From: auto-responder@idcf.bls.gov

Sent: Tuesday, June 21, 2011 1:57 PM

To: Stang, Sharon - BLS **Subject:** BLS - GTP Survey Form

Attachments: GTPform.pdf

Thank you for contacting the Green Technologies and Practices (GTP) Survey to request an electronic survey form. A fillable PDF of the survey form is attached to this e-mail.

Please call us at **800-341-3660** if you need assistance deciding what information to provide on the form.

1. Save the attached form to your computer and open it using Adobe Reader (version 8 or higher). If you do not have Adobe Reader, you can download it for free from: http://get.adobe.com/reader/

Note: Please make sure the form opens up in Adobe Reader and not in Preview.

- 2. Enter your establishment's identifying information (establishment ID, address, and contact information), and then enter your establishment's green technologies and practices data.
 - Use the TAB key and the mouse to navigate through the fields on the form.
 - You do not need to complete the survey in one sitting. You can save the form and come back later to complete entering your information.
- 3. After all of your data are entered, please save the form on your computer for your records in case we need to contact you.
- 4. Attach the form to an email and send it to us at info@usdol.websrg.com

If you have any questions, you can contact us at <u>GTPHelpdesk@bls.gov.</u>



U.S. Bureau of Labor Statistics Statement to Respondent on the Use of Electronic Data Transmission

As a participant in a U.S. Bureau of Labor Statistics (BLS) statistical survey, you should be aware that use of electronic transmittal methods in reporting data involves certain inherent risks to the confidentiality of those data. Further, you should be aware that responsible electronic transmittal practices employed by the BLS cannot completely eliminate those risks.

The BLS is committed to the responsible treatment of the data you report and will take appropriate steps within its ability to protect the confidentiality of those data.

Please do not reply to this message as it is from an automated mailbox. Any replies to this e-mail will not be responded to or forwarded. This service is used for outgoing e-mails only and cannot respond to inquiries.