[TRC]
[Name of Tribe]
[Mailing Address]

Date

Dear [TRC]:

The U.S Census Bureau's 2010 Tribal Statistical Areas Program (TSAP) provided tribal participants with the opportunity to review their eligible statistical areas and submit digital or paper map delineations. Census Bureau staff then reviewed these delineations using geographic and demographic criteria. In some cases, the Census Bureau review determined that additional changes were necessary so that statistical area delineations would meet criteria and guidelines. Where a tribe or state did not participate in the 2010 TSAP, the Census Bureau reviewed and, as needed, modified the existing statistical area(s) or created new ones.

The initial TSAP delineation phase is followed by a verification phase. The verification phase allows you to review and comment on the statistical area boundaries that were created during the delineation phase.

We are including your verification materials on an enclosed CD/DVD. The CD/DVD contains the following:
1. PDF maps and shapefiles depicting your statistical area
2. *Verification Procedures for TSAP Participants*, describing how to make modifications and return your verification materials, if necessary
3. A supplemental document, *Verification Procedures for TSAP Participants: Supplemental Documentation,* to use as additional background and in the event you make modifications to your statistical area(s)
4. The *No Changes* postcard, to return to the Regional Census Center (RCC) in the event you have no modifications to your statistical area(s)

If you have no comments on the statistical area boundaries and line features present in the enclosed digital files, please return the enclosed postcard communicating *No Changes* or notify the appropriate RCC by phone or email. If you do have comments, please contact the RCC Geography staff before making any modifications. If you do make modifications after discussing these with RCC staff, please use the enclosed materials to make the modifications and return the verification materials to the RCC (see Section 2.0 of the procedures).

If you submit modifications digitally, please use the following login information for the *Public File Send Utility* (see Section 3.1 of the procedures):

<div align="center">

User name: **geotsap**
Password: **GEO5upload2009!**

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Updated materials must be postmarked no later than 30 business days from receipt of the original verification materials in order to be processed. The Census Bureau's RCC staff will review your verification submission, and if necessary, provide additional guidance on the criteria and guideline usage.

If you have any questions regarding the 2010 TSAP, please contact the RCC by telephone at [xxx xxx-xxxx], by fax at [xxx xxx-xxxx], or via e-mail at [xxx@census.gov].

Sincerely,

[Regional Director Name]
Regional Director