SAMPLE LETTER

Date:	, 20		
California Date Adn	ninistrative Committee		
P.O. Box 1736			
Indio, California 92	202-1736		
Re: Request for Ha	ndler Exemption – Donations		
	exemption from Marketing Or pounds of "C" grade of		tions for a donation of marketable dates.
wish to donate	pounds or G grade c	idies to the	Name of organization
The address of the _		is	Street, City, State, Zip Code
	Name of organization		Street, City, State, Zip Code
If you have any ques	stions, please feel free to call m	e.	
Sincerely,			
John Doe			
Date Handling Com	pany		
P.O. Box 17			
Indio, CA 92202			
Phone No ·			

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. A valid OMB control number for this information collection is 0581-0178. The time required to complete this information collection is estimated to average 12 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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