

    For barley, report results only on a dry matter basis.

25. Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the oil load order requirements declared by the applicant. If minimum, maximum, or average oil is declared, enter the declared percentage. If oil analysis is requested but a specific load order is not declared, leave the load order boxes blank.

26. The basis for soybean oil reported in EGIS is a specified moisture basis of 13.0 percent. Check the box marked Specified Moisture and enter 13.0 percent as the moisture basis.

    The basis for sunflower seed oil reported in EGIS is a specified moisture basis of 10.0 percent. Check the box marked Specified Moisture and enter 10.0 percent as the moisture basis.

The basis for corn oil reported in EGIS is on a dry matter basis. Check the box marked Dry Matter.

27. Enter the high, low, and average oil results for the sublots in tenths. Report only sublot results not composite sample results.

    For soybeans, report results only on a 13.0 percent moisture basis.

    For sunflower, seeds report results only on a 10.0 percent moisture basis.

28. Corn starch results reported in EGIS are on a dry matter basis. Check the appropriate box (Minimum, Maximum, Average, or Ordinary) to indicate the starch load order requirements declared by the applicant. If a minimum, maximum, or average starch is declared, enter the declared percentage. If starch analysis is requested but a specific load order is not declared, leave the load order boxes blank.

29. Enter the high, low, and average starch results for the sublots in tenths. Report only sublot results not composite sample results. Starch results are to be reported on a dry matter basis.

30. Check the appropriate box (Yes or No) to indicate if the applicant requested aflatoxin testing on the lot. Also, check the appropriate box (Yes or No) to indicate if aflatoxin testing was performed on the lot. Only aflatoxin performed by FGIS or by an FGIS approved lab should be recorded here.

31. If aflatoxin testing is performed, check the appropriate box (sublot, composite, both sublot and composite, or other) to indicate the basis of testing.

32. Enter the number of all screening tests performed with results less than or equal to 20 ppb and greater than 20 ppb. This is for all grain tested as part of the lot, loaded or not.

33. Enter the number of all quantitative tests performed with results less than or equal to 20 ppb and greater than 20 ppb. This is for all grain tested as part of the lot, loaded or not.

34. When quantitative method is used for the entire lot, enter the average ppb for grain in the certified lot.

35. Enter the number of rejects not included in the certificated lot due to greater than 20 ppb determined by either method.

36. Check the appropriate box (Yes or No) to indicate if the applicant requested DON testing on the lot. Also, check the appropriate box (Yes or No) to indicate if DON testing was performed on the lot. Only DON tests performed by FGIS or by an FGIS approved lab should be recorded here.

37. If DON testing is performed, check the appropriate box (sublot, composite, both sublot and composite, or other) to indicate the basis of testing.

38. Enter the number of all qualitative DON tests performed. This is for all grain tested as part of the lot, loaded or not.

39. Enter the number of all quantitative DON tests performed. This is for all grain tested as part of the lot, loaded or not.

40. When quantitative method is used for the entire lot, enter the average ppm for grain in the certified lot.

41. Enter the number of rejects not included in the certificated lot determined by either method.

42. Check the appropriate box (As is, Dry Matter, or Specified Moisture) to indicate the falling number moisture basis requested by the applicant, if any. If specified moisture is requested, enter the percent.

43. Enter the falling number result. If a falling number analysis was performed on each sublot, show the lot average. If a falling number analysis was performed on a composite sample, show the composite result. When a falling number analysis is performed on a lot and the results are not available in time to be transmitted during the reporting period, report the falling number basis (As is, Dry Matter, or Specified Moisture), but leave the result block blank. Call the Application Development Branch when the falling number result becomes available.

44. This item refers to the three infestation blocks. In the first block, enter the number of sublots which contained one or more live insects. In the second block, enter the number of components which were found to be "infested" according to the appropriate definition of "infested" in the Grain Inspection Handbook, Book II. In the third block, enter the total number of live insects found in the lot. Enter a zero in each of the infestation blocks if no insects were found during the inspection. Summarize this infestation data only for those sublots or components which remained in the carrier, regardless of whether the carrier or portion of the

carrier was fumigated to remove a special grade designation "infested." If the number of components infested (second block) is reported as 1 or more, then either a fumigant or the special grade "infested" should be indicated elsewhere on the report.

45. Check the appropriate boxes to indicate if insecticides, dust suppressants, or dyes were applied to the lot. Show only additives which were specifically requested in the load order and/or additives which were applied after sampling and weighing.

For insecticides, check the appropriate box (Malathion, Actellic, Reldan, or Other). If insecticides were added to the lot and the type is unknown, check the box marked Other. Leave blank if insecticides were not applied.

For dust suppressants, check the appropriate box (Water, Oil, or Other). If a dust suppressant was applied to the lot and the type is unknown, check the box marked Other. Leave blank if dust suppressants were not applied. For dyes, check the appropriate box (Yes or No) to indicate if a dye was applied.

46. Check the appropriate box (Aluminum Phosphide or Other) to indicate the type of fumigant used on lots or partial lots which were fumigated in accordance with the Fumigation Handbook. The following fumigant brands are considered "Aluminum Phosphide" fumigants:

Al-Phos	Celphos	Fumitoxin	Phosfume	Weevilcide
Celphide	Fastphos	Gastoxin	Phostoxin	
Celphine	Detia-Gas-Ex	Max-Kill	Quick Tox	

If the box marked **Other** is checked, enter the type of fumigant in the blank spaced provided. Leave blank if no fumigants were added to the lot.

47. The items below the bold line (stowage, remarks, etc.) are optional and for field office or agency use only. This data will not be entered into the EGIS.

ADDITIONAL CONTACT INFORMATION

Further information on completing this report or finding the field office responsible for your geographic area in which the service will be provided can be found at:

http://www.gipsa.usda.gov/GIPSA/webapp?area=home&subject=fc&topic=fsp

Or contact:

Robert S. Lijewski, Director
Field Management Division
1400 Independence Avenue, SW, Room 2409 N
Washington, DC 20250-3630
Telephone: (202) 720-0228
Fax: (202) 720-1015
Email: robert.s.lijewski@usda.gov